

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Chairman
Simon Turner

Launton Parish Hall
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6 December 2024

Councillors: You are hereby summoned to attend an Extraordinary Meeting of the Parish Council to be held in Launton Parish Hall on **Thursday 12 December 2024** at 12.00 noon for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.

4. Governance

- a. **Appointment of temporary Clerk, Proper Officer and Responsible Financial Officer** – to consider and agree the appointment of a temporary Clerk, Proper Officer and Responsible Financial Officer until such time as a locum Clerk or permanent Clerk is appointed
- b. **Councillor co-option** – to consider any applications received
- c. **Appointment of locum Clerk** – to consider and agree the appointment of a locum Clerk

5. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. **Application Number: 24/03085/F**

Proposal: RETROSPECTIVE – Installation of entrance door

Location: 1 Station Road Launton OX26 5DS

URLs: <https://planningregister.cherwell.gov.uk/planning/Display/24/03085/F>

6. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 19 December
7. **Date of next meeting** – Thursday 9 January 2025 at 7.30pm, in Launton School Hall

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Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012