

# LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available in Launton Parish Hall before the start of the formal meeting (from 7.00pm until 7.30pm) to meet with the public. All plans and correspondence were available for viewing and comments. The formal meeting commenced at 7.30pm and 2 parishioners availed themselves of this opportunity.

## **Minutes of the meeting held on Thursday 5 February 2009 at 7.30pm in Launton Parish Hall**

**Present:** Councillors: - Mr Simon Turner- Chairman, Miss Wendy Foster, Mr Howard Hill, Mrs Molly O'Connor, Mr Ian Stubbings & Mr Roger Tompkins

**In attendance:** Mr Laurie Lee – Outgoing Clerk.  
Mr Keith Dixon- New Clerk

- 1 Apologies for absence were accepted from –** Mrs Audrey Tutt due to illness & Cllr C Fulljames due to another commitment
- 2 Declarations of interest –** Simon Turner declared a personal & prejudicial interest in item 7a) Planning Application No: 08/02176/, due to his involvement with L.E.G. which had objected to the application.
- 3 Minutes of the last meeting -** The minutes of the meeting held on Thursday 08 January 2009 were unanimously agreed as a true record and were signed and dated by the Chairman.  
Proposed: Councillor Turner      Seconded: Councillor Stubbings  
**All in favour      Motion carried**
- 4 Report from Oxfordshire County Councillor for Launton-** None
- 5 Report from Cherwell District Councillor for Launton-** None
- 6 Financial**  
a) Expenditure for approval and payment in February 2009

|        |                          |          |
|--------|--------------------------|----------|
| 200008 | W Jeffries - Bus Shelter | £ 80.30  |
| 200009 | L Lee                    | £1209.67 |
| 200010 | HMRC                     | £ 1.80   |
| 200011 | Cherwell DC New Dog Bin  | £ 210.00 |

Total Payments for February 2009 **£1501.77**

All above cheques drawn on Co-op current account

Proposal to pay all expenditure

Proposed: Councillor Turner      Seconded: Councillor Foster  
**All in favour      Motion carried**

- b) Current bank statements were unanimously accepted.

### Receipts

|            |                    |      |
|------------|--------------------|------|
| Laurie Lee | Emergency transfer | £750 |
|------------|--------------------|------|

c) Barclays have been requested to close the Bank accounts & transfer the balance to Co-op Bank. A cheque has been drawn on the Barclays account to transfer the sum of £530.80 to the Co-op in order to expedite matters. Another letter has been drafted to Co-op Bank transferring the Clerk's authority from Mr Lee to Mr Dixon & requesting all future correspondence be sent to Mr Dixon.

Seconded: Councillor Foster  
**Motion carried**

a) To discuss and decide on Planning Applications for consideration  
Cllr Turner left the meeting & Cllr Hill took the chair for the following item:

Cllr Turner returned & took the chair.

c) Appeal by: Mr Paul Davis  
Appeal Reference: APP/C3105/A/08/2092982  
Site: Land adjacent 6 Blenheim Drive, Launton  
Proposed Development: Erection of two 3 bedroom dwellings  
The PC had nothing further to add to its previous comments.

**Action New Clerk** will update the Members list at the 2 notice boards & also provide Launton Lines with his contact details.

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**Action WF** Wendy volunteered to initiate terms & reference for the Management Company & also to discuss the water meter with Mr Deeley & Thames Water

**Action New Clerk** Book Parish Hall for the first available date after 05 March (probably 19 March). Invite all those people that had expressed an interest in having an allotment & posting a notice in Launton Lines.

#### Sherwood Close Grass Area

Cherwell DC has advised that the parish council are likely to receive £5332.09 Section 106 money towards the upkeep of this area.

**Action New Clerk** to chase regularly to ensure funds received.

We have also been advised that the 'No Ball Games' sign is unlikely to require any advertisement consent, depending on size.

**Action New Clerk** to provide CDC with sketch including dimensions, for approval.

#### Dog Bin at Launton Playing Fields

The new dog litter bin is now with Howard, although no post has been supplied.

**Action HH & RT** will supply post & erect the bin.

**Action New Clerk** to arrange for CDC to remove broken bin & start emptying new bin.

#### Parish Hall

Awaiting further contact from PCC. We are not incurring any costs yet.

### **10 Correspondence**

To discuss and decide on response to correspondence for consideration:

#### **Bucknell PC – Re Ardley Incinerator**

It was proposed that the outgoing clerk sign the letter supporting Bucknell PC's legal challenge to the Incinerator.

Proposed: Councillor Hill

Seconded: Councillor Foster

**All in favour**

**Motion carried**

Mr R Alderton- Letter regarding Equestrian Use of Pedestrian Footpaths

It is illegal to ride a horse on pedestrian footpaths (Section 72 Highway Act 1835) Section 54 Highway Code.

**Action New Clerk** respond to Mr Alderton & put a note in Launton Lines

T L Jenkins Landscaping Services- Marketing Letter – No reply

Coalition Against Bullingdon Immigration Detention Centre- Letter requesting support for opposition. – No reply

SLCC- Regional Conference - **Action New Clerk** to attend

Cherwell Recreation Strategy – Review of Action Plan 04 March 2009

No takers

Chiltern Railways- New East/West Line **Action New Clerk** Invite to