LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 2 October 2025

Agenda Item:

8. Finance

a. To receive the Finance Report

As at 16 September, the Accounts stood at:

Co-op Current Account	£30,316.23
Co-op Deposit Account	£12,338.23
Co-op 35-Day Deposit Account	£84,823.71
Lloyds Parish Hall Account	£4,533.32

Outstanding Payments at 16 September		**Date Cleared**
O2 Mobile September contract	£9.41	22/9/25
Castle Water August usage	£61.85	17/9/25
EDF Energy August usage	£87.03	26/9/25
Lloyds Bank August charges	£4.25	22/9/25

Income		**Date Cleared**
Hall Lettings (Co-op Current Account)	£311.00	3/9-15/9/25
Hall Lettings (Lloyds Account)	£140.00	22/8-15/9/25

Standing Orders to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Payment
4/9/25	Launton Lines (monthly)	Launton Lines	10/11/22 10	£170.00

Direct Debits to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
21/8/25	O2 Mobile August contract	Admin Costs	23/4/25 6.d	£9.41	£9.41
19/8/25	Castle Water July usage	Parish Hall Utilities	23/4/25 6.d	£139.07	£155.20
27/8/25	EDF Energy July usage	Parish Hall Utilities	23/4/25 6.d	£42.70	£44.84
19/8/25	Lloyds Bank July charges	Bank Charge		£5.25	£5.25

b. Bank Statements – to acknowledge scrutiny and acceptance of the previously circulated bank statements

c. Bank Mandates – to receive an update

d. Grant Requests – to consider any grant requests received

e. Use an independent third party to supply PAYE – to consider using a payroll system for clerk and other staff

f. Invoices for Payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Cherwell District Council – dog bins invoice 20027682	Dog Bin Emptying	3/4/25 8.g	£644.93	£773.92
Bank Transfer	Navitas Design Limited – increase mailbox size for ST invoice 1215	Website Hosting and Domain Name	23/4/25 6.d	£10.00	£12.00

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
15/9/25	Zoom – August Subscription	Meeting costs	23/4/25 6.d	£12.99	£15.59