

LAUNTON PARISH COUNCIL

Minutes of the Parish Council Staffing Committee meeting held on **Tuesday 15 July 2025** at 7.30pm in the Grange Farm Conference Room

Councillors present: Mr Glyn Austin, Mr Andrew Briant, Mr Simon Turner (Chairman) and Mrs Jaqueline Webber

In attendance: None

Apologies: Mrs Jackie Hackett

1. Appointment of a Chairman for the Meeting

The Committee **RESOLVED** to agree to elect Councillor Briant as Chairman of the meeting.

2. To receive apologies for absence

The Committee received Councillor Hackett’s apologies.

3. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

Nothing was declared.

4. To facilitate public participation with regard to items on the agenda

No members of the public were in attendance.

5. Public and Press – to consider passing a resolution, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, that the public and Press be excluded from the meeting for the following items by reason of the confidential nature of the business to be transacted.

The Committee **RESOLVED** to agree to exclude the public and Press from the meeting for item 6, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the confidential nature of the business to be transacted during that item.

6. Employment of a New Clerk – to consider any applications received for the position of Parish Clerk

The Committee considered the application from Andy White and **RESOLVED** to agree to invite him for interview in the week starting 21 July, using the terms agreed at the Committee meeting of 24 September 2024, with all decisions about offering the position and initial salary scale delegated to an interview panel comprising all available councillors, with a minimum number of three.

7. Date of next meeting – Thursday 7 August 2025 at 7.30pm in Launton Parish Hall.

The meeting closed at 8.07pm.

Signed.....

Dated.....