

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Parish Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments. The formal meeting commenced at 7.30pm and 3 parishioners availed themselves of this opportunity.

MINUTES OF THE MEETING HELD ON THURSDAY 6 DECEMBER 2007 AT 7.30PM IN LAUNTON PARISH HALL

Present: Councillors: Miss Beverley Byrne - Chairman, Mr Simon Turner - Vice Chairman, Mrs Molly O'Connor, Mrs Audrey Tutt, Mr Roger Tompkins, Mr Howard Hill & Mr Stanley Archer

In attendance: Mr Laurie Lee - Clerk

1 To receive and accept apologies for absence - none

2 Declaration of interest in items on the agenda

Councillor Turner declared a prejudicial interest in item 5c due to his involvement with The Environmental Group.

3 To confirm the minutes of the last meeting held on Thursday 1 November 2007. The minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Tutt
Motion carried

4 Finance

a Expenditure for approval and payment in December 2007

101824	W Jeffries - Bus Shelter Clean	£77.96
101825	Inland Revenue PAYE November	£66.99
101826	L Lee - November salary & expenses	£329.99
101827	Launton Lines - November Issue	£110.00
		£584.94

All above cheques drawn on Barclays current account

Receipts

Bank of Ireland	Interest October	£ 75.00
HMRC	VAT Refund	£ 556.64
Oxon CC	Grass Grant	£1330.74
		£1926.38

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

b Current statements for all bank accounts were circulated

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

- c The Annual return as approved by the external auditors was approved & accepted by the Council.
The Council will review its Asset Register in line with the external audit comments. It was proposed that the Word Processor & old photocopier be written off. The 'new' photocopier & Telefax machine both be written down to a nominal value of £1 each. The Clerk will review the valuations of the 3 Bus Shelters & the War Memorial. **Clerk** to action

Proposed: Councillor Byrne Seconded: Councillor Turner
All in favour Motion carried

- d The precept for the year 2008/2009 was discussed & it was proposed to set a precept of £13,000 (including £2000 towards the allotment fund).

Proposed: Councillor Byrne Seconded: Councillor O'Connor
All in favour Motion carried

It was proposed to increase the Clerk's salary in line with the NALC agreement & also to increase Mr Jeffries wages by 3%.

Proposed: Councillor Byrne Seconded: Councillor Tutt
All in favour Motion carried

- e The Clerk informed the Council of the organisations that had sent in donation request letters during the year & the following donations were proposed:

Childline Midlands & East Anglia	£25
The Junior Citizen's Trust	£25
Farming & Wildlife Advisory Group	£25
Oxfordshire Association for the Blind	£25
The Parish of the Assumption of the Blessed Virgin Mary, Launton	£1000 towards upkeep of the churchyard.

Proposed: Councillor Byrne Seconded: Councillor Turner
All in favour Motion carried

5 PLANNING

a) Applications

Application No: 07/02114/F
Applicant: Berks, Bucks and Oxon Wildlife Trust
Proposal: Creation of bund and pond for nature conservation and agricultural purposes.
Location: Cow Leys Lane Reserve, Piddington, Oxfordshire
No objections & no observations.

Application No: 07/02142/F
Applicant: Mr & Mrs Goldsborough
Proposal: Extensions to side & rear
Location: 29 Sycamore Road, Launton

No objections but the following observations:

1. The proposed extension will be built right up to the neighbour's boundary.
2. This is possibly over-development of the site.

b) Planning Decisions

Application No: 07/01478/F
 Applicant: W Hawkins
 Proposal: Single storey rear extension & erection of garden store & boiler house (as amended by plans received 05.10.07)
 Location: Corner Cottage, Station Road, Launton
Result: Approved subject to conditions

Application No: 07/01987/F
 Applicant: William Deeley
 Proposal: Variation of Condition of Planning Permission 01/00575/F to increase number of days of operation to at least 100 and extend Class Use to also include D1 Use
 Location: The Tythe Barn, Manor Farm, Bicester Road
Result: Approved subject to conditions

Application No: 08/01989/F
 Applicant: Mr & Mrs Moore
 Proposal: Two storey rear extension
 Location: The Stone House, Station Road, Launton
Result: Approved subject to conditions

Application No: 07/02026/F
 Applicant: Mr & Mrs P Warriner
 Proposal: Dwelling with parking & turning area.
 Location: The Warren, Station Road, Launton
Result: Approved subject to conditions

c) Planning appeals

Application No: 07/01518/OUT
 Applicant: Mr & Mrs K Mitchell
 Proposal: Outline – Detached three bedroom dwelling with detached double Garage / workshop (as amplified by additional plan received 30.08.08)
 Location: Land between & to the rear of No.22 & No.26 West End, Launton
 Appeal Reference: APP/C3105/A/07/2059976
 Appeal Started: 26 November 2007

The Council did not wish to add anything to previous observations.

