LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 2 March 2023

Agenda Item:

10. Finance

a. **To receive the Finance Report**
As at 16 February, the Accounts stood at:

Co-op Current Account	£32,818.94
Co-op Deposit Account	£22,438.83

Standing Orders		**Date Cleared**
Clerk's January 23 salary (monthly)	£753.50	1/2/23
Launton Lines (monthly)	£110.00	6/2/23

Direct Debits
None

Income
None

The Clerk had received a letter from HMRC informing her that the PAYE account was £62.30 in credit (a historical credit which had been paid during the handover between Clerks). As it was unlikely that this would be used in the foreseeable future, the Clerk had requested that the amount be refunded to the Parish Council bank account.

b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. **Grants** – to consider any further grant requests
   i. **Clean Slate**
   ii. **Launton Over 60s Club**
   iii. **Friends of Island Pond Wood** – for grass cutting assistance for 2023/24

d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank transfer	CPRE for annual subscription	Subscriptions	7/4/22 8. d.	£36.00	£36.00
Bank transfer	Navitas Design for website hosting and SSL certificate (invoice no: 30773)	Website Hosting and Domain Name	7/4/22 8. d.	£74.99	£89.99

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank transfer	J Olds for Admin Expenses (Printing £38.67; Laminating £0.80; Postage £2.66).	Admin Costs	7/4/22 8. g. iii.	£42.13	£42.13
	J Olds for Mileage Expenses	Mileage expenses	7/4/22 8. g. iii.	£33.57	£33.57
	J Olds for Meeting Costs	Meeting costs	7/4/22 8. g. iii.	£6.00	£6.00
	J Olds for working from home expenses (energy, broadband etc)	Home Working Expenses	7/4/22 8. g. iii.	£312.00	£312.00
	Total			£393.70	£393.70
Bank transfer	PCMS Design (Porter Consulting and Management Services) (invoice no: 1199) for Design Services Stages E-F and G-H	Parish Hall Project	5/8/21 12. i.	£7,000.00	£8,400.00
	PCMS Design for Building Control Application Fee and Thames Water Asset Search Fee	Parish Hall Project	5/8/21 12. i. / 9/6/22 12. a.	£359.76	£359.76
	Total			£7,359.76	£8,759.76
Bank transfer	Oxfordshire Association of Local Councils for annual subscription (invoice no: L00174/2023/3)	Subscriptions	7/4/22 8. d.	£243.21	£291.85
Bank transfer	David Moore for shrubbery maintenance work in The Poplars	Village upkeep and weed spraying	1/12/22 14. c.	£tbc	£tbc

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
7/2/23	Amazon for iPhone SE2020 (invoice no: INV-GB-421830305-2023-3027)	Admin costs	2/2/23 10. b.	£125.00	£150.00
8/2/23	Amazon for 'phone case and postage (invoice no: DS-ASE-INV-GB-2023-50708895)	Admin costs	2/2/23 10. b.	£11.07	£13.28
7/2/23	National Association of Local Councils for Emergency Planning Webinar (invoice no: 5776025529)	Training	2/2/23 11. a.	£32.68	£39.22