

LAUNTON PARISH COUNCIL

DRAFT Budget 2023 / 2024

2021 - 2022 Actual Spend			2022 - 2023 Anticipated Spend		2022 - 2023 Budget		2022 - 2023 + / - on actual to year end		2023 - 2024 DRAFT Budget		Explanation on changes	
EXPENDITURE												
Staff Costs												
£	6,463.80	Clerk's salary	£	8,527.75	£	8,000.00	-£	527.75	£	9,500.00	Currently on SCP16 - SCP17 from April 23: cost of living increase included based on 2% increase	
		Home Working Allowance			£	312.00			£	312.00	£6 a week allowance	
£	-	Clerk sickness / overtime contingency	£	-	£	100.00	£	100.00	£	100.00	Maintained	
£	-	HMRC / NI	£	-	£	-	£	-	£	60.00		
£	85.41	Mileage Expenses	£	168.94	£	160.00	-£	8.94	£	160.00	Maintained	
Meetings												
£	119.90	Meeting Costs	£	119.90	£	130.00	£	10.10	£	140.00	Zoom, heating costs etc	
£	168.00	Parish Hall Hire and Storage	£	360.00	£	168.00	-£	192.00	£	360.00	Increase to £90 a quarter agreed May 22	
Highways												
£	1,455.00	Trees/Landscaping	£	-	£	800.00	£	800.00	£	400.00	21/22 year included Poplars work	
£	1,610.00	Urban grass cutting	£	1,180.00	£	1,700.00	£	520.00	£	1,700.00	Maintained: could be reduced by £200	
£	440.00	Rural Verge Cutting	£	480.00	£	750.00	£	270.00	£	750.00	Cost per cut budget £250 x 3 cuts confirmed. Only 2 cuts	
£	1,512.15	Dog bin emptying	£	1,573.00	£	1,750.00	£	177.00	£	1,750.00	Maintained	
£	-	Road Safety	£	999.57	£	1,000.00	£	0.43	£	1,000.00	Any unspent to go into Road Safety Reserve, similar amount budgeted for this year for VAS	
£	13.18	Noticeboards	£	220.00	£	500.00	£	280.00	£	250.00	To add to contingency	
£	-	Dog and Litter Bins	£	801.76	£	300.00	-£	501.76	£	300.00	For replacement programme / reserve	
£	-	Bus shelters	£	-	£	500.00	£	500.00	£	500.00	For repair / refurbishment works	
£	-	Bench	£	-	£	300.00	£	300.00	£	300.00	To add to the street furniture replacement programme if unspent	
£	-	Snow Resilience	£	-	£	100.00	£	100.00	£	-	For salt if necessary	
£	770.00	Village upkeep and weed spraying	£	1,772.80	£	2,115.00	£	342.20	£	3,650.00	Includes Refuge maintenance, weed spraying, Glades and Sherwood work and a small amount for the War Memorial + mowing of churchyard and Island Pond Wood	

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Parish Hall							
£	1,209.00	Parish Hall Project	£ 7,143.83	£ 6,500.00	-£ 643.83	£ 6,000.00	
£	-	Parish Hall S106 Funding	£ -	£ -	£ -	£ -	
£	-	Parish Hall Rent	£ -	£ 300.00	£ -	£ 300.00	Required in terms of the Lease
Insurance and Auditing							
£	474.34	Insurance	£ 489.64	£ 510.00	£ 20.36	£ 550.00	Increased slightly
£	300.00	Audit	£ 310.66	£ 430.00	£ 119.34	£ 430.00	For internal and external. Will need to budget more if Parish Hall work takes income / expenditure over £50k (EA £315)
Subscriptions							
£	553.10	Subscriptions	£ 499.00	£ 580.00	£ 81.00	£ 550.00	CFO £75, OALC £240, SLCC £146, Open Spaces £45, CPRE £36 (full cost of SLCC calculated)
Charitable Donations							
£	-	S137 Grants	£ -	£ -	£ -	£ -	Now use General Grants with GPC
£	2,904.00	General Grants	£ 3,384.00	£ 3,392.00	£ 8.00	£ 1,000.00	Reduced
£	3,625.00	CDC COMF Grant	£ -	£ -	£ -	£ -	Arranged and awarded March 21

