

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Parish Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments. The formal meeting commenced at 7.30pm and 7 parishioners availed themselves of this opportunity.

Minutes of the meeting Held on Thursday 7 August 2008 at 7.30pm in Launton Parish Hall

Present: Councillors: - Mr Simon Turner- Chairman, Mrs Audrey Tutt, Mr Howard Hill, Mr Ian Stubbings, Mrs Molly O'Connor & Mr Roger Tompkins.

In attendance: Mr Laurie Lee – Clerk,

- 1 To receive apologies for absence** – Apologies were received and accepted from Mrs Wendy Foster.
- 2 Declaration of interest in items on the agenda** - None
- 3 To confirm the minutes of the last meeting held on Thursday 3 July 2008.**
The minutes were unanimously agreed as a true record and were signed and dated by the Chairman.

Proposed: Councillor A Tutt
All in favour

Seconded: Councillor H Hill
Motion carried

4 Neighbourhood Action Group – Lesley Thompson & WPC Caroline Brown updated the meeting on the NAG. The 3 NAG priorities for Launton are -

- a) Excess Speeding
- b) Road Safety
- c) Loitering.

The importance of reporting non-emergency problems to the police using 08458 505 505 was emphasised even for a complaint to be logged as this will be used in statistics when future priorities are considered. Simon Turner was invited to attend the next NAG meeting. Lesley Thompson advised that the response from the police was now better than it had been for some time. WPC Brown will write a piece for Launton Lines.

5 Financial:

Confirmation and approval of expenditure & income for August

101867	W Jeffries - Bus Shelter	£ 80.30
101868	L Lee	£311.74
101869	M Dempsey- Grass cutting	£340.00
101870	Cherwell DC- Legal re. Allotments	£108.30
101871	BDO Stoy Hayward- Audit	£158.63

Total Payments for August 2008 **£998.97**

All above cheques drawn on Barclays current account

Receipts

Bank of Ireland	Interest July	£ 71.14
Oxfordshire CC	Grass Grant 2008	£1386.19

Total Receipts for July 2008 **£1457.33**

Proposal to pay all expenditure -

Proposed: Councillor S Turner Seconded: Councillor H Hill

All in favour Motion carried

Current Bank statements were circulated & accepted

External Audit - Annual return – approved and accepted by the Council

Proposed: Councillor S Turner Seconded: Councillor I Stubbings

All in favour Motion carried

External Audit – issues arising

The Clerk presented the issues arising & handed out an action plan for approval by the council

Proposed: Councillor M O'Connor Seconded: Councillor I Stubbings

All in favour Motion carried

6 Planning

a) To discuss and decide on planning applications for consideration

Application No: 08/01584/F

Applicant: Mr W Deeley

Proposal: Double carport & single garage with storage above

Location: Launton House, 10-18 West End, Launton

The Parish Council raised **no objections & had no concerns.**

Proposed: Councillor S Turner Seconded: Councillor A Tutt

All in favour Motion carried

Application No: 08/01637/LB & 08/01636/F

Applicant: Mr W Deeley

Proposal: Demolish rear WC & erection of single storey rear kitchen diner & replace plastic sections of rain water goods with cast iron

Location: Launton House, 10-18 West End, Launton

The Parish Council raised **no objections & had no concerns.**

Proposed: Councillor H Hill Seconded: Councillor S Turner

All in favour Motion carried

7 Village Issues

- **Website** - The clerk produced draft pages to demonstrate what could go on a Parish Council website. The clerk requested input from the Councillors to improve the content/layout of the site. **Action ST** to discuss with Pat Tucker

- **Sherwood Close Grass Area** M O'Connor reported that she had received no further complaints or objections regarding ball games. It was proposed:

a) Not to proceed with 'No Ball Games' sign.

b) **Clerk** to notify Launton Lines with reasons for decision.

c) **Clerk** to write to the original complainant to advise.

