LAUNTON PARISH COUNCIL

DRAFT Budget 2025 / 2026

2023 - 2024 Actual Spend		2024 - 2025 Anticipated Spend	2024 - 2025 Budget	2024 - 2025 + / - on actual to year end	2025 - 2026 DRAFT Budget	Notes
	EXPENDITURE					
	Staff Costs					
£ 9,767.54	Clerk's salary	£ 9,004.38	£ 10,550.00	£ 1,545.62	£ 10,550.00	SCP18: cost of living increase included based on £1 ph increase
£ 312.00	Home Working Expenses	£ 312.00	£ 312.00		£ 312.00	£6 a week allowance
£ -	Clerk sickness / overtime contingency	£ -	£ 100.00	£ 100.00	£ 100.00	Maintained
£ 119.41	HMRC / NI	£ 460.75	£ 180.00	-£ 280.75	£ 750.00	Increased
£ 117.46	Mileage Expenses	£ 89.21	£ 160.00	£ 70.79	£ 160.00	Maintained (but this may need reviewing dependent on new Clerk)
					£ -	
	Meetings				£ -	
£ 131.90	Meeting Costs	£ 154.08	£ 150.00	-£ 4.08	£ 160.00	Slight increase: Zoom, heating costs etc
£ 360.00	Parish Hall Hire and Storage	£ -	£ -	£ -	£ -	
					£ -	
	Highways				£ -	
£ -	Trees/Landscaping	£ -	£ 600.00	£ 600.00	£ 600.00	Maintained
£ 1,185.00	Urban grass cutting	£ 1,185.00	£ 1,700.00	£ 515.00	£ 2,480.00	Increased as per Calber quote
£ 250.00	Rural Verge Cutting	£ 250.00	£ 600.00	£ 350.00	£ 600.00	Maintained
£ 1,667.38	Dog bin emptying	£ 1,132.56	£ 1,850.00	£ 717.44	£ 1,850.00	Maintained
£ -	Road Safety	£ -	£ 250.00	£ 250.00	£ 250.00	Maintained
£ -	Noticeboards	£ -	£ 250.00	£ 250.00	£ 250.00	To add to contingency (we will need a new one for the Parish Hall)
£ -	Dog and Litter Bins	£ -	£ 300.00	£ 300.00	£ 300.00	For replacement programme / reserve
£ -	Bus shelters	£ -	£ 500.00	£ 500.00	£ 500.00	For repair / refurbishment works
£ -	Bench	£ -	£ 300.00	£ 300.00	£ 300.00	To add to the street furniture replacement programme if unspent
£ 3,535.00	Village upkeep and weed spraying	£ 2,915.00	£ 3,750.00	£ 835.00	£ 3,750.00	Maintained: Includes Refuge maintenance, weed spraying, Glades and Sherwood work + mowing of churchyard and Island Pond Wood
£ -	War Memorial	£ -	£ -	£ -	£ -	Leave until memorial is 30 years old. A grant application may need matched funding

