

LAUNTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held on **Thursday 12 December 2024** at 12.00 noon in Launton Parish Hall

Councillors present: Mrs Jackie Hackett, Mr Simon Turner (Chairman) and Mrs Jaqueline Webber

In attendance: Glyn Austin (participated as a Councillor from item 4.b)

Apologies: None

1. To receive apologies for absence

No apologies had been received.

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

Nothing was declared.

3. To facilitate public participation with regard to items on the agenda

One member of the public was in attendance.

4. Governance

a. Appointment of temporary Clerk, Proper Officer and Responsible Financial Officer – to

consider and agree the appointment of a temporary Clerk, Proper Officer and Responsible Financial Officer until such time as a locum Clerk or permanent Clerk is appointed

The Council **RESOLVED** to agree that Councillor Turner would be appointed to the roles of temporary Clerk, Proper Officer and Responsible Financial Officer until such time as a locum Clerk or permanent Clerk is appointed.

b. Councillor Co-option – to consider any applications received

The position had been advertised. The Council had received an application from Glyn Austin.

Following consideration, Councillor Hackett proposed, Councillor Webber seconded the proposal and the Council **RESOLVED** to agree to co-opt Glyn Austin to the Council.

Glyn Austin completed his Declaration of Acceptance of Office form and joined the Councillors.

c. Appointment of locum Clerk – to consider and agree the appointment of a locum Clerk

As discussion of terms had not yet taken place with the potential locum Clerk, the Council **RESOLVED** to agree to defer this item to a future meeting.

5. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. **Application Number: 24/03085/F**

- Proposal: RETROSPECTIVE – Installation of entrance door
 - Location: 1 Station Road Launton OX26 5DS

- The Council considered the application and **RESOLVED** to object to the proposal on the following grounds: that the new entrance was not in keeping with the building or its setting, particularly given its location opposite the Grade II listed Bull Inn; that, with the increased likelihood of children using the shop, there was a risk of children leaving the shop not paying sufficient attention to the heavy traffic on Bicester Road that would be only a pavement’s width ahead of them; and that the likelihood of customers parking vehicles in the solid-edged hatched area outside the new entrance, which was intended to realign traffic through the crossroads and improve visibility of traffic on Bicester Road to cars waiting to turn out of Station Road, would impair that visibility and increase the danger of collision.

The Council also wished to comment on the careless completion of the application document, which contained several factual errors.

- 6. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 19 December

- 7. **Date of next meeting** – Thursday 9 January 2025 at 7.30pm in Launton School Hall.

The meeting closed at 12.39pm.

Signed.....

Dated.....