

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

13 Oak Close
Bicester
OX26 3XD

07305 303889

clerk@launton-pc.gov.uk

27 December 2023

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in Launton Parish Hall on **Thursday 4 January 2024** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the Council meeting held on 7 December, previously circulated

7. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

8. Governance and Consultations

- a. **Meeting Dates** – to consider the meeting dates for the forthcoming year
- b. **Policy Review** – to review the policies
 - i. **Marking the death of a senior national figure**
- c. **OCC Lane Rental Scheme Proposal Consultation and Meeting** – to consider the proposal, respond to the consultation and attend the meeting on 17 January
- d. **Campaign to Protect Rural England Subscription** – to consider the amount of annual contribution

9. Finance

a. To Receive the Finance Report and Budget Monitoring Report

- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Transfer to Deposit Account** – to consider transferring £20,000 from the current account to the deposit account to take advantage of the better interest rate
- d. **Electronic Payment Device** – to consider an electronic payment device to enable the Parish Council to receive card payments
- e. **Grant Requests** – to consider any grant requests received from external bodies
 - i. **Oxfordshire Mind**
- f. **Draft Budget** – to consider the draft budget for 2024/25
- g. **Precept** – to consider and agree the setting of the Precept level for 2024/25
- h. **Invoices for Payment** – to consider and approve invoices for payment itemised on the Payment Schedule

10. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC

11. Planning

- a. **Planning Applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 23/03433/REM**
 - Proposal: Reserved Matters application requesting consideration of layout, scale, appearance and landscaping for 65 dwellings pursuant to 21/04112/OUT (APP/C3105/W/22/3301485)
 - Location: Land North West Of Grange Farm, Station Road, Launton
 - URL: <https://planningregister.cherwell.gov.uk/Planning/Display/23/03433/REM>
 - ii. **Application Number: 23/03443/LB**
 - Proposal: Replacement of existing timber windows.
 - Location: Box Tree Farm, Station Road, OX26 5DX
 - URL: <https://planningregister.cherwell.gov.uk/Planning/Display/23/03443/LB>
 - iii. **Application Number: 23/03438/REM**
 - Proposal: Reserved Matters application to 23/01941/F requesting consideration of layout, scale, appearance and landscaping
 - Location: The Innovation Quarter, Bicester Heritage, Buckingham Road, Bicester
 - URL: <https://planningregister.cherwell.gov.uk/Planning/Display/23/03438/REM>
 - iv. **Application Numbers: 23/03542/F and 23/03548/LB**
 - Proposal: Variation of 23/00483/LB reducing overall impact on the listed building for demolition of existing rear extensions. Demolition of existing detached barns. Part two storey, part single storey extension to dwellinghouse, alterations to existing ancillary buildings and construction of new carport
 - Location: Box Tree Farm, Station Road, OX26 5DX
 - URLs: <https://planningregister.cherwell.gov.uk/Planning/Display/23/03542/F>
And <https://planningregister.cherwell.gov.uk/Planning/Display/23/03548/LB>

b. To note notices of decision

None received

12. Parish Hall Project

- a. Management Committee** – to agree the terms of reference and membership composition
- b. Progress report** – to receive a report
- c. Policies** – to consider new policies for the management of the Hall
- d. Broadband connection** – to receive a progress report

13. Climate Emergency

- a. Biodiversity Charity** – to consider a request for the Parish Council to assist with the setting up of a Biodiversity Charity to be a receptacle for local carbon offset donations and for members of the Council to be trustees of the charity
- b. Launton Environmental Society Meeting** – to note the date of the next meeting as 17 January at 7.30pm and to consider Councillor attendance
- c. Report** – to receive a progress report

14. Village Matters

- a. Highway and Traffic Issues**
 - i. Speed Indicator Devices and Traffic management** – to receive a general update
 - ii. Speedwatch** – to receive a progress report
- b. Defibrillator**
 - i. Additional device** – to receive a progress report
 - ii. Training** – note the training date of 27 January and encourage attendance
- c. Spring Village Tidy-up Day** – to consider a date, request supplies and ask the WI to provide refreshments
- d. Village upkeep** – to consider a quotation for the village weed control for 2024/25
- e. Public Transport** – to receive an update

15. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

16. Attendance at Meetings and Reports from meetings / courses

- a. OALC Councillor Forum** – 9 January at 9.30am, 13 February 12noon
- b. CDC Climate Networking Event** – 24 January 10am – 1pm – Bodicote House
- c. Healthy Bicester Stakeholder Event** – 6 March 2024 (10am – 1pm at John Paul II Centre)

17. Reports

- a. Chairman's Report**
- b. Clerk's Report**

18. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 24 January.

19. Date of next meeting – Thursday 1 February 2024 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012