

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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27 September 2023

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in Launton Parish Hall on **Thursday 5 October 2023** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the Council meeting held on 7 September, previously circulated

7. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

8. Governance

- a. **Fixed Assets** – to receive inspection reports
- b. **Policy Review** – to review the policies
 - i. **Grants Policy and application form**
- c. **Staffing Committee** – to agree a date for the committee to meet

9. Finance

- a. **To receive the Finance Report and Budget Monitoring Report**

- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Grant Requests** – to consider any grant requests received
- d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

10. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC
- b. **Community Governance Qualification** – to receive an update

11. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 23/02583/F**

Proposal:	Single storey rear extension
Location:	1 Wetland Drive, OX26 5AN
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/23/02583/F

b. To note notices of decision

None received.

- c. **Cherwell Local Plan** – to consider the consultation (closes 3 November)

12. Parish Hall Project

- a. **Progress report** – to receive a report
- b. **CDC Village and Rural Community Halls Rural England Prosperity Fund** – to consider making an application to the fund for the Parish Hall (deadline 6 November)
- c. **Broadband connection** – to receive a progress report

13. Village Matters

- a. **Highway and Traffic Issues**
 - i. **Speed Indicator Devices and Traffic management** – to receive a general update
 - ii. **Speedwatch** – to receive a progress report
 - iii. **Bus stops by the crossroads** - to consider a request for the installation of a bus shelter opposite the Poplars and to receive a progress report on the refurbishment of the Perspex of the shelter by The Bull
- b. **Tree Survey** – to consider obtaining a survey of the trees which the Parish Council has responsibility for and to confirm the areas
- c. **Slow Ways** – to consider how the Council and village can help to get local routes verified and surveyed
- d. **Poppy Wreath** – to consider a donation to the Royal British Legion for the Remembrance Day poppy wreath
- e. **Defibrillator** – to consider applying to the Department of Health and Social Care for a grant to fund an additional defibrillator for the Parish Hall

14. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

15. Attendance at Meetings and Reports from meetings / courses

- a. **SLCC National Conference** – 11 / 12 October
- b. **Bicester Rural Resilience Meeting** – 17 October

- c. **OCC Town and Parish Charter Conference** – 26 October (6.30pm – 8.30pm at County Hall and online)
- d. **CDC Parish Liaison Meeting** – 8 November (online)

16. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

17. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 24 October.

18. Date of next meeting – Thursday 2 November 2023 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012