LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 4 September 2025

Agenda Item:

8. Finance

a. To receive the Finance Report

As at 15 August, the Accounts stood at:

Co-op Current Account	£5,964.07
Co-op Deposit Account	£12,338.23
Co-op 35-Day Deposit Account	£84,823.71
Lloyds Parish Hall Account	£4,398.57

Outstanding Payments at 15 August		**Date Cleared**
O2 Mobile August contract	£9.41	21/8/25
Castle Water July usage	£155.20	19/8/25
EDF Energy July usage	£44.84	27/8/25
Lloyds Bank July charges	£5.25	19/8/25

Income		**Date Cleared**
Hall Lettings (Co-op Current Account)	£373.00	31/7-12/8/25
Hall Lettings (Lloyds Account)	£95.37	21/7-7/8/25

Standing Orders to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Payment
4/8/25	Launton Lines (monthly)	Launton Lines	10/11/22 10	£170.00

Direct Debits to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
21/7/25	O2 Mobile July contract	Admin Costs	23/4/25 6.d	£9.41	£9.41
18/7/25	Castle Water June usage	Parish Hall Utilities	23/4/25 6.d	£21.20	£22.83
17/7/25	EDF Energy June usage	Parish Hall Utilities	23/4/25 6.d	£40.59	£42.62
21/7/25	Lloyds Bank June charges	Bank Charge		£5.39	£5.39

b. Bank Statements – to acknowledge scrutiny and acceptance of the previously circulated bank statements

c. **External Auditor Report and Certificate** – to receive the report and certificate for the 24/25 financial year

d. **14th Edition Arnold Baker** – to consider purchasing when it's published in October

e. **Bank Mandates** – to receive an update

f. **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for August grass cutting (invoice number CL481704)	Urban grass cutting	9/1/25 13.b	£496.00	£595.20
Bank Transfer	Geoxphere Ltd for annual subscription to Parish Online (invoice number 38UB042-0004)	Subscriptions	23/4/25 6.d	£63.00	£75.60
Bank Transfer	Moore for external audit fee (invoice number 332506)	Audit	10/11/22 9.e	£420.00	£504.00
Bank Transfer	Oxfordshire Association of Local Councils for How to respond effectively to planning applications for Cllrs Austin & Webber (invoice number 5805)	Training	7/8/25 9.b	£130.00	£156.00
Bank Transfer	Oxfordshire Association of Local Councils for Essentials of employing people for Cllrs Turner & Webber (invoice number 5806)	Training	7/8/25 9.b	£70.00	£84.00
Bank Transfer	Friends of Island Pond Wood for grass cutting contribution	Village upkeep and weed spraying	7/8/25 8.c.i	£480.00	£480.00
Bank Transfer	Volunteer Driver Service CIC Grant	General Grants	7/8/25 8.c.ii	£100.00	£100.00
Bank Transfer	Launton Over 60s Club Grant	General Grants	7/8/25 8.c.iii	£165.00	£165.00
Bank Transfer	Launton Plotters Grant	General Grants	7/8/25 8.c.iv	£200.00	£200.00

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
13/8/25	Zoom – August Subscription	Meeting costs	23/4/25 6.d	£12.99	£15.59
14/8/25	Dropbox upgrade	IT costs	7/8/25 8.d	£11.90	£14.28