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	Parish Hall				£ -	
£ 919.73	Parish Hall Project	£ 2,125.00	£ 8,500.00	£ 6,375.00	£ 15,000.00	Increased to allow for known works
£ -	Parish Hall S106 Funding	£ -	£ -	£ -	£ -	
£ 300.00	Parish Hall Rent	£ 300.00	£ 300.00	£ -	£ 1,000.00	Required in the terms of the Lease
£ -	Parish Hall Broadband	£ -	£ 360.00	£ 360.00	£ 360.00	£30 a month estimated
£ -	Parish Hall Utilities	£ 5,035.90	£ 6,000.00	£ 964.10	£ 6,000.00	£5k for electricity, £1k for water
£ -	Parish Hall Security / Fire	£ 69.50	£ 500.00	£ 430.50	£ 500.00	For fire extinguishers
£ -	Parish Hall Caretaker	£ -	£ 1,500.00	£ 1,500.00	£ 1,500.00	Estimate (probably too low)
£ -	Parish Hall Sundry materials	£ 33.54	£ 500.00	£ 466.46	£ 500.00	Estimate
£ -	Parish Hall Maintenance / Servicing	£ 875.00	£ 500.00	-£ 375.00	£ 500.00	Estimate
£ -	Parish Hall Contingencies	£ -	£ 2,000.00	£ 2,000.00	£ 2,000.00	
					£ -	
	Insurance and Auditing				£ -	
£ 740.55	Insurance	£ 1,072.72	£ 1,100.00	£ 27.28	£ 1,600.00	Estimated increase
£ 310.00	Audit	£ 410.00	£ 930.00	£ 520.00	£ 770.00	£420 for council between 100,001 - 200,000 expenditure plus £350 for IA
					£ -	
	Subscriptions				£ -	
£ 585.57	Subscriptions	£ 741.79	£ 600.00	-£ 141.79	£ 700.00	Calculated increase
					£ -	
	Charitable Donations				£ -	
£ -	S137 Grants	£ -	£ -	£ -	£ -	Now use General Grants with GPC
£ 960.00	General Grants	£ 432.07	£ 2,390.00	£ 1,957.93	£ 1,000.00	Reduced (last year was £1000 plus £1390 carried forward from 22/23)
					£ -	

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	Sundries				£ -	
£ -	Bank Charge	£ -	£ 72.00	£ 72.00	£ 72.00	Added in case bank starts charging (Budget £6 a month)
£ 2,040.00	Launton Lines	£ 2,040.00	£ 2,100.00	£ 60.00	£ 2,100.00	Maintained at £170 a month as agreed at November 22
£ 242.68	Training	£ 462.68	£ 800.00	£ 337.32	£ 800.00	Maintained
£ 344.26	Admin Costs	£ 435.44	£ 550.00	£ 114.56	£ 550.00	Maintained
£ 79.90	IT Costs	£ 85.00	£ 500.00	£ 415.00	£ 500.00	Maintained - to pay for dropbox and other IT contingency and save for replacement laptop / lamp for projector
£ 84.99	Website Hosting and Domain Name	£ 161.00	£ 750.00	£ 589.00	£ 250.00	Reduced as unlikely to need to pay for new website
£ 1,252.00	Defibrillator	£ -	£ 500.00	£ 500.00	£ 500.00	To top up reserve following battery and pads replacement and new defib
£ 165.00	Defibrillator Training	£ -	£ -	£ -	£ -	
£ 35.00	Information Commissioner Fee	£ 35.00	£ 40.00	£ 5.00	£ 40.00	Statutory
£ 100.00	Election Costs	£ -	£ 300.00	£ 300.00	£ 300.00	By-election fee (excluding pollcards) £2,415. Have £1,600 in reserve. Need to start topping up ready for next election
£ -	Professional Fees	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	Maintained from last year - to include HR support, tree surgeons, architect, solicitors etc
£ 1,244.05	VAT Paid	£ 1,252.54	£ 1,600.00	£ 347.46	£ 1,600.00	An estimate excluding any for the Parish Hall
£ 26,849.42	**TOTAL**	**£ 31,070.16**	**£ 54,944.00**		**£ 62,054.00**	

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2023 - 2024 Actual Spend		2024 - 2025 Anticipated Spend	2024 - 2025 Budget	2024 - 2025 + / - on actual to year end	2025 - 2026 DRAFT Budget	Notes
	INCOME					
£ 39,743.00	Precept	£ 51,592.00	£ 51,592.00		£ 51,592.00	
£ 1,216.28	Grass Cutting Grant	£ 1,216.28	£ 1,216.00		£ 1,216.00	
£ 10.00	Plotters Insurance Contribution	£ 10.00	£ 10.00		£ 10.00	
£ 30.00	Admin Costs	£ -	£ -		£ -	
£ -	Training Contribution	£ -	£ -		£ -	
£ 10.00	Subscriptions	£ -	£ -		£ -	
£ -	Parish Hall S106 Funding	£ -	£ -		£ -	
£ -	Parish Hall Lettings	£ 3,503.00	£ 4,500.00		£ 4,500.00	Actual year total unknown, but 4.5k seems OK
£ 162.28	Defibrillator Training	£ -	£ -		£ -	
£ 157.28	SumUp	£ -	£ -		£ -	
£ -	HMRC Refund	£ -	£ -		£ -	
£ 2,276.62	VAT Refund	£ 1,984.96	£ 1,600.00		£ 1,600.00	
£ -	Current Account Interest	£ -	£ -		£ -	
£ 261.32	Savings Account Interest	£ 803.40	£ 150.00		£ 550.00	Higher interest in 35-day account
£ 43,866.78	**TOTAL**	**£ 59,109.64**	**£ 59,068.00**		**£ 59,468.00**	

