

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Parish Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments and 6 parishioners availed themselves of this opportunity. The formal meeting commenced at 7.30pm.

Minutes of the meeting held on Thursday 5 March 2009 at 7.30pm in Launton Parish Hall

Present: Councillors: Mr Simon Turner- Chairman, Mrs Audrey Tutt – Vice Chairman, Miss Wendy Foster, Mr Howard Hill, Mrs Molly O'Connor, Mr Ian Stubbings & Mr Roger Tompkins

In attendance: Mr Keith Dixon- Clerk, Councillor David Hughes CDC, Mr John Horsman (part time) Chiltern Railways, Mr Allan Dare (part time) Chiltern Railways

- 1 Apologies for absence were accepted from –** Councillor Catherine Fulljames OCC, due to a prior meeting commitment.
- 2 Declarations of interest –** Mrs Audrey Tutt declared a prejudicial interest in the planning Application no. 09/00175/F The Elms, due to its close proximity to her own home.
- 3 Minutes of the last meeting -** The minutes of the meeting held on Thursday 05 February 2009 were unanimously agreed as a true record and were signed and dated by the Chairman.

Proposed: Councillor S. Turner
All in favour

Seconded: Councillor M. O'Connor
Motion carried

- 4 Presentation from representatives of Chiltern Railways**
Mr Allan Dare, Strategic Development Manager for Chiltern Railways, gave a presentation entitled "A new rail route to Oxford - Chiltern Railway's plans" to the meeting. Observations were made by Councillors after the presentation, concerning the need for adequate parking at the proposed Water Eaton station, whether the development would result in the completion of the partially made road between the Ring Road and Launton Rd and concern over a potential increase in train hooter noise. All observations were noted by Chiltern Railways representatives.

A further public consultation will take place in Bicester on the 17th April.

Clerk to submit an article to Launton Lines to advise villagers of the consultation.

Action –Clerk

- 5 Report from Oxfordshire County Councillor for Launton - None**
- 6 Report from Cherwell District Councillor for Launton**
Councillor Hughes CDC, advised the meeting that he was slowly building up his activities after ill health. He was welcomed back by members of the Council.

7 Financial

- a) Agreement sought for funding of Clerk's membership of SLCC.

Proposed: Councillor S Turner **Seconded:** Councillor I Stubbings

All in favour.

Motion carried.

- b) Confirmation and approval of expenditure & income for March.

Expenditure for approval and payment in March 2009.

Cheque No	Payee	Amount
	Mr Jeffries – Bus Shelter	£ 80.30
	K Dixon	£451.57
	L Lee	£134.14
	HMRC	£ 21.00
	Launton Lines	£110.00

Total Payments for March 2009 **£797.01**

All above cheques drawn on The Co-operative Bank.

Income Received

Source	Reason	Amount
Co-Op Bank	Interest	£0.08
Co-Op Bank	Charge Refund	£12.50

Total Receipts for February 2009 **£ 12.58**

Proposed: Councillor S Turner

Seconded: Councillor R Tompkins

All in favour.

Motion carried.

- c) Bank Statements

Current bank statements were unanimously accepted.

- d) Standing Orders

The Clerk had gained acceptance from Launton Lines and Parish Hall committee representatives to move to scheduled payments by Standing Order.

Agreement sought to set up standing orders with Co-op Bank for Launton Lines and The Parish Hall

Proposed: Councillor W Foster

Seconded: Councillor R Tomkins

All in favour.

Motion carried.

8 Planning

To discuss and decide on Planning Applications for consideration.

Ref; 09/00095F

Retrospective Planning Application for minor amendments to Planning Approval 07/02026F The Warren, Station Rd.

The Parish Council objected to the application on the following grounds, which are as stated in its previous objection:

The extra height, (previously quoted as 400mm, and now stated as approximately 4 in.) is not acceptable & should have been spotted by Planning Control. It is out of scale with other properties in the area.

Proposed: Councillor H Hill

Seconded:

Councillor A Tutt

All in favour.

Motion carried.

Ref; 09/00175/F

Proposed rear two storey and single storey extension
The Elms, Station Rd, Launton.

At this point Councillor A Tutt left the meeting room due to her previously stated interest.

The Parish Council objected to the application on the following grounds:

The development is overbearing the bungalows in Blenheim Drive, specifically No.1, and has the potential to directly overlook No.1, by the first floor window in the store room.

Proposed: Councillor S Turner

Seconded: Councillor M O'Connor

All in favour.

Motion carried.

Councillor Tutt rejoined the meeting at this point.

