

# LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

## Finance Report for Parish Council meeting on 6 July 2023

### Agenda Item:

#### 9. Finance

##### a. To receive the Finance Report and Budget Monitoring Report

As at 16 June, the Accounts stood at:

|                       |            |
|-----------------------|------------|
| Co-op Current Account | £36,926.06 |
| Co-op Deposit Account | £22,539.71 |

##### Standing Orders

|                              |         | Date Cleared |
|------------------------------|---------|--------------|
| Clerk's May salary (monthly) | £767.25 | 1/6/23       |
| Launton Lines (monthly)      | £170.00 | 5/6/23       |

##### Direct Debits

|               |       | Date Cleared |
|---------------|-------|--------------|
| O2 Mobile May | £6.99 | 22/5/23      |

##### Income

None

- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Internal Financial Control** – to receive a report from the Councillor responsible for internal financial control.
- d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

| Payment Method | Payee and reason                                                                        | Budget                | Minute Ref        | Net Payment | Payment inc VAT |
|----------------|-----------------------------------------------------------------------------------------|-----------------------|-------------------|-------------|-----------------|
| Bank Transfer  | Calber Facilities Management Ltd for July grass cutting (invoice number CL xx)          | Urban grass cutting   | 6/10/22 14.       | £237.00     | £284.40         |
| Bank Transfer  | JMC Olds for Admin expenses (Printing £52.46, meeting costs £1, General Expenses £1.07) | Admin Costs           | 6/4/23 9. g. iii. | £54.53      | £54.53          |
|                | Mileage expenses                                                                        | Mileage expenses      |                   | £60.80      | £60.80          |
|                | Home Working Expenses                                                                   | Home Working Expenses |                   | £104.00     | £104.00         |
|                | Total                                                                                   |                       |                   |             | £219.33         |
|                |                                                                                         |                       |                   |             |                 |

Debit Card transactions to note:

| <b>Date Cleared</b> | <b>Payee and reason</b>    | <b>Budget</b> | <b>Minute Ref</b> | <b>Net Payment</b> | <b>Payment inc VAT</b> |
|---------------------|----------------------------|---------------|-------------------|--------------------|------------------------|
| 13/6/23             | Zoom – Annual Subscription | Meeting Costs | 7/4/22 8. d.      | £119.90            | £143.88                |
| 21/6/23             | HMRC NIC                   | HMRC / NIC    |                   | £2.56              | £2.56                  |