LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 1 August 2024

Agenda Item:

9. **Finance**
   a. **To receive the Finance Report**
   As at 16 July, the Accounts stood at:

   Co-op Current Account £10,118.58
   Co-op Deposit Account £65,963.45

   Outstanding Payments
   O2 Mobile July contract £6.99

   Income
   None

   Standing Orders to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Payment
1/7/24	Clerk's June salary (monthly)	Staff salary	7/12/23 9.c.	£822.25
4/7/24	Launton Lines (monthly)	Launton Lines	10/11/22 10.	£170.00

   Direct Debits to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
21/6/24	O2 Mobile June contract	Admin Costs	4/4/24 10. d.	£7.61	£7.61
18/6/24	Castle Water April and May usage	Parish Hall Utilities	4/4/24 10. d.	£54.25	£54.25
15/7/24	EDF Energy (3 April – 18 June)	Parish Hall Utilities	4/4/24 10. d.	£478.96	£478.96

   b. **Internal Financial Control** – to receive a report from the Councillor responsible for Internal Financial Control

   c. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement

   d. **Deposit Account** – to receive a progress report

   e. **Internal Audit** – to consider the appointment of the Internal Auditor for 24/25

f. Staff Expenses – to note an increase in printing costs

g. Invoices for Payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for July grass cutting (invoice number CL tbc)	Urban grass cutting	6/10/22 14.	£237.00	£284.40
Bank Transfer	HMRC NICS Employer Contribution (Month 4 July to August)	HMRC / NI	Statutory	£8.87	£8.87
Bank Transfer	Volunteer Driver Service grant	General grants	4/4/24 9. c. i.	£100.00	£100.00
Bank Transfer	Clean Slate domestic abuse fund grant	General grants	4/4/24 9. c. ii.	£100.00	£100.00
Bank Transfer	Friends of Island Pond Wood for grass cutting contribution	Village upkeep and weed spraying	4/4/24 9. c. iii.	£480.00	£480.00
Bank Transfer	Hawthorn Landscapes Ltd for weed spraying and clearing Station Road and alleyways between Sycamore Road, Yew Tree Close and Ancil Avenue (invoice number: Inv-0016)	Village upkeep and weed spraying	7/3/24 15. d.	£700.00	£700.00

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
15/7/24	Zoom – July Subscription	Meeting costs	6/6/24 9. f.	£12.99	£15.59
	Launton Village Store for cleaning products for Hall	Parish Hall Sundry materials	1/2/24 12. c. i.	£tbc	£tbc