6 VILLAGE ISSUES

- **Allotments**

A reply has now been received from Bryn Pugh at NSALG. It was proposed that we obtain an estimate from Cherwell DC for the cost of

drawing up a lease. It was proposed that the lease should be drawn up if the estimate is £1000.00 or less. **Clerk** to action.

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Tutt
Motion carried

- **Community Hall**

The Parochial Church Council have informally indicated interest in making a long lease available for the Parish Hall which may be of interest & beneficial to the Parish Council. It was agreed to write to the PCC expressing interest in taking out such a lease. The Parish Hall could then become the Village Hall & should then become eligible for various grants. **Clerk** to action.

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

- **Rural Exception Sites**

Nicola Ball is approaching the Landowner of Site 1 Mr W.J.C Burrows of Timer House, Blackthorn Rd, Launton, Bicester, OXON, OX26 5DA
Tel: 01869 252875

She will advise the Parish Council of progress in due course.

- **Purchase of Hi- Viz Jackets**

The Clerk had found a supplier for jackets & it was proposed to purchase 25 (imprinted with 'Keep Launton Tidy') in various sizes. **Clerk** to action.

Proposed Councillor Byrne
All in favour.

Seconded Councillor Turner
Motion carried.

- **Bus Shelters – Graffiti & Smoking**

The graffiti on the bus shelters will be removed by painting the Station Road shelter & cleaning the shelter near the Public House. Action **Cllr Byrne & Cllr Turner**

The Health Act 2006 makes it illegal to smoke in bus shelters that are 'enclosed or substantially enclosed' since they are premises that are open to the public. It was proposed to put up 'No smoking' signs in the bus shelters on Station Road & Bicester Road bus. Action **Clerk & Cllr Byrne**

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

- **Grass cutting**

The clerk advised that the current 3 year contract has ended. It was proposed we advertise in the Bicester Advertiser for contractors to tender. Action **Clerk**

Proposed: Councillor Byrne
All in favour

Seconded: Councillor Turner
Motion carried

7 Correspondence

To discuss and decide on response to correspondence for

- ORCC/OALC – Review of Primary Education in Oxfordshire - To be circulated next month
- CDC – Village Services & Facilities Questionnaire Oct 2007 - Form updated. **Clerk** to return to Cherwell DC
- OCVA – Volunteer Coordinators workshop Monday 10 December- Booking date passed.

To report correspondence received for information

OCC – Temporary Road Closure Charbridge Road, Bicester
07 – 14 December 2007 – **Clerk** to put up notice.

To report correspondence received for information – Folder circulated

- ORCC - Changes to the Post Office network in Oxfordshire
- CDC - Banbury, Bicester & Kidlington Seniors Forum minutes
- CDC – Youth Spotlight Newsletter Nov 2007
- CDC – Local development Framework Consultation 27 November
- CDC – Review of the Cherwell Rural Strategy
- OALC – Winter General Meeting 26 November
- NALC – Journal November 2007
- Clerks & Councils Direct – November 2007 newsletter
- Freeplay – Issue 2
- CDC- Notes re. Annual Parish liaison Meeting 07 November
- ORCC- Review Issue 2
- ORHP- Update on rural housing
- LCU – Local Councils update Issue 97
- Bucks CC- Bucks mineral & waste consultation
- CDC- Standards meeting minutes & agenda

8 Reports

- a) Chairman's Report
The Chairman wished everybody a Happy Christmas.
- b) Clerk's Report
The Clerk confirmed that 500 'save our Horton' leaflets had been sent out with Launton Lines' The Chairman of LL advised that 500 was insufficient, they need 560 in future. She also invited further news items from the Council.
- c) The Clerk advised that he had received an updated Electoral Roll which he would retain for reference.
- d) Report from Oxfordshire County Councillor for Launton – none
- e) Report from Cherwell District Councillor for Launton - none

9 Date and venue of next meeting

Thursday 3 January 2008 at 7.30pm in Launton Parish Hall, Launton
with the public session starting at 7.00pm

The meeting closed at 20.45pm