

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 3 October 2024

Agenda Item:

9. Finance

a. To receive the Finance Report

As at 16 September, the Accounts stood at:

Co-op Current Account	£32,473.93
Co-op Deposit Account	£2,000.45
Co-op 35-Day Deposit Account	£63,963.00
Lloyds Parish Hall Account	£2,031.71

Outstanding Payments

O2 Mobile September contract	£7.61
Castle Water September usage	£27.39

Income

		Date Cleared
Plotters Insurance	£10.00	29/8/24
Precept (2 nd tranche)	£25,796.00	13/9/24

Hall Lettings (Co-op Account)	£396.00
Hall Lettings (Lloyds Account) August	£14.00
Hall Lettings (Lloyds Account) to 17 September	£128.00

Standing Orders to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Payment
2/9/24	Clerk's August salary (monthly)	Staff salary	7/12/23 9.c.	£822.25
4/9/24	Launton Lines (monthly)	Launton Lines	10/11/22 10.	£170.00

Direct Debits to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
21/8/24	O2 Mobile (August contract)	Admin Costs	4/4/24 10. d.	£7.61	£7.61
19/8/24	Castle Water (July usage)	Parish Hall Utilities	4/4/24 10. d.	£25.08	£27.39
21/8/24	EDF Energy (19 June – 31 July)	Parish Hall Utilities	4/4/24 10. d.	£125.36	£125.36

- b. Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements
- c. Co-op Bank Accounts** – to confirm the bank signatories
- d. Lloyds Bank Account** – to confirm the additional signatories for the Parish Hall bank account
- e. Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for September grass cutting (invoice number: CL xx)	Urban grass cutting	6/10/22 14.		£tbc
Bank Transfer	Austin Electrical Services for Hall Electrical Installation Condition Report (invoice number: 3947)	Parish Hall Maintenance / Servicing	1/8/24 12. e.	£480.00	£576.00
Bank Transfer	RT Hayward t/a Commercial Fire Services for annual service of fire extinguishers (invoice number: 2523)	Parish Hall Maintenance / Servicing	Statutory	£69.50	£83.40
Bank Transfer	Porter Consulting and Management Services Limited for Design services and changes to roof element (invoice number: 1277)	Parish Hall Project	1/8/24 12. b.	£475.00	£570.00
Bank Transfer	Navitas Design Ltd for mailbox increase for Cllr Turner (invoice no: Inv-31911)	Website hosting and domain name	4/4/24 10. d.	£10.00	£12.00
Bank Transfer	HMRC NICS Employer Contribution (Month 6 September to October)	HMRC / NI	Statutory	£8.87	£8.87
Bank Transfer	M Brydon for Parish Hall Caretaking responsibilities	Parish Hall Caretaker	Historical	£tbc	£tbc
Bank Transfer	Cherwell District Council for summer dog bin emptying (invoice no: tbc)	Dog bin emptying	6/4/23 9. h.	£tbc	£tbc

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
13/9/24	Zoom – September Subscription	Meeting costs	6/6/24 9. f.	£12.99	£15.59

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
	Launton Village Store for cleaning products for Hall	Parish Hall Sundry materials	1/2/24 12. c. i.	£tbc	£tbc