

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

13 Oak Close
Bicester
OX26 3XD

07305 303889

26 July 2023

clerk@launton-pc.gov.uk

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in Launton Parish Hall on **Thursday 3 August 2023** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the Council meeting held on 6 July, previously circulated

7. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

8. Governance and Consultations

- a. **Councillor Co-option** – to consider the vacancy and any applications for co-option resulting from the uncontested election
- b. **Fixed Assets** – to receive the inspection reports
- c. **Path Warden Expenditure** – to consider supporting the Parish Path Warden administration costs

9. Finance

- a. **To receive the Finance Report**

- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

10. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC
 - i. **SLCC Climate Change Webinar** – to confirm payment of the 26 July webinar
- b. **Community Governance Qualification** – to consider supporting the Clerk in undertaking the Level 4 Community Governance qualification

11. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 23/01941/F**

Proposal:	Variation of Condition 3 (plans) of 19/02708/OUT - To vary the approved parameter plans
Location:	Bicester Heritage, Buckingham Road, Bicester
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/23/01941/F

- b. **To note notices of decision**
None received.

12. Parish Hall Project

- a. **Energy Performance Certificate** – to consider the implications to the Council of the receipt of an acceptable Energy Performance Certificate
- b. **Broadband connection** – to receive a progress report
- c. **Progress report** – to receive a report

13. Climate Emergency – to receive a progress report

14. Village Matters

- a. **Highway and Traffic Issues** – to receive a general update
 - i. **Pavement renovation** – to receive an update
 - ii. **20mph village area request** – to receive an update
 - iii. **Speedwatch** – to receive a progress report
- b. **Village Gates** – to receive a report and consider the next course of action on the Blackthorn Road gates
- c. **War Memorial** – to consider applying to the War Memorial Trust for a grant to clean the War Memorial and re-letter the names

15. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

16. Attendance at Meetings and Reports from meetings / courses

- a. **Community First Oxfordshire** – Autumn Conference and AGM – 15 September in Chesterton
- b. **SLCC National Conference** – 11 / 12 October

17. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

18. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 24 August.

19. Date of next meeting – Thursday 7 September 2023 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012