

LAUNTON PARISH COUNCIL

Minutes of the Parish Council Staffing Committee meeting held on **Tuesday 13 January 2026** at 12.30pm in Launton Parish Hall

Councillors present: Mr Glyn Austin, Mr Andrew Briant (Vice-Chairman), Mrs Jackie Hackett, Mr Simon Turner (Chairman and Acting Clerk) and Mrs Jaqueline Webber

In attendance: None

Apologies: None

1. Appointment of a Chairman for the meeting

The Committee **RESOLVED** to agree to elect Councillor Briant as Chairman of the meeting.

2. To receive apologies for absence

No apologies had been received.

3. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

Nothing was declared.

4. To facilitate public participation with regard to items on the agenda

No members of the public were in attendance.

5. Public and Press – to consider passing a resolution, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, that the public and Press be excluded from the meeting for the following items by reason of the confidential nature of the business to be transacted.

The Committee **RESOLVED** to agree to exclude the public and Press from the meeting for item 6, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted during that item.

6. Locum Clerk – to consider the appointment of an interim locum Clerk

The Committee considered the appointment of Gill Peacock as a self-employed locum Clerk, Proper Officer and Responsible Financial Officer at an hourly rate of £22.50 for 7 hours per week, rising to 10 hours per week as other commitments allow, and **RESOLVED** to appoint Mrs Peacock to those roles for an initial trial period of 1 month, starting on 19 January 2026.

7. Date of next meeting – Thursday 5 February 2026 at 7.30pm in Launton Parish Hall

The meeting closed at 1.12pm.

Signed.....

Dated.....