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Sundries						
£	- Bank Charge	£ -	£ 72.00	£ 72.00	£ 72.00	Added in case bank starts charging (Budget £6 a month)
£	1,320.00 Launton Lines	£ 1,320.00	£ 1,500.00	£ 180.00	£ 2,100.00	Increase to £170 a month as agreed at November 22 meeting
£	750.00 Training	£ 836.44	£ 700.00	-£ 136.44	£ 800.00	Slight Increase
£	257.27 Admin Costs	£ 531.00	£ 500.00	-£ 31.00	£ 550.00	Slight Increase
£	409.73 IT Costs	£ 85.00	£ 300.00	£ 215.00	£ 300.00	To pay for dropbox and other IT contingency and save for replacement laptop / lamp for projector
£	74.99 Website Hosting and Domain Name	£ 680.99	£ 700.00	£ 19.01	£ 500.00	To pay for new website as well as domain name renewal and hosting
£	76.95 Defibrillator	£ -	£ 300.00	£ 300.00	£ 300.00	Battery needed 2024, any unspent to go to reserve.
£	35.00 Information Commissioner Fee	£ 35.00	£ 40.00	£ 5.00	£ 40.00	Statutory
£	40.95 Election Costs	£ -	£ -	£ -	£ 50.00	Needed this year
£	- Professional Fees	£ 1,000.00	£ 1,000.00	£ -	£ 1,000.00	Maintained from last year - to include HR support, tree surgeons, architect, solicitors etc
£	- Jubilee Costs	£ 350.00	£ 1,000.00	£ 650.00	£ -	
£	1,560.00 VAT Paid	£ 2,850.86	£ 1,119.40	-£ 1,731.46	£ 2,809.40	An estimate excluding any for the Parish Hall
£	26,227.77 TOTAL	£ 35,720.14	£ 37,628.40		£ 38,583.40	

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INCOME						
£ 22,996.00	Precept	£ 29,895.00	£ 29,895.00			
£ 1,216.28	Grass Cutting Grant	£ 1,216.28	£ 1,216.00		£ 1,216.00	
£ 10.00	Plotters Insurance Contribution	£ -	£ 10.00		£ 10.00	
£ 44.00	Admin Costs	£ 40.00	£ -		£ -	
£ 30.00	Training Contribution	£ 199.00	£ -		£ -	
£ -	Parish Hall S106 Funding	£ -	£ -		£ -	
£ 3,625.00	CDC COMF Grant	£ -	£ -		£ -	Arranged and awarded March 21
£ 1,667.81	VAT Refund	£ 3,600.25	£ 1,119.40		£ 2,809.40	
£ -	Current Account Interest	£ -	£ -		£ -	
£ -	Savings Account Interest	£ 33.01	£ 5.00		£ 40.00	
£ 29,589.09	TOTAL	£ 34,983.54	£ 32,245.40		£ 4,075.40	

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Reserved Funds					
3 months' running costs	£	5,700.00		£ 7,000.00	Not quite 1/4 Precept - recommended for good financial management
Sherwood Close maintenance (£106)	£	5,651.78		£ 5,651.78	Maintained
Glades Open Space Maintenance	£	3,572.00		£ 3,572.00	Maintained
Parish Hall Contingency	£	15,000.00		£ 19,356.17	Added £5,000
Asset Replacement fund	£	3,030.00		£ 3,325.00	-£500 for new bins; +£280 from noticeboard; +£300 Bench; +£215 IT Costs
Road Safety	£	1,000.00		£ 1,000.00	Maintained £1000 - any unspent 22/23 will go to reserve
Election Expenses	£	1,600.00		£ 1,600.00	Maintained
Insurance Excess	£	300.00		£ 300.00	Maintained
External Audit contingency	£	200.00		£ 200.00	Maintained
Clerk sickness / overtime contingency	£	1,200.00		£ 1,300.00	Added £100 from 22/23
General Contingency Funds	£	2,500.00		£ 2,308.00	Reduced following Hall rent increase
Defibrillator contingency	£	305.00		£ 605.00	Added unspent budget
Bus shelter contingency	£	3,000.00		£ 3,500.00	Added unspent budget
Trees contingency	£	3,800.00		£ 4,600.00	Added unspent budget
Fete contingency	£	1,000.00		£ 1,000.00	Maintained
TOTAL Reserved Funds		£ 47,858.78		£ 55,317.95	£ 7,459.17

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£ 8.41 S137 Allowance per elector		£ 8.82			
1047 No of electors		1034		1110	
£ 8,805.27 Total S137 spend		£ 9,119.88		£ -	
£ 26,037.82 Current account balance at 31 March		£ 29,087.13		£ 27,669.83	Estimated
£ 22,402.41 Savings account balance at 31 March		£ 22,405.82		£ 22,413.19	Estimated
Total in Bank Accounts at year end 31 March		£ 51,492.95		£ 50,083.02	
Total left after Reserves are taken into account		£ 3,634.17		-£ 5,234.93	
Total expected income excl Precept		£ 32,245.40		£ 4,075.40	
Total left including expected income		£ 35,879.57		-£ 1,159.53	
Total in Proposed Budget		£ 37,628.40		£ 38,583.40	
Total Precept Needed		-£ 30,496.57		£ 39,742.93	
Last year's Precept		£ 29,895.00		£ 29,895.00	
Percentage change since last year's precept		£ -		32.94%	on last year's Precept / budget