

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Locum Parish Clerk
Gill Peacock

Launton Parish Hall
Bicester Road, Launton
Bicester, OX26 5DP
07305 303889

30 January 2026

clerk@launton-pc.gov.uk

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in the Launton Parish Hall on **Thursday 5 February 2026** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.

4. Reports from District and County Councillors

5. Minutes – to confirm the Minutes of the Council meeting held on 8 January 2026, previously circulated

6. Update on progress from the Minutes – the Chairman to report on progress of outstanding items which do not require further decision

7. Governance and Consultations

a. **Councillor Co-option** – to consider any applications received

b. **Update on Locum Clerk and Recruitment of a new Clerk** – to receive a progress report

8. Finance

a. **To receive a Finance Report**

b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements

c. **Bank Mandates** – to receive an update

- d. **Update on Review Electricity offer prices** – to consider contract renewal prices
- e. **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule.
- f. **To discuss a proposal received from LCCG regarding the possibility of LPC being able to include members of the delivery team to be covered by the PC insurance.**

9. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC

10. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. **Application Number: 25/03335/REM**

Proposal: Reserved matters for appearance, layout and scale in relation to Phase 0 of application 25/00683/F - The Rushes, Bicester Motion.

Location: Land at Former RAF Bicester, Bicester Heritage, Buckingham Road, Bicester

URL: <https://planningregister.cherwell.gov.uk/planning/Display/25/03335/REM>

ii. **Application Number: 25/02232/OUT – Additional Supporting Documents Received**

Proposal: Outline application with all matters reserved for tourism development Including outdoor and indoor theatres, restaurants, hotels, conference facilities, offices, warehousing and storage, security control centre, medical centre, animal facilities (including stables, aviary, animal sheds), laundry facility and workshops, and supporting infrastructure including waste management centre, wastewater treatment facility, energy centre and sub-stations, photovoltaic (pv) solar panels, water storage tanks and pumps, lakes and water management systems, structural landscaping, internal footpaths, internal vehicular routes, active travel routes, parking and access (outline masterplan)

Location: Land North And East Of Manor Farm, Bainton Road, Bucknell

URL: <https://planningregister.cherwell.gov.uk/planning/Display/25/02232/OUT>

iii. **Application Number: 25/01178/REM – Additional Supporting Documents Received**

Proposal: Application for approval of Reserved Matters pursuant to Outline Planning Consent (ref: 16/01268/OUT). The Reserved Matters comprise details of the Spine Road and Nature Conservation Area with associated infrastructure. Details of appearance, landscaping, layout and scale to be determined

Location: South East Bicester, Wretchwick Way, Bicester

URL: <https://planningregister.cherwell.gov.uk/planning/Display/25/01178/REM>

b. To note notices of decision

i. **Application Number: 25/02646/F**

Proposal: Alterations to Building 90 including installation of glazed doors, installation of air source heat pumps, installation of EV charging point, thermal upgrades and changes to internal layout with associated screening and conservation works.

Location: Bicester Heritage, Building 90C D2 Buckingham Rd., Bicester Oxfordshire OX27 8AL

Application permitted.

ii. Application Number: 25/02647/LB

Proposal: Alterations to Building 90 including installation of glazed doors, installation of air source heat pumps, installation of EV charging point, thermal upgrades and changes to internal layout with associated screening and conservation works.

Location: Bicester Heritage, Building 90C D2 Buckingham Rd., Bicester Oxfordshire OX27 8AL

Application permitted.

iii. Application Number: 25/02646/F

Proposal: Alterations to Building 90 including installation of glazed doors, installation of air source heat pumps, installation of EV charging point, thermal upgrades and changes to internal layout with associated screening and conservation works.

Location: Bicester Heritage, Building 90C D2 Buckingham Rd., Bicester Oxfordshire OX27 8AL

Application permitted.

- c. To discuss the proposed installation at: Land off Roundabout, Bicester Road, Launton, Cherwell OX26 4SR (NGR: E460232, N223086).**

11. Parish Hall Project

- a. Progress report** – to receive a report
- b. Broadband connection** – to receive a progress report
- c. Maintenance** – to receive a report and consider future actions

12. Village Matters

- a. Highway and Traffic Issues**
 - i. Speedwatch** – to receive a progress report
 - ii. Speed Indicator Devices** – to receive a report
 - iii. OCC Highways engagement** – to receive a report
- b. Village upkeep** – to consider quotations for various aspects of village upkeep and to receive a Report
 - i. Ellis Townsend – Structural Pollard of 5 X medium to large Willow Trees and remove all dangerous growth.**
- c. Greencore issues associated with 23/03433/REM** – Update

- 13. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

14. Attendance at Meetings and Reports from meetings / courses

- a. OALC Councillor Forum** – monthly

15. Reports

- a. Chairman's Report**
- b. Clerk's Report**

- 16. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 19 February 2026.

17. Date of next meeting – Thursday 5 March 2026 at 7.30pm in Launton Parish Hall

Gill Peacock

Locum Clerk

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012