

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Parish Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments. The formal meeting commenced at 7.30pm and 5 parishioners availed themselves of this opportunity.

MINUTES OF THE MEETING HELD ON THURSDAY 7 FEBRUARY 2008 AT 7.30PM IN LAUNTON PARISH HALL

Present: Councillors: Miss Beverley Byrne - Chairman, Mr Simon Turner - Vice Chairman, Mrs Molly O'Connor, Mr Roger Tomkins, Mr Howard Hill & Mr Stanley Archer

In attendance: Mr Laurie Lee - Clerk

- 1 **To receive and accept apologies for absence** – apologies were received and accepted from Mrs Audrey Tutt.
- 2 **Declaration of interest in items on the agenda** - None
- 3 **To confirm the minutes of the last meeting held on Thursday 3 January 2008.** The minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

4 Finance

- a Expenditure for approval and payment in February 2008

101837	W Jeffries - Bus Shelter Clean	£ 80.30
101838	HMRC PAYE	£ 68.64
101839	L Lee	£302.49
101840	Launton Lines - November Issue	£110.00

Total Payments for February 2008 **£561.43**

All above cheques drawn on Barclays current account

Receipts

Bank of Ireland	Interest December	£ 75.66
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Total Receipts for January 2008 **£75.66**

Proposal to pay all expenditure -

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

- b Current statements for bank accounts were circulated and accepted.
- c Regular monthly payments
It was proposed that regular payments be paid by standing order rather than by cheque.
Proposed: Councillor Byrne
All in favour
- Seconded: Councillor Turner
Motion carried

A standing order mandate in favour of Launton Lines was completed

- d The Local Authorities (Members Allowances) (England)
Regulations 2003 (As Amended) – Parish Allowance Schemes

The Parish Council had received the Parish Remunerations report on the review of Members allowances for the 2008/2009 financial year. After discussion, the Parish Council resolved that levels of travelling and subsistence allowances set out in the Parish Remuneration Panels report be adopted as recommended.

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

5 Planning

- a To discuss and decide on **Planning Applications for consideration**

Application No: 07/02681/F
Applicants Name: Michael O'Sullivan
Proposal: Garden Shed
Location: 2 Sherwood Close, Launton
No objections & no observations

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

Application No: 08/00039/F
Applicants Name: Mr J Connors
Proposal: Retrospective – Erection of double stable (with hard standing), new close-boarded fence & gate to existing field

Location: Land Adjoining & NE of Blackthorn Road, Launton
No objections & no observations

Proposed: Councillor Byrne
O'Connor
All in favour

Seconded: Councillor
Motion carried

Application No: 08/00074/F
Applicants Name: Mrs M Greuter
Proposal: Change of use from day nursery to residential
Location: Toad Hall Day Nursery, 7 Chestnut Close

No objections but the following observations:

The application also applied for exterior modifications. The council had been contacted by neighbouring residents who were concerned that a work appeared to have been carried out prior to planning permission being applied for. There is also concern that the upstairs double doors are overlooking the neighbour's bathroom.

Proposed: Councillor Byrne
O'Connor
All in favour

Seconded: Councillor
Motion carried

Application No: 08/00111/F
 Applicants Name: Mr & Mrs Ford-Langstaff
 Proposal: Kitchen Extension & garage attic conversion
 Location: Sherwood House, Bicester Road, Launton
 No objections & no observations
 Proposed: Councillor Byrne Seconded: Councillor Turner
 All in favour Motion carried

Application No: 08/00161/F
 Applicants Name: K G Raynor
 Proposal: Erection of smoking shelter- Retrospective
 Location: The Black Bull, 52 West End, Launton
 No objections & no observations
 Proposed: Councillor Byrne Seconded: Councillor
 Tomkins
 All in favour Motion carried

b Planning Decisions

Application No: 07/02142/F
 Applicant: Mr & Mrs Goldsborough
 Proposal: Extensions to side & rear.
 Location: 29 Sycamore Road, Launton
 Result: Approved subject to conditions

Application No: 07/02555/F
 Applicants Name: Mr & Mrs P Bradford
 Proposal: Take down outbuildings & erect new porch
 garage & shower/utility rooms
 Location: 13 Bicester Road, Launton
 Result: Approved subject to conditions

Application No: 07/02560/F
 Applicant: Mr McHale & Mrs Murphy
 Proposal: First floor side & rear extensions
 Location: Derwen, Bicester Road, Launton
 Result: Approved subject to conditions

6 Village Issues

Allotments	The Clerk advised that the draft lease was with Cherwell DC & that he had signed & returned their terms of conditions.
Parish Hall	Councillors Byrne & Turner agreed to meet with the PCC. They will provide Clerk with available dates. Action BB & ST
Bus Shelters	Graffiti has now been removed from both bus shelters but has reappeared on the Station Rd shelter. Councillor Hill will repaint. He will also put up the 'No smoking' signs in the appropriate shelters. Action HH
Flooding/Drainage	Recent problems were discussed. It was agreed to put a notice in Launton Lines asking residents to report specific incidents to the PC & to provide

photos if possible. The Clerk will also chase up Oxford CC regarding the outstanding problem.

Action Clerk

Grass Cutting Six tender packs have been sent out, two have been returned to date. Deadline 28 February. Decision to be made at next month's meeting. Amended Grass Cutting Agreement signed & witnessed. Thanks to Mr Cox. Clerk to forward to Oxford CC.

Action Clerk

Village Highways Report for information circulated

7 Correspondence

To discuss and decide on response to correspondence for consideration: (Copies distributed)

- CDC Keep Britain Tidy – Date for Spring Clean Saturday 29 April at 2.00pm Clerk to arrange posters & advert in Launton Lines. **Action Clerk**
- CDC Recreation Strategy 2008/9 Action Planning Workshop Banbury Wednesday 20 Feb & Bicester Monday 25 Feb - No takers
- CDC Community Hall Grants 2008/2009 – No action
- CDC Local Development Framework update – How to make a Representation – No action
- Oxfordshire NHS Community Engagement Day Tuesday 12 Feb **Cllr Turner to attend.**
- Audit Commission Appointment of external auditor – No objections
- OPFA Play & Sports Seminar Wednesday 14 May – No takers

To report correspondence received for information – Folder circulated

- L Lee Launton Highways update
- SSAFA Newsletter Dec 2007
- OPFA The Playing Field Newsletter Winter 2007
- OCC Road closure Buckingham Road, Bicester 2 March for 2 weeks (copy on notice boards)
- CDC LDF Village Policy Workshop report 27 Nov
- OCC Home2School Newsletter Spring 2008
- CDC Cherwell Seniors Group's Newsletter Feb-Apr 2008
- NALC LCR Jan 2008 Journal
- Clerks & Councils Direct Jan Newsletter
- NALC Community Empowerment Awards Winners 2007
- Communities & Local Government Consultation paper
- CDC Standards Committee minutes & agenda

8 Reports – Clerk

1. Nicola Ball - Rural Housing Enabler, ORCC has advised that Mr Burrows is no longer interested in selling his land - do we wish to proceed with other options (7, 3 or 6). To be discussed at the next meeting.

2. Cherwell Green Spaces update required by 15 February. **Clerk** to request more time. Discuss at next meeting.
3. Problems with Bin emptying. Two bins missed after Xmas, both subsequently emptied.
- 2 Donations Thanks received from Junior Citizens Trust & Ox Assn for the Blind
- 9 **Date and venue of next meeting**
Thursday 6 March 2008 at 7.30pm in Launton Parish Hall, Launton with the public session starting at 7.00pm

The meeting closed at 8.20pm