

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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28 February 2024

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in Launton Parish Hall on **Thursday 7 March 2024** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Greencore Homes – to receive a report from the developers

6. Reports from District and County Councillors

7. Minutes – to confirm the Minutes of the Council meeting held on 1 February, previously circulated

8. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

9. Governance and Consultations

a. Policy Review – to review the policies

i. Health and Safety Policy

b. Terrorism (Protection of Premises) Bill (aka Martyn's Law) – Standard Tier – to consider the Government consultation

- c. **OCC Vision Zero Draft Strategy Consultation** – to consider a response to the consultation (closes 10 March) <https://letstalk.oxfordshire.gov.uk/vision-zero-stakeholders>
- d. **Launton Community Communications Group** – to consider the appointment of a Parish Council representative to join the Communications Group
- e. **Website Review** – to receive a report from the Councillors about the website

10. Finance

- a. **To receive the Finance Report**
- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Grants** – to consider any further grant requests
- d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

11. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC

12. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 24/00173/F**
 - Proposal: Part single storey side rear extension and part first floor/two storey rear extension
 - Location: Cherry Tree Cottage, Blackthorn Road, OX26 5DA
 - URL: <https://planningregister.cherwell.gov.uk/Planning/Display/24/00173/F>
 - ii. **Application Number: 24/00380/REM**
 - Proposal: Reserved Matters application for appearance, landscaping, layout and scale pursuant to outline permission 23/01941/F for a mixed-use HQ building (Classes E(g), B2 and B8)
 - Location: The Innovation Quarter, Bicester Heritage, Skimmingdish Lane, Launton
 - URL: <https://planningregister.cherwell.gov.uk/Planning/Display/24/00380/REM>
- b. **To note notices of decision**
 - i. **Application Number: 23/03548/LB**
 - Proposal: Variation of 23/00483/LB reducing overall impact on the listed building for demolition of existing rear extensions. Demolition of existing detached barns. Part two storey, part single storey extension to dwellinghouse, alterations to existing ancillary buildings and construction of new carport
 - Location: Box Tree Farm, Station Road, OX26 5DX
 - Listed building consent subject to conditions (31 January 2024)
 - ii. **Application Number: 23/03036/F**
 - Proposal: Redevelopment to form three detached dwellings with garages, parking and altered vehicular access
 - Location: Salamanca, Bicester Road, OX26 5DQ
 - Permission for development subject to conditions (2 February)

iii. Application Number: 23/00052/F

Proposal: New detached outbuilding including replacement boundary wall with new natural stone.
Location: Squires House, Station Road, OX26 5DX
Permission for development subject to conditions 21 February)

13. Parish Hall Project

- a. **Management Committee** – to consider the membership of the Committee and appoint two Councillors
- b. **Further financial advice from Parkinson Partnership** – to consider a quotation for further advice regarding VAT implications for taking on responsibility for the Hall
- c. **Progress report** – to receive a general report
- d. **Broadband connection** – to receive a progress report
- e. **HM The King Portrait** – to consider applying to receive a portrait of HM the King for the Parish Hall

14. Climate Emergency

- a. **Report** – to receive a progress report

15. Village Matters

- a. **Highway and Traffic Issues**
 - i. **Bicester Road Resurfacing** – to receive a progress report
 - ii. **Speed Indicator Devices** – to receive a general update
 - iii. **Blackthorn Road 'Gates'** – to consider the purchase and installation of new gates at the entrance to the village
 - iv. **Speedwatch** – to receive a progress report
- b. **Defibrillator**
 - i. **Additional device at the Hall** – to receive a progress report
- c. **Rural Verge Cutting** – to consider a quotation
- d. **Weed Spraying** – to consider and agree the contract
- e. **Bus Shelter Sweeping** – to consider a quotation for sweeping the bus shelters
- f. **Spring Village Tidy-up Day** – to note the date
- g. **Dog Waste Collection** – to note the new arrangements for the collection service
- h. **Provision of waste bins**
 - i. **Sycamore Road and War Memorial** – to consider the purchase of replacement bins
 - ii. **Dog bin in the Sports Field / Yew Tree Area** – to review the location of the sports field dog bin and consider the purchase of a new bin
- i. **War Memorial and Water Pump** - to consider an application from the craft group for support with a community project
- j. **Public Transport** – to receive an update
- k. **D-Day Commemoration** – to consider the commemoration of the 80th anniversary
- l. **Flooding in Village** – to receive a report

16. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

17. Attendance at Meetings and Reports from meetings / courses

- a. **CDC Larger Villages Meeting** – 6 February – to receive a report
- b. **OALC / OCC County Day** – 20 March at County Hall
- c. **OALC Councillor Forum** – 12 March 2.30pm and 9 April 7pm
- d. **CDC Parish Liaison Meeting** – 12 June (in person)

18. Reports

- a. Chairman's Report**
- b. Clerk's Report**

19. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Wednesday 20 March.

20. Date of next meeting – Thursday 4 April 2024 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012