Action Clerk Proposed: Councillor S Turner Seconded: Councillor R Tompkins

All in favour Motion carried

- The Clerk advised that Oxfordshire CC had agreed to the adoption of Sherwood Close but formal adoption could not take place until the land transfer between Cherwell DC & Charter Housing takes place. Simon Turner has agreed to investigate what S.106 monies are

due in order that Launton PC can maintain the area. He would also visit Sherwood Close to establish which verges the Parish Council will be responsible for cutting so that the **Clerk** can request Mr Dempsey to add these areas to his monthly cut. **Action ST**

Clerk to request Charter HA to cut back the hedge opposite the Post Office.

- **Allotments** The first bill for work has been received from CDC. Mr Deeley's solicitors have advised that he would be willing to grant a 20 year lease with a break clause subject to 13 months written notice. The Council agreed this was acceptable & proposed that Simon respond to the solicitor requesting they send an amended draft lease to CDC for CDC & Parish Council approval. **Action ST**
Proposed: Councillor S Turner Seconded: Councillor I Stubbings
All in favour Motion carried
- **Parish Hall** Simon Turner confirmed the Parish Council undertaking had been delivered to the PCC
- **Drainage/ Flooding Station Rd**
Work has started on the ditch behind the new house in Station Road. Clerk to contact CDC to ascertain what is happening regarding the other ditch. **Action Clerk**
The Parish Council received a copy of a letter to CDC from Mr & Mrs DC Turner proposing the installation of a balancing lake on their land in Blackthorn Road, in exchange for planning permission to build a house on this land. The Parish Council agreed that they would await a planning application before commenting.

Copy correspondence between Cherwell DC & Mr D Firmin of Home Farm was also exhibited disputing responsibility for the ditch to the rear of Nos. 8 -12 Bicester Road. The Parish Council will await further developments.

8 **Correspondence**

To discuss and decide on response to correspondence for consideration:

- CDC Register of members' interest forms – Completed forms have been received from all except **Simon Turner. Action**
- CDC Draft Cherwell Rural Strategy – Consultation – circulated for discussion at September meeting
- Oxfordshire 2030 Consultation – circulated for discussion at September meeting
- The Big Tidy Up – invitation to take place in month of cleanup activities. Village tidy up arranged for Saturday 27th at 2.00pm - meet at Parish Hall. **Action Clerk** to register with Oxfordshire Waste Partnership & request 6 Litter Pickers. **Action ST** to inform Launton Lines & produce posters.

Correspondence received for information - circulated

- CDC – Notice of Standards Meeting
- Caring Matters
- CDC – Working together on Climate Change
- Challenging Cherwell – Overview & Scrutiny Annual Review
- CDC Youth Spotlight newsletter

- Oxon highways – Annual Report
- CDC – Notes of Parishes meeting
- CDC – Cherwell Link
- Clerks & Councils Direct
- ORCC – Review
- OCC – Countryside Service Report
- The Playing Field - OPFA
- Partial Review of RPG9 & Draft SE Plan review of Sub-regional Allocation of Land won Aggregates

9 Reports

Chairman's Report - He reported on the Thames Valley Police liaison meeting attended with Audrey Tutt. They agreed it was a worthwhile event & were impressed by the facilitator

Clerk's Report - The Clerk had advised CDC Planning Enforcement of 2 issues -

- Bricked up door at 13 Sycamore Road – this does not need permission.
- Mobile home in field North of Yew Tree Farm - Enforcement Team will investigate.

An invitation from Oxfordshire NHS Primary Care Trust to join the Bicester Hospital & Community Services Forum. Audrey Tutt has agreed to be the Parish Council contact, but cannot make the first meeting. **Action Clerk** to advise of her contact details.

Report from Oxfordshire County Councillor for Launton - none

Report from Cherwell District Councillor for Launton - none

Date of next meeting - Thursday 4 September 2008 Launton Parish Hall

The meeting closed at 9.40pm.