LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 7 March 2024

Agenda Item:

9. Finance

a. To receive the Finance Report

As at 16 February, the Accounts stood at:

Co-op Current Account	£20,856.50	
Co-op Deposit Account	£42,700.15	
Standing Orders		**Date Cleared**
Clerk's January salary (monthly)	£822.25	1/2/24
Launton Lines (monthly)	£170.00	5/2/24
Direct Debits		**Date Cleared**
O2 Mobile January contract	£6.99	22/1/24
Outstanding Payments		
O2 Mobile February contract	£6.99	
Income		**Date Cleared**
Cash donation from defibrillator training	£5.00	14/2/24

b. Bank Statement – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. Grants – to consider any further grant requests

d. Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	David Moore for Sherwood Close Maintenance (invoice no: DM0099)	Urban grass cutting	2/11/23 15. b. i.	£30.00	£30.00
Bank Transfer	Community First Oxfordshire for annual subscription	Subscriptions	6/4/23 9. d.	£70.00	£70.00
Bank Transfer	Navitas Design for website hosting (invoice no: INV-31493)	Website hosting and domain name	6/4/23 9. d.	£74.99	£89.99

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Oxfordshire Association of Local Councils for annual subscription (invoice no: L00174/2024/1)	Subscriptions	6/4/23 9. d.	£261.50	£313.80
Bank Transfer	HMRC NIC	HMRC / NI	Statutory	£8.87	£8.87
Bank Transfer	J Olds for: Clerk expenses (printing £33.45; laminating £7.60)	Admin costs	6/4/23 9. g. iii.	£41.05	£41.05
	Meeting costs £12.00	Meeting costs		£12.00	£12.00
	Mileage expenses	Mileage expenses		£20.52	£20.52
	Home working expenses	Home working expenses		£104.00	£104.00
	Total			£177.57	£177.57

Payment omitted from noting at February Meeting

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Zurich Municipal for Parish Hall Insurance (invoice no: 529780214). NB cost reduced from original quote	Insurance	2/11/23 12. b. ii.	£200.82	£200.82

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
12/2/24	Toolstation for 2 x inspection cover keys for Hall water meter	Parish Hall Project		£14.97	£17.96
	CDC for Garden Waste Subscription for Hall brown bin (subscription ref 51223450)	Parish Hall Project		£49.00	£49.00