

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Congregational Church before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments. The formal meeting commenced at 7.30pm and 1 parishioner availed themselves of this opportunity.

MINUTES OF THE MEETING HELD ON THURSDAY 13TH SEPTEMBER 2007 AT 7.30PM IN LAUNTON CONGREGATIONAL CHURCH

PRESENT: Councillors: Miss Beverley Byrne - Chairman
Mr Simon Turner – Vice Chairman
Mrs Molly O'Connor
Mrs Audrey Tutt
Mr Roger Tompkins
Mr Stanley Archer
Mr Howard Hill

Clerk: Mrs Kathryn Brown

1 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

2 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

3 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETINGS HELD ON THURSDAY 2ND AUGUST AND THURSDAY 23RD AUGUST 2007

The minutes of 2nd August 2007 and 23rd August 2007 had been distributed to and read by the Councillors prior to the meeting. They were agreed as a true record and were signed by the Chairman.

Proposed: Councillor Miss Byrne
All in favour

Seconded: Councillor Mrs Tutt
Motion carried

4 COMMUNITY HALL PROPOSALS

John Phipps OCC explained to the Parish Council what was happening regarding the new school hall. OCC are putting together a feasibility study for a new school hall and want to move forward in the next few weeks as funding is available. Mr Phipps wants the Parish Council to think about the community aspect of the hall, not necessarily building a community part but who would use it and how the Parish Council could support the building by putting in additional facilities that would not normally be put in such as stage lighting, hearing loop. The Parish Council had looked into the cost of putting in a parallel application to include a community hall and this would cost approximately £5000 which, it was agreed, was too much money to spend. Mr Phipps said that OCC would keep a footprint available to build on at a later date if funding became available to build a community hall. The Parish Council need to find out what users of the hall would want in a new building and Councillor Turner is to contact the PCC, as they had carried out a similar exercise, to see if they would make that information available for the next meeting.

5 FINANCIAL

Expenditure for approval and payment in September 2007

1 Mr W Jeffries	£77.96
Bus shelter cleaning August 2007	
Cheque number 101797	

2 Mrs Kathryn Brown	£321.56
Clerks wages 1 st – 31st August 2007	

Cheque Number 101798

3 Inland Revenue	£90.64
PAYE August 2007	
Cheque Number 101799	

4 Launton Lines	£110.00
September issue	
Cheque number 101800	

5 M Dempsey	£330.00
Grass cutting August	
Cheque Number 101801	

6 St Mary's Launton PCC	£250.00
4th instalment of grass cutting	
Cheque Number 101802	

7 BDO Stoy Hayward	£158.63
External Audit	
Cheque Number 101803	

8 OCC	£80.71
3 x "slow" markings at crossroads	
Cheque Number 101804	

9 Howard Hill	£26.00
Mileage for Nettlebed visit	
Cheque Number 101805	

TOTAL PAYMENTS FOR SEPTEMBER 2007	£1445.50
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All above cheques drawn on Barclays current account

Income received:

Bank of Ireland interest July	£86.78
Bank of Ireland interest August	£97.45

TOTAL RECEIPTS FOR SEPTEMBER 2007	£184.23
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Proposed: Councillor Miss Byrne	Seconded: Councillor Mrs Tutt
All in favour	Motion carried

b Bank Statements – Barclays Community Account, Bank of Ireland

c Approval of External Auditors Report – The report had been received from the external auditor and everything was in order. They had commented that a new valuation of Assets should be carried out as it was over 5 years since the last one. The Council approved the audit report

Proposed: Councillor Miss Byrne	Seconded: Councillor Turner
All in favour	Motion carried

d M Dempsey quote for grass cutting at Island Pond Wood – Mr Dempsey had quoted £10 per cut and the Parish Council resolved to accept this. The Clerk to write to Mr Dempsey and ask for this to be carried out twice a year and the Council would inform him in advance when this was to be. Councillor Turner to contact the Woodland Trust.

Proposed: Councillor Miss Byrne	Seconded: Councillor Mrs Tutt
All in favour	Motion carried

6 PLANNING

- a To discuss and decide on Planning Applications for consideration.

None

- b Planning Decisions

Application No: 07/01390/F
Applicant: Mr and Mrs P Warriner
Proposal: Dwelling with garage, parking and turning area
Location: The Warren, Station Road, Launton
Result: **Refused**

Application No: 07/01180/F
Applicant: MW & CS Murphy
Proposal: Conservatory to rear
Location: Purbeck House, 15 West End, Launton
Result: **Approved subject to conditions**

7 NEW CLERK

Councillor Miss Byrne and Councillor Turner had interviewed 4 candidates for the Parish Clerk role and have appointed Mr Laurie Lee as the new Clerk. The Chairman welcomed Mr Lee to the meeting and introduced the rest of the Parish Council. As the salary of the Clerk had not been decided Mr Lee left the meeting while this was discussed. The Parish Council decided to start Mr Lee on spinal column point 19 of the Clerk's pay scale £8.701 per hour for 35 hours per month.

