LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 2 April 2026

Agenda Item:

8. **Finance**
   a. **To receive the Year End Finance Report and Budget Monitoring Report**
   As at 16 March 2026, the Accounts stood at:

Co-op Current Account	£37,806.69
Co-op Deposit Account	£12,395.73
Co-op 35-Day Deposit Account	£85,528.67
Lloyds Parish Hall Account	£5,078.82

As at 31 March 2026, the Accounts stood at:

Co-op Current Account	£36,706.77
Co-op Deposit Account	£12,395.73
Co-op 35-Day Deposit Account	£85,528.67
Lloyds Parish Hall Account	£5,102.57

Outstanding Payments at 16 March		**Date Cleared**
O2 Mobile March contract	£9.41	23/03/26
Castle Water February usage	£21.64	18/03/26
EDF Energy February usage	£620.47	17/03/26
Lloyds Bank February charges	£4.25	23/03/26

Income		**Date Cleared**
Hall Lettings (Co-op Account)	£702.00	03/03 – 26/03/26
Hall Lettings (Lloyds Account)	£98.00	23/02 – 30/03/26

Grants Received

National Lottery Community Fund’s Awards for All Grant	£20,000.00	20/02/26

Standing Orders to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Payment
04/03/26	Launton Lines (monthly)	Launton Lines	10/11/22 10	£170.00

Direct Debits to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
23/02/26	O2 Mobile February contract	Admin Costs	23/4/25 6.d	£9.41	£9.41
27/02/26	Castle Water January usage	Parish Hall Utilities	23/4/25 6.d	£4.93	£4.53

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
17/02/26	EDF Energy January usage	Parish Hall Utilities	23/4/25 6.d	£649.46	£779.35
23/02/26	Lloyds Bank January charges	Bank Charge		£5.25	£5.25

b. Bank Statements – to acknowledge scrutiny and acceptance of the previously circulated bank statements

c. 2025/26 Unspent Budget Items – to consider virement of items budgeted to the new financial year

d. Regular Payments – to consider and approve the list including standing orders and direct debits

Launton Lines: monthly Standing Order £170.00
Parish Hall Rent (as per Lease): annual £1,000.00
Information Commissioner: annual by direct debit in December £47.00
O2: monthly by direct debit £9.41
Zoom: monthly by debit card £15.59
Bank charges: monthly
Internal Auditor: annual
External Auditor: annual
Website domain name (with 20i): annual
Website hosting and email (with Navitas Design): annual
Dropbox subscription renewal: annual
Subscriptions: annual
- Society of Local Council Clerks (once a permanent Clerk is appointed)
- Oxfordshire Association of Local Councils
- Community First Oxfordshire (including hall support)
- Open Spaces Society
- CPRE

Parish Hall
- Water (currently Castle Water): monthly by direct debit
- Electricity (currently EDF Energy): monthly by direct debit
- Brown bin (CDC): annual £59.00

e. Budget – to agree the budget for 2026/27

f. Reserves – to confirm the reserves for 2026/27 and consider the Policy

g. Dog Waste Charges – to note the charges for emptying the dog bins

h. Grant Requests – to consider any grant requests received

i. Bank Mandates – to receive an update

j. Update on Review Electricity offer prices – to consider contract renewal prices

k. Invoices for Payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Glasdon – Retriever 35 Spare Extended Post Fixing	Dog and Litter Bins	02/04/26 8.k	£112.59	£136.09
Bank Transfer	Ellis Townsend – Spraying from top to bottom of Station Road, scraping away any residual mud waste & weeds from side of road. Prevention & supressing weed growth for coming season & waste removal. (Inv. #ERT0230)	Village Upkeep and Weed Spraying	08/01/26 12.d	£1,100.00	£1,100.00
Bank Transfer	Ellis Townsend – Fixing and erecting dog bin, digging down 2ft, putting a support post on old pre-cut post from previous job, and using a support post to secure in place. (Inv. #ERT0258)	Dog and Litter Bins	05/03/26 12.b.ii	£192.35	£192.35
Bank Transfer	Gill Peacock – Locum Clerk for admin work 02/03/26 to 27/03/26 (33 Hours)	Admin Costs	13/01/26 6	£742.50	£742.50
Bank Transfer	St Mary's PCC for grass cutting contribution	Village Upkeep and Weed Spraying	08/01/26 8.d.i	£2,000.00	£2,000.00
Bank Transfer	Launton W.I. – contribution to refreshments for the Spring Clean	Village Upkeep and Weed Spraying	02/04/26 8.k.	£50.00	£50.00
Bank Transfer	Cherwell District Council – Half yearly for emptying Dog Bins.	Dog and Litter Bins	02/04/26 8.k.	£644.93	£773.92
Bank Transfer	Community First Oxfordshire – Membership Renewal	Subscriptions	02/04/26 8.k.	£70.00	£70.00

Confirm payment made between meetings:

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Newsquest Media Group – Bicester Advertiser – Recruitment Advert (Ref: RSG3501774)	Admin Costs	02/04/26 8.k	£387.00	£464.40

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
02/03/26	CDC Garden Waste Service	Parish Hall Maintenance / Servicing	23/4/25 6.d	£59.00	£59.00
02/03/26	20i - gov.uk Domain Renewal: launton-pc.gov.uk	Website Hosting and Domain Name	23/4/25 6.d	£25.00	£30.00
13/03/26	Zoom – February Subscription	Meeting costs	23/4/25 6.d	£12.99	£15.59