

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Parish Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments. The formal meeting commenced at 7.30pm and 9 parishioners availed themselves of this opportunity.

Minutes of the meeting Held on Thursday 5 June 2008 at 7.30pm in Launton Parish Hall

Present: Councillors: - Mrs Audrey Tutt Acting Chairman, Mrs Molly O'Connor, Mrs Wendy Foster, Mr Howard Hill, Mr Ian Stubbings & Mr Roger Tompkins

In attendance: Mr Laurie Lee – Clerk

- 1 **To receive and accept apologies for absence** – Mr Simon Turner due to another commitment.
- 2 **Declaration of interest in items on the agenda** - None

3a To confirm the minutes of the last meeting held on Thursday 8 May 2008.

The minutes were unanimously agreed as a true record and were signed by the Acting Chairman.

Proposed: Councillor H Hill
All in favour

Seconded: Councillor M O'Connor
Motion carried

3b Publication of minutes in Launton Lines

The Council agreed that the minutes would take up too many pages in Launton Lines, but proposed to put a note in the magazine reminding the public that the minutes are posted on both notice boards, monthly.

Proposed: Councillor H Hill Seconded: Councillor M O'Connor
All in favour Motion carried

A discussion regarding a Parish website was deferred until our meeting in August. **Action Clerk to add to agenda.**

4 Financial:

- a Expenditure for approval and payment in June 2008

101854	W Jeffries - Bus Shelter	£80.30
101855	HMRC PAYE	£11.20
101856	L Lee	£376.95
101857	ORCC – Membership	£20.00
101858	M Dempsey- Grass cutting	£340.00
101859	Launton Parish Hall -Hire	£ 80.00
101860	ORCC – Model B Trust Deed	£10.00

Total Payments for May 2008 **£918.45**

All above cheques drawn on Barclays current account

Receipts

Bank of Ireland	Interest May	£ 64.49
-----------------	--------------	---------

Proposal to pay all expenditure -

Proposed: Councillor R Tompkins Seconded: Councillor M O'Connor
All in favour Motion carried

- b Current statements for bank accounts were circulated and accepted.
- c Accounts to 31 March 2008 have been internally audited & will now be sent to the external auditor.

5 Planning

- a To discuss and decide on Planning Applications for consideration and confirmation

Application No: 08/01129/F
Applicant: Martin Butler
Proposal: Side extension & roof conversion with 2
dormer windows
Location: 18 Blackthorn Road, Launton

No objections & no observations

Proposed: Councillor H Hill Seconded: Councillor M O'Connor
All in favour Motion carried

Application No. C.06/08
Applicant: OCC/Oxford Diocesan
Proposal: Demolition of existing temporary classroom
& erection of a new building to provide
various facilities
Location: Launton CE Primary School, Bicester Road

No objections but the following observations:

1. The drainage at this site is currently inadequate & any building will adversely effect the situation. The development will make a bad situation worse in this respect. The developers should have a duty to rectify the drainage problem at the time of development.
2. Car parking is currently inadequate & any increased use, particularly out of school time, will make this even worse.

Proposed: Councillor Tompkins Seconded: Councillor Hill
All in favour Motion carried

- b Planning Decisions - None

6 Village Issues

Sherwood Close Grass Area – No Ball Games sign

This matter was raised during public participation, prior to the main meeting. Six residents voiced objections to the proposal. It was proposed to postpone the erection of a sign. The residents would request that their children respect the property. Cllr. M O'Connor volunteered to visit the complainant to suggest a compromise. The Council would monitor the situation for the time being. **Action MO'C**

Proposed: Councillor Hill **Seconded:** Councillor O'Connor
All in favour **Motion carried**

Allotments

Mr Deeley is not happy with the proposed lease. The Council proposed that Cllr. Turner speaks again with Mr Deeley or his solicitor regarding the possibility of a lease of between 14 & 35 years. **Action ST**

Parish Hall

The PCC want a written undertaking from the Parish Council that they would pay all legal costs.

It was proposed that the Clerk draft a letter for the Chairman to sign, confirming the maximum of £3000 plus VAT agreed at the last meeting.

Action Clerk

Proposed: Councillor Tutt

Seconded: Councillor Hill

All in favour

Motion carried

Mains Gas

Further information regarding costs requested from British Gas

Affordable Housing

Update from Nicola Ball awaited

Drainage/ Flooding Station Rd

The Clerk had prepared a report on the recent flooding.

After discussion it was proposed that:

1. Cllr Tutt would contact Building Control at CDC to request they come out to look at the new property next door to the Warren, to ascertain if this was causing any problem. **Action AT**

Action Clerk to provide planning application no.

2. Cllr Hill would contact OCC to get them to inspect the culvert underneath the bus shelter. **Action HH**

7 Correspondence

To discuss and decide on response to correspondence for consideration: (Copies distributed)

- OCC – Consultation on Bus Strategy –Circulated separately
Deadline 06 June 2008 – Council was happy with the consultation document.
- CDC – Cherwell Parish Meeting – 18 June 2008 **Cllr Hill &or Cllr Turner to attend**
- OCC- Local Council Liaison Event – 29 October **Cllr Tutt** interested in attending if someone could take her.

To report correspondence received for information – Folder circulated

- OCC- Temporary Road Closure at Charbridge Lane Rail Crossing – Sunday 22 June 05.00-18.00
- Bicester Hospital – Newsletter May 2008
- CDC – Revised calendar of meetings
- CDC- Swifts Conservation
- CDC – Amendments to Code of Conduct Regime
- CDC- Election Results, Council structure etc.
Councillors thought they should have been notified personally that they had been elected. **Clerk to contact CDC to suggest this.**
- CDC- Results of LDF Consultation 11 March 2008

8 Reports

- a Chairman's Report - None
- b Clerk's Report
Clerk read a thank you card from Beverley Byrne
- c Report from Oxfordshire County Councillor for Launton- None
- d Report from Cherwell District Councillor for Launton- None

9 Next meeting Thursday 03 July 2008 Launton Parish Hall

The meeting closed at 8.58pm

Notes on declaration of interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered,
- (ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly,
- (iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.