Proposed: Councillor Mrs O'Connor Seconded: Councillor Hill
6 for 1 against Motion carried

It was decided that the Council would use Mr Lee's existing telephone line as the amount of the calls on the telephone bill was minimal and it was the line rental that cost a lot of money. The Clerk asked if she could use keep the telephone number as a separate line for her own business as it would not be required by the Council and agreed to put a message on the number for six months giving the new number. Councillor Turner to look into having an entry in the phone book for Launton Parish Council.

Mr Lee did not need the photocopier, this would be kept by the Chairman.

8 VILLAGE ISSUES

Allotments – The Clerk had spoken to CDC and no planning permission would be required for change of use and it would still be agricultural. The Clerk to find out whether any structures would be allowed and if so the size allowed without planning permission. OCC to be contacted to ascertain if they have a problem with parking on the hardstanding as it belongs to them. Councillor Miss Byrne and Councillor Turner had contacted Lawrence Webb and he had advised contacting the National Allotment Association for help in setting up the allotments. The Clerk to write to Mr Deeley confirming the Parish Council wants to take up his offer subject to clarifying planning issues. and would write again when this was sorted.

Rural Exception Sites – The Clerk to write to Nicola Ball, Rural Housing Enabler and say the Parish Council is not sure what is happening as it has not received any comments from Bob Duxbury CDC and could she forward the comments to the Parish Council. The Clerk to ask her to meet with the Council.

Autumn Spring Clean - The Parish Council will hold the Autumn Spring Clean on Saturday 27th October at 2pm meeting at the Parish Hall. Councillor Mrs Tutt and Councillor Mrs O'Connor will provide refreshments at the end. The Clerk to put a full page advert in Launton Lines.

White Gates – These have now been erected.

9 CORRESPONDENCE

To discuss and decide on response to correspondence for consideration:

CDC – Revised code of conduct – Register of Interest forms – Completed forms must be returned to Clerk as soon as possible

CDC – Seniors Forum – no-one available

CDC – Community Website – The new clerk to look into this

CDC – Recreation Strategy Launch – no-one available

CDC – Neighbourhood Management – Councillor Turner to deal with this

CDC – Briefing on Development Control for Parish Councils – no-one available

To report correspondence received for information – photocopied:

Thames Water – Blackthorn Road – send a copy to Mr & Mrs Turvey

CDC – Legal Services

OCC – Road Closures – Put this in Launton Lines

To report correspondence received for information – Folder to be circulated:

CDC- Standards Bulletin and the Standards Committee Annual report for 2006/2007

OCC- Oxfordshire Minerals and Waste Local Development Framework

CDC- Concessionary Travel Scheme

CDC- New National Concessionary Bus Pass

CDC- Flooding in Cherwell

Barclays Bank Plc- Launton Parish Council Account

CDC- Annual Electric Blanket Testing Campaign 2007

Oxfordshire Highways – Road Signs are being stolen across Oxfordshire

Government Office for the South East- Regional Spatial Strategy for the South East (The South East Plan)

CDC- Standards Board Agenda 13/09/2007

CDC- Programme of Touring Arts Events October 2007 – March 2008

OCC- Oxfordshire County Council Guide

IOG SALTEX- IOG SALTEX 2007

CDC- Review of Overview and Scrutiny Select Committees in 2006/2007

OCC- Newsletter August 2007-09-08

Clerks and Councils Direct- September 2007 Newsletter

NALC- September 2007 Newsletter

10 REPORTS

a Chairman's Report

The Chairman thanked the Clerk for all her work over the past years and proposed a vote of thanks.

Proposed: Councillor Miss Byrne

Seconded: All Parish Councillors

Motion carried

b Clerks Report

The Clerk thanked the Councillors for the flowers they had given her and for all their help over the years.

c Report from Oxfordshire County Councillor for Launton – Mrs Catherine Fulljames

None

d Report from Cherwell District Councillor – David Hughes

None

11 DATE AND VENUE FOR NEXT MEETING

The next meeting of the Parish Council will be held on Thursday 4th October 2007 at 7.30pm in Launton Parish Hall, Launton with the public session starting at 7pm

There being no further business the meeting closed at 9.05pm