

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 4 July 2024

Agenda Item:

9. Finance

a. To receive the Finance Report and quarterly Budget Monitoring Report

As at 14 June, the Accounts stood at:

Co-op Current Account	£13,186.09
Co-op Deposit Account	£65,963.45

Standing Orders		Date Cleared
Clerk's May salary (monthly)	£822.25	3/6/24
Launton Lines (monthly)	£170.00	4/6/24

Direct Debits		Date Cleared
O2 Mobile May contract	£6.99	20/5/24

Outstanding Payments	
O2 Mobile June contract	£6.99
HMRC Month 2	£8.87

Income		Date Cleared
Deposit Account interest	£263.60	5 April
Parish Hall lettings	£40.00	30/5/24

The payment to HMRC was omitted from the banking list in June. This has been added to the current payment list.

- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Grant Requests** – to consider any grant requests received
 - i. **Volunteer Driver Service**
 - ii. **Clean Slate**
 - iii. **Friends of Island Pond Wood**
- d. **Deposit Account** – to receive a progress report
The account has been applied for.

e. Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for June grass cutting (invoice no: CLxx tbc)	Urban grass cutting	6/10/22 14.	£237.00	£284.40
Bank Transfer	HMRC NICS Employer Contribution (Month 2) (omitted from June payments)	HMRC / NI	Statutory	£8.87	£8.87
Bank Transfer	HMRC NICS Employer Contribution (Month 3)	HMRC / NI	Statutory	£8.87	£8.87
Bank Transfer	Mike Deegan for assessment and feedback on COF application (invoice no: 2024/LauntonPC/01)	Parish Hall Project	4/4/24 12. b.	£450.00	£450.00
Bank Transfer	David Moore for bus shelter sweeping and	Village upkeep and weedspraying	7/3/24 15. e.	£30.00	£30.00
	Sherwood Close garden area (invoice no: DM 0104)		2/11/23 15. b. i.	£30.00	£30.00
	Total				£60.00
Bank Transfer	Parkinson Partnership LLP for Additional VAT advice on opting to tax	Parish Hall Project	7/3/24 13. b.	£250.00	£300.00
Bank Transfer	Shaw and Sons Ltd for Minute Guard Book (invoice no: 295511)	General Admin	6/6/24 9. g.	£173.00	£207.60
Bank Transfer	J Olds for: Clerk expenses (printing £42.46, general £11.43, laminating £4.40)	Admin costs	4/4/24 10. g. ii.	£58.29	£58.29
	Mileage expenses	Mileage expenses		£21.85	£21.85
	Home working expenses	Home working expenses		£104.00	£104.00
	Meeting costs (Hall heating)	Meeting costs		£2.00	£2.00
	Total			£186.14	£186.14

Debit Card transactions to note:

Date Paid	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
10/6/24	Zoom – 10 June – 11 June (change from annual to monthly payment restructure)	Meeting costs	6/6/24 9. f.	£0.18	£0.22
12/6/24	Zoom – June Subscription	Meeting costs	6/6/24 9. f.	£12.99	£15.59
26/6/24	Launton Village Store for cleaning products for Hall	Parish Hall Sundry materials	1/2/24 12. c. i.	£12.97	£12.97