

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 4 June 2026

Agenda Item:

8. Finance

a. To receive the Finance Report

As at 15 May 2026, the Accounts stood at:

Co-op Current Account	£53,352.69
Co-op Deposit Account	£12,466.64
Co-op 35-Day Deposit Account	£86,230.03
Lloyds Parish Hall Account	£5,182.32

Outstanding Payments at 15 May		Date Cleared
O2 Mobile May contract	£11.91	21/05/26
Castle Water April usage	£22.56	26/05/26
Lloyds Bank April charges	£4.25	19/05/26
British Gas – Electricity charges since 24 April (off-peak)	£123.16	–
British Gas – Electricity charges since 24 April (unrestricted)	£69.54	–

Income		Date Cleared
Hall Lettings (Co-op Account)	£147.00	21–30/04/26
Hall Lettings (Lloyds Account)	£56.00	20/04–11/05/26
Grass cutting grant from OCC	£1,216.28	06/05/26

Standing Orders to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Payment
05/05/26	Launton Lines (monthly)	Launton Lines	10/11/22 10	£170.00

Direct Debits to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
21/04/26	O2 Mobile April contract	Admin Costs	02/04/26 8.d	£11.91	£11.91
27/04/26	Castle Water March usage	Parish Hall Utilities	02/04/26 8.d	£25.98	£28.17
17/04/26	EDF Energy March usage	Parish Hall Utilities	02/04/26 8.d	£588.30	£705.96
20/04/26	Lloyds Bank March charges	Bank Charge	02/04/26 8.d	£4.25	£4.25

- b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements

- c. **Statement of Accounts** – to consider and approve the Statement of Accounts for the year ending 31 March 2026
- d. **Assets List** – to confirm the assets list for the year 2025/26 and set an appropriate minimum value of assets for the asset register
- e. **Internal Audit**
 - i. **To receive and review the report from the Internal Auditor**
 - ii. **To consider the appointment of the Internal Auditor for 2026/27**
- f. **AGAR Signature Redaction** – to consider redaction of the signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from ‘specific and identifiable threats’ of identity theft and GDPR concerns
- g. **External Audit** – to consider the 2025/26 AGAR for submission to the External Auditor
 - i. **Section 1: Annual Governance Statement** – to consider the questions and respond accordingly
 - ii. **Section 2: Accounting Statements** – to consider and agree the accounting statement figures
 - iii. **Electors’ Rights** – to note the dates for the Notice of Public Rights
 - iv. **Statement of Variance** – to consider the draft Statement of Variance
- h. **Internal Auditor** – to review the effectiveness of the Internal Audit
- i. **Grant Requests** – to consider a grant request from North Oxfordshire Residents Action (NORA)
- j. **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Ellis Townsend - Spraying and weedkilling in preparation for shrubs or turf laying. To get rid of weeds. Inv. #ERT0275.	Village Upkeep & Weed Spraying	07/05/26 14.c	£150.00	£150.00
Bank Transfer	Alchester Tree Services – 5 Poplars pollard back to previous pollarding points. 2 Cherry Trees crown raise and dead wood . Removal of all waste.	Trees/ Landscaping	05/03/26 12.b.iii	£1,500.00	£1,800.00
Bank Transfer	Gill Peacock – Locum Clerk for admin work from 04/05/26 to 29/05/26 (30 Hours)	Admin Costs	13/01/26 6	£675.00	£675.00
Bank Transfer	Calber Facilities Management Ltd – Routine grounds maintenance (Inv. CL487314 - May)	Village Upkeep & Weed Spraying	09/01/25 13.b	£508.40	£610.08
Bank Transfer	Catherine Camp for internal audit	Audit	16/06/25 5.c.ii	£210.00	£210.00

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
13/05/26	Zoom – May Subscription	Meeting costs	23/04/25 6.d	£12.99	£15.59