Ref; 09/00138/F

Planning application for three wooden stables, tack room and hay store.
Stratton Fields Stables, Launton Rd, Stratton Audley

The Parish council raised no objections and has no further observations.

Proposed: Councillor S Turner

Seconded: Councillor M O'Connor

All in favour.

Motion carried.

Planning Decisions - None

9 Village Issues

• Allotments

- Council members thanked Councillor Foster for the good work she had done in preparation for the impending public meeting.
- Parish Hall has been booked for 7.30 p.m. 19th March and the meeting publicised in Launton Lines.
- Follow up communications should be made to all on the allotments waiting list **Action – Clerk**
- Mr Deeley's generous offer to burn grass and plough the allotment site should be accepted. **Action- Councillor Foster**
- The Council's public liability insurance policy must be checked to determine whether it will include risks associated with being lessors to allotment holders. **Action – Clerk**
- Terms of Reference of the allotment association, to be formed, must stipulate;
 - that a Parish Council Member will be a permanent member of its management committee,

- that the Parish Council will pay the landlord for water usage and charge the allotment association to recoup the cost.

Action - Councillor Foster

- Work needed to arrange sourcing and fitment of a water meter

Action – Councillors Tompkins and Foster

- Sherwood Close Grass Area

- 'No Ball Games' sign

CDC has confirmed that the proposed sign would not require consent however, installation cannot be effected until the Council has ownership of the property, indicated by funds for maintenance being released from CDC. Clerk to progress situation with CDC and seek quotes for production of a sign.

Action – Clerk

- Progress on Funds

Clerk had emailed and phoned CDC. Bev Dancer is away until 11th March.

- Dog Bin at Launton Playing Fields

- The new bin had been fitted by Councillors Tomkins and Hill.
- An article was suggested for Launton Lines to advise residents of the bin's location.
- CDC to be requested to start emptying the new bin and dispose of the old one.

Action – Clerk

Action – Clerk

- Village Website

The Council has received an offer of support from Mr David Thompson to run a village web site.

The Council was keen to accept the offer and invite Mr Thompson to attend the next Council meeting to discuss ideas. The Council felt that the site should be a village site on which the Parish Council would have a section. Clerk to advise Mr Thompson.

Action – Clerk

- Rural Exception Sites

This item was deferred until next meeting when the appropriate map would be available.

10 Correspondence

- To discuss and decide upon a response to correspondence for consideration:

- Oxfordshire Highways – street lighting proposals.

- This proposal will be discussed at the Annual Parish Meeting to allow as much consultation as possible. Clerk to communicate through Launton Lines.

Action- Clerk

- Report of the Parish Remuneration Panel.

- The council agreed to continue the present practice of declining to claim parish basic allowances.

Proposed: Councillor S Turner
All in favour.

Seconded:

Councillor A Tutt
Motion carried.

- Joint Parishes' objection letter to the planning application for an 'Energy from Waste' facility at Ardley.
 - The Council agreed to support the objection letter.

Proposed: Councillor S Turner
All in favour.

Seconded:

Councillor A Tutt
Motion carried.

- Agreement to be communicated to Bucknell PC's acting Chairman
Action - Councillor Turner
- Councillor Turner will also attend the Environment agencies meeting on the matter on 18th March

Correspondence received for information (folder circulated)

- OAB - Thanks for donation received
- Mr R Alderton - Thanks re; actions on footpath usage
- Oxfordshire Highways -Street Lighting Proposals Map
- SSAFA - Forces Help
- Oxfordshire PCT - Better Healthcare Programme
- Town and Parish standard Issue 4 Feb 2009
- Email reply from CDC re No Ball Games sign
- OALC Members update
- Allotments NSALG 'About Ourselves' and 'Range of advice and services' Pamphlets
- NSALG Model Rules

11 Reports

- Chairman's Report - None

- Clerk's Report

- Minutes
 - Archiving
The Council directed the Clerk to establish whether a new Minute book could be supplied on a Sale or Return basis in order to clarify design before purchase.
Action – Clerk
 - Documentation Format
Work will be done to refine the format of Council Documentation in order to standardise and clarify its purpose and demonstrate a quality approach. Progress will be presented to the Council from time to time
- Annual Parish Meeting preparation
The Chairman advised the Clerk that this meeting usually took place in April and directed him to book the Parish Hall for the event.
Action – Clerk
- Contract of Employment
The clerk reported he was presently quantifying the cost associated with working from home and would provide a proposal to the Chairman along with any concerns regarding the terms of employment before next meeting.

12 Date of next meeting - Thursday 02 April 2009 in Launton Parish Hall

The meeting closed at 9.40p.m.