

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 2 November 2023

Agenda Item:

9. Finance

a. To receive the Finance Report

As at 16 October, the Accounts stood at:

Co-op Current Account	£48,269.39
Co-op Deposit Account	£22,539.71

Standing Orders		Date Cleared
Clerk's September salary (monthly)	£767.25	2/10/23
Launton Parish Hall storage (quarterly)	£90.00	2/10/23
Launton Lines (monthly)	£170.00	4/10/23

Direct Debits		Date Cleared
O2 Mobile	£6.99	21/9/23

Income

None

- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Draft Budget** – to consider holding an informal briefing session
- d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Oxfordshire Association of Local Councils for planning training for Cllr Turner (invoice no: W-2906)	Training	7/9/23 10. a.	£55.00	£66.00
Bank Transfer	David Moore for Grounds Maintenance in The Glades and Sherwood Close (invoice no: DM0096)	Village upkeep and weedspraying		£120.00	£120.00
Bank Transfer	Royal British Legion for Poppy Wreath contribution	Grants	5/10/23 13. d.	£60.00	£60.00
Bank Transfer	HMRC NICS Employer Contribution October to November	Statutory		£1.28	£1.28

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	J Olds for Admin expenses (Printing £23.05, General Expenses £8.00, Laminating £2.00)	Admin Costs	6/4/23 9. g. iii.	£33.05	£33.05
	Mileage expenses	Mileage Expenses	6/4/23 9. g. iii.	£36.14	£36.14
	Home Working Expenses (from 1 August – 30 November)	Home Working Expenses	6/4/23 9. g. iii.	£104.00	£104.00
	Total				£173.19

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
27/9/23	HMRC NIC Employer Contribution August to September	HMRC / NIC	Statutory	£1.28	£1.28
16/10/23	Screwfix for black cable ties (for securing Silent Soldiers)	Admin Costs		£6.66	£7.99
(paid 23/9/23)	HMRC NIC Employer Contribution September to October	HMRC / NIC	Statutory	£1.28	£1.28