

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Locum Parish Clerk
Gill Peacock

Launton Parish Hall
Bicester Road, Launton
Bicester, OX26 5DP
07305 303889

30 July 2026

clerk@launton-pc.gov.uk

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in the **Grange Farm Conference Room, Grange Mews, Grange Farm, Station Rd, Launton, Bicester OX26 5DX** - what3words location of the entrance door, which is **///pirates.bulldozer.homes** **on Thursday 6 August 2026 at 7.30pm** for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

- 1. To receive apologies for absence**
- 2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
- 3. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.
- 4. Reports from District and County Councillors**
- 5. Minutes** – to confirm the Minutes of the Council meeting held on 2 July 2026, previously circulated.
- 6. Update on progress from the Minutes** – the Chair to report on progress of outstanding items which do not require further decision.
- 7. To discuss and formally decide whether or not to renew EWR's licence, and what should happen to any money that EWR may pay Launton PC for the renewal.**
- 8. Governance and Consultations**
 - a. Councillor Co-option** – to consider any applications received
 - b. Policy Review** – to review the policy
 - i. Member / Officer Protocol**
 - ii. Launton Emergency Plan** – to discuss the inclusion of extreme weather within the Emergency Plan.

9. Finance

- a. **To receive the Finance Report**
- b. **To receive the quarterly Budget Monitoring Report**
- c. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements
- d. **To ratify the transfer of £5,000 from the Business Access Deposit Account to ensure there are enough funds to cover ongoing payments** (Launton Parish Council's Financial Regulations 6.8 iv).
- e. **To consider suspending Launton Parish Council's Financial Regulations 5.12 i** (the requirement to obtain competitive prices in these regulations need not apply to contracts that relate to items (i) to (iv) below: i. specialist services, such as legal professionals acting in disputes).
- f. **Grant Requests** – to consider a grant request from Friends of Island Pond Woods (FIPW) for Grass Cutting.
- g. **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule

10. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC

11. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. **Application Number: 26/01564/F**

Proposal: Installation of condenser unit externally to provide heating and cooling within the building.

Location: Building 93, Bicester Heritage, Buckingham Road, Bicester, OX27 8AL.

URL: <https://planningregister.cherwell.gov.uk/planning/Display/26/01564/F>

ii. **Application Number: 26/01611/ADV**

Proposal: Installation of illuminated and non-illuminated signage across Buildings 401, 402 & 403

Location: Buildings 401, 402 and 403, The Ranges, Bicester Motion, Skimmingdish Lane, Bicester, OX26 5HA.

URL: <https://planningregister.cherwell.gov.uk/planning/Display/26/01611/ADV>

iii. **Application Number: 26/00514/F**

Proposal: Installation of an internal link road to service Buildings 401, 402 and 403

Location: The Innovation Quarter, Skimmingdish Lane, Launton.

URL: <https://planningregister.cherwell.gov.uk/planning/Display/26/00514/F>

iv. **Application Number: 26/01689/LB**

Proposal: Minor revised details, including increase in thickness of roof insulation and alteration to the position of the external screening to the plant, to the approved works for applications 25/02646/F and 25/02647/LB.

Location: Bicester Heritage, Building 90 C D2, Buckingham Road, Bicester, Oxfordshire, OX27 8AL.

URL: <https://planningregister.cherwell.gov.uk/planning/Display/26/01689/LB>

b. **To note notices of decision**

i. **Application Number: 26/01004/REM**

Proposal: Variation of Condition 1 (approved plans) of 24/00380/REM - to allow for the installation of mechanical plant facilities and alterations to the associated enclosures.

Location: The Innovation Quarter Bicester Heritage, Skimmingdish Lane, Launton
Application permitted.

ii. Application Number: 25/02069/OBL

Proposal: OS Parcel 2778 Grange Farm North West Of Station Cottage Station Road
Launton

Location: Discharge of S106 27 October 2022 - Open Space Scheme - Schedule 3 Para 2.1.1
21/04112/OUT.

Application permitted.

12. Parish Hall Project

- a. **Progress report** – to receive a report
- b. **Parish Hall Advisory Working Group** – to receive a report from the advisory working group
- c. **Broadband connection** – to receive a progress report
- d. **Maintenance** – to receive a report and consider future actions

13. Village Matters

- a. **Highway and Traffic Issues**
 - i. **Speedwatch** – to receive a progress report
 - ii. **To discuss the possibility of submitting an application for [Quiet Lanes](#) following the Parish Transport Representatives meeting.**
 - iii. **Speed Indicator Devices** – to receive a report
 - iv. **OCC Highways engagement** – to receive a report
 - v. **To discuss a request from a Parishioner who has contacted the Council requesting to hold a gathering on the green open space area in The Glades.**
- b. **Village upkeep** – to receive a report
 - i. **To discuss the overgrown, damaged hedge and trees blocking the ditch behind Bus Shelter Library**
 - ii. **To discuss the maintenance of the Bicester Road wooden bus shelter (outside Sport Villa).**
- c. **To consider erecting a plaque on the back of the War Memorial to recognise the work carried out by Mrs Greta Walker in acquiring the War Memorial.**
- d. **Greencore issues associated with 23/03433/REM** – Update

14. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

15. Attendance at Meetings and Reports from meetings / courses

- a. **CDC Parish Liaison meeting**
- b. **OALC Councillor Forum** – monthly

16. Reports

- a. **Chair's Report**
- b. **Clerk's Report**

17. Items for information or next Agenda only – all items for the next agenda to be submitted to the Locum Clerk by Thursday, 20 August 2026

18. Date of next meeting – Thursday, 3 September 2026 – Ordinary Meeting of Launton Parish Council

Gill Peacock

Locum Clerk

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012