

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 11 May 2023

Agenda Item:

12. Finance

a. To receive the Finance Report

As at 16 April, the Accounts stood at:

Co-op Current Account	£37,875.26
Co-op Deposit Account	£22,539.71

Standing Orders		Date Cleared
Clerk's March salary (monthly)	£753.50	3/4/23
Launton Parish Hall storage (quarterly)	£90.00	3/4/23
Launton Lines (monthly)	£170.00	4/4/23

Direct Debits

None

Income		Date Cleared
Deposit Account Interest	£100.88	5/4/23
CDC: Precept 1 st Tranche	£19,871.50	14/4/23

The VAT reclaim of £2,276.62 from 1 August 22 – 31 March 23 was made on 21 April.

- b. **Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements
- c. **Banking** – to consider the bank mandate and agree signatories
- d. **Statement of Accounts** – to consider and approve the Statement of Accounts for the year ending 31 March 2023
- e. **Assets List** – to confirm the assets list for the year 2022/23
- f. **Internal Audit** – to receive and review the report from the Internal Auditor
- g. **AGAR Signature Redaction** – to consider redaction of the signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from 'specific and identifiable threats' of identity theft and GDPR concerns
- h. **External Audit** – to consider the 2022/23 AGAR for submission to the External Auditor
 - i. **Section 1: Annual Governance Statement** - to consider the questions and respond accordingly
 - ii. **Section 2: Accounting Statements** - to consider and agree the accounting statement figures
 - iii. **Electors' Rights** – to consider and approve the dates
 - iv. **Statement of Variance** – to consider the draft Statement of Variance

- i. **Insurance Renewal** – to consider and agree the renewal for 2023/24
- j. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Elaine Anstee for Internal Audit 22 / 23	Audit	9/6/22 9. a. ii.	£100.00	£100.00
Bank Transfer	RGS Arboricultural Consultants / Robert C Yates & Partners for Arboricultural inspection and risk assessment (invoice number: 17060)	Parish Hall Project	2/2/23 14. a.	£465.00	£558.00
Bank Transfer	St Mary's PCC for Parish Hall Rent as agreed	Parish Hall Rent	Agreement for Lease	£300.00	£300.00
Bank Transfer	Calber Facilities Management Ltd for April grass cutting (invoice number: CL463589)	Urban grass cutting	6/10/22 14.	£237.00	£284.40
Bank Transfer	Porter Consulting and Management Services Ltd (PCMS Design) for planning application fee (discharge of conditions application) (invoice number: 1206)	Parish Hall Project	5/8/21 12. i.	£233.20	£250.20

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
4/4/23	Defib Store Ltd for defibrillator battery (invoice no: 26956)	Defibrillator		£205.00	£246.00