

LAUNTON PARISH COUNCIL

Minutes of the Parish Council Staffing Committee meeting held in Launton Parish Hall on **Friday, 12 June 2026 at 2.30pm**

Councillors present: Mr Glyn Austin, Mrs Jacqueline Hackett and Mrs Jaqueline Webber (Chairperson)

1. Appointment of a Chairman for the Meeting

The Committee **RESOLVED** to agree to elect Councillor Austin as Chairman of the meeting.

2. To receive apologies for absence Apologies: Mr Andy Briant, Mr Simon Turner

3. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

Nothing was declared

4. To facilitate public participation with regard to items on the agenda

No members of the public were in attendance.

5. Public and Press – to consider passing a resolution, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, that the public and Press be excluded from the meeting for the following items by reason of the confidential nature of the business to be transacted. The Committee **RESOLVED** to agree to exclude the public and Press from the meeting for item 6, In accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted during that item.

6. Permanent Clerk – to consider the appointment of a permanent Clerk/RFO.

Miss Krizia Gurung had been interviewed for this role on the 8th June 2026.

The Committee, taking into account the results of this interview and the contents of Miss Gurung's Application Form and CV, **RESOLVED** to offer Miss Gurung the post on condition that;

- i) satisfactory references were obtained and,
- ii) she confirmed she had sought and been given permission to undertake the role.

The Committee agreed to supply a draft letter taking these matters into account. The letter would include information about her likely starting pay point.

7. Date of next meeting – Thursday 2 July 2026 at 7.30pm in Launton Parish Hall.

The meeting closed at 3.05pm.

Signed.....

Dated.....