

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Locum Parish Clerk
Gill Peacock

Launton Parish Hall
Bicester Road, Launton
Bicester, OX26 5DP
07305 303889
clerk@launton-pc.gov.uk

27 February 2026

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in the Launton Parish Hall on **Thursday 5 March 2026** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.

4. Reports from District and County Councillors

5. Minutes – to confirm the Minutes of the Council meeting held on 13 January (Staffing Committee) and 5 February 2026, previously circulated

6. Update on progress from the Minutes – the Chairman to report on progress of outstanding items which do not require further decision

7. Governance and Consultations

- a. **Councillor Co-option** – to consider any applications received
- b. **Update on Recruitment of a new Clerk** – to receive a progress report
- c. **Policy Review** – to review the policies
 - i. **Health and Safety Policy**

8. Finance

- a. **To receive a Finance Report**
- b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements
- c. **Bank Mandates** – to receive an update
- d. **Update on Review Electricity offer prices** – to consider contract renewal prices
- e. **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule.

9. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC

10. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. **Application Number: 26/00236/F**

Proposal: Proposed detached single storey building to provide new changing rooms. Remove existing changing rooms and toilets to bar in main clubhouse and form new toilets to serve bar to include new windows and doors

Location: Launton Sports and Social Club, Bicester Road, Launton, OX26 5DP

URL: <https://planningregister.cherwell.gov.uk/planning/Display/26/00236/F>

ii. **Application Number: 26/00282/TEL56**

Proposal: Proposed Base Station installation comprising of : The installation of a 20m high Valmont AWTG Tower, complete with 4No. antennas and 1No. 0.6m dish. Proposed installation of 1No. Equipment cabinet on concrete base at ground level with 4No. concrete bollards surrounding equipment along with associated ancillary works.

Location: Off Bicester Road, Launton, OX26 4SR

URL: <https://planningregister.cherwell.gov.uk/planning/Display/26/00282/TEL56>

iii. **Application Number: 26/00395/SCOP**

Proposal: Scoping Opinion request for application outline planning permission (the 'Application') for the construction of up to 1,000 dwellings, a care home, local centre, open space and associated infrastructure

Location: OS Parcel 7800 West Of Blackthorn Hill, London Road, Bicester

URL: <https://planningregister.cherwell.gov.uk/planning/Display/26/00395/SCOP>

b. **To note notices of decision**

i. **Application Number: 25/01875/F**

Proposal: Change of Use of Building 146/147 to Use Class E, the erection of ground and part first floor extensions and associated works including landscaping and parking.

Location: Bicester Heritage Buildings 146 And 147 Station Commanders Office Bicester Heritage Buckingham Road Bicester OX27 8AL

Application permitted.

ii. Application Number: 25/01876/LB

Proposal: Change of Use of Building 146/147 to Use Class E, the erection of ground and part first floor extensions and associated works including landscaping and parking.

Location: Bicester Heritage Buildings 146 And 147 Station Commanders Office Bicester Heritage Buckingham Road Bicester OX27 8AL

Application permitted.

iii. Application Number: 25/03187/LB

Proposal: Variation of Condition 2 (plans) of 21/02552/LB - reduce the cill height of windows on the north-east elevation and addition of one window on the south-west elevation of the barn

Location: Yew Tree House, Station Road, Launton, OX26 5DX

Application permitted.

iv. Application Number: 25/03188/F

Proposal: Variation of Condition 2 (plans) of 21/02551/F - change fenestration including reducing the cill height of windows on the north-east elevation and addition of one window on the south-west elevation

Location: Yew Tree House, Station Road, Launton, OX26 5DX

Application permitted.

11. Parish Hall Project

- a. **Progress report** – to receive a report
- b. **Broadband connection** – to receive a progress report
- c. **Maintenance** – to receive a report and consider future actions
 - i. **To discuss a quotation received from Dumbleton for the Parish Hall Doors.**

12. Village Matters

- a. **Highway and Traffic Issues**
 - i. **Speed Indicator Devices** – to receive a report
 - ii. **OCC Highways engagement** – to receive a report
- b. **Village upkeep** – to consider quotations for various aspects of village upkeep and to receive a Report
 - i. **To discuss covering the Bins Launton Parish Council manages to prevent them being emptied and the contents spreading by birds and animals.**
 - ii. **To discuss a quotation from Ellis Townsend for fixing and erecting a dog bin, digging down 2ft, putting a support post on an old pre-cut post from previous job, and using a support post to secure in place.**
 - iii. **To discuss the quote received from Alchester Tree and Garden Services for pollarding the trees in The Poplars.**
- c. **To discuss & approve the installation of a small library in the bus shelter on Station Road.**
- d. **Greencore issues associated with 23/03433/REM** – Update

13. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

14. Attendance at Meetings and Reports from meetings / courses

- a. **OALC Councillor Forum** – monthly

15. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

16. Items for information on next Agenda only – all items for the next agenda to be submitted to the Locum Clerk by Thursday 19th March 2026.

17. Public and Press – to consider passing a resolution, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, that the public and Press be excluded from the meeting for the following items by reason of the confidential nature of the business to be transacted.

18. Date of next meeting – Thursday 2 April 2026 at 7.30pm in Launton Parish Hall

Gill Peacock

Locum Clerk

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012