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2023 - 2024 Actual Spend		2024 - 2025 Anticipated Spend	2024 - 2025 Budget	2024 - 2025 + / - on actual to year end	2025 - 2026 DRAFT Budget	Notes
	Reserved Funds					
	3 months' running costs		£ 9,750.00		£ 12,875.00	Almost 1/4 Precept (recommended for good financial
	Sherwood Close maintenance (s106)		£ 5,651.78		£ 5,651.78	Maintained
	Glades Open Space Maintenance		£ 3,572.00		£ 3,572.00	Maintained
	Parish Hall Contingency		£ 20,000.00		£ 35,000.00	Increased by this year's budgeted amount
	Asset Replacement fund		£ 4,375.00		£ 5,725.00	As last year plus £250 for noticeboards, £300 for bins and £300 for benches, £500 IT Costs (unspent this year)
	Road Safety		£ 2,526.00		£ 2,776.00	Added £250 unspent from 24/25
	Election Expenses		£ 1,600.00		£ 1,900.00	Added £300 from last year (needs to be increased over the next four years to estimated £2,415.94 cost of potential by-election)
	Insurance Excess		£ 300.00		£ 300.00	Maintained
	External Audit contingency		£ 200.00		£ 200.00	Maintained
	Clerk sickness / overtime contingency		£ 1,400.00		£ 1,500.00	Added £100 from 24/25
	General Contingency Funds		£ 3,500.00		£ 3,500.00	Maintained
	Defibrillator contingency		£ 605.00		£ 1,105.00	Add £500 unspent from 24/25
	Bus shelter contingency		£ 4,000.00		£ 4,500.00	Add £500 unspent from 24/25
	Trees contingency		£ 5,000.00		£ 5,600.00	Add £600 unspent from 24/25
	Fete contingency		£ 1,000.00		£ 1,000.00	Maintained (To cover any losses at the Fete as agreed)
	Professional Fees		£ 2,000.00		£ 3,000.00	Add £1000 unspent from 24/25
	TOTAL Reserved Funds		**£ 65,479.78**		**£ 88,204.78**	

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£ 9.93	S137 Allowance per elector		£ 10.81		£ 10.81	2024-25 figure; 2025-26 not yet known
1034	No of electors		1110		1155	As at December 2023; new figure will be Feb 25
£ 10,267.62	Total S137 spend		£ 11,999.10		£ 12,485.55	
£ 19,079.86	Co-op Current a/c balance at 31 Mar		£ 19,079.86		£ 21,864.27	Estimated
£ 42,700.15	Co-op Savings a/c balance at 31 Mar		£ 42,700.15		£ 2,320.84	Estimated
£ -	Co-op 35 Day deposit account		£ -		£ 64,182.71	Estimated
£ -	Lloyds Bank Parish Hall Account		£ -		£ 2,423.71	Estimated
	Total in Bank Accounts at year end 31		£ 61,780.01		£ 90,791.53	
	Total left after Reserves are taken into account		**-£ 3,699.77**		**£ 2,586.75**	
	Total expected income excl Precept		£ 59,068.00		£ 7,876.00	
	Total left including expected income		£ 55,368.23		**£ 10,462.75**	
	Total in Proposed Budget		£ 54,944.00		£ 62,054.00	
	Total Precept Needed		-£ 59,492.23		**£ 51,591.25**	
	Last year's Precept		£ 51,592.00			
	precept		£ -		0.00%	on last year's Precept / budget