

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 6 February 2025

Agenda Item:

8. Finance

a. To receive the Finance Report

As at 16 January, the Accounts stood at:

Co-op Current Account	£26,169.86
Co-op Deposit Account	£2,320.84
Co-op 35-Day Deposit Account	£64,182.71
Lloyds Parish Hall Account (03 Jan)	£2,423.71

Outstanding Payments

O2 Mobile January contract	£7.61
Castle Water December usage	£23.78
EDF Energy December usage	£663.54

Income

Date Cleared

Hall Lettings (Lloyds Account) to 03 January	£210.00
Hall Lettings (Co-op Account)	£252.00

Standing Orders to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Payment
6/1/25	Launton Lines (monthly)	Launton Lines	10/11/22 10	£170.00

Direct Debits to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
23/12/24	O2 Mobile December contract	Admin Costs	4/4/24 10.d	£7.61	£7.61
30/12/24	Castle Water November usage	Parish Hall Utilities	4/4/24 10.d	£8.53	£8.81
17/12/24	EDF Energy November usage	Parish Hall Utilities	4/4/24 10.d	£205.04	£546.36
10/1/25	Dropbox renewal	IT Costs	4/4/24 10.d	£79.90	£95.88

- b. Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements

- c. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Porter Consulting and Management Services Limited for Design services and changes to roof element (invoice number: 1297)	Parish Hall Project	1/8/24 12.b, 9/1/25 11.b	£380.00	£456.00
Bank Transfer	Lee Wanless Plumbing & Heating Ltd (invoice number: 15196)	Parish Hall Maintenance / Servicing		£60.00	£72.00

Confirm payments already made:

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Hope After Harm for grant	Grants	9/1/25 8.c.i	£100.00	£100.00
Bank Transfer	Clean Slate for grant	Grants	9/1/25 8.c.iii	£100.00	£100.00
Bank Transfer	PortalPlanQuest Limited for Parish Hall non-material planning application	Parish Hall Project	9/1/25 11.b	£363.00	£363.00

Confirm payments from 5 December 2024 meeting:

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	David Moore – Glades and Poplars work (invoice number DM0108)	Village upkeep and weedspraying	2/11/23 15.b.ii, 15.b.iii	£125.00	£125.00
Bank Transfer	J Olds for: Clerk expenses (printing £49.33, general £2.10, laminating £1.40)	Admin costs	4/4/24 10.g.ii	£52.83	£52.83
	Mileage expenses	Mileage expenses		£27.36	£27.36
	Home working expenses	Home working expenses		£78.00	£78.00
	Meeting costs (Hall heating)	Meeting costs		£2.00	£2.00
	Total			£160.19	£160.19

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
13/1/25	Zoom – January Subscription	Meeting costs	6/6/24 9.f	£12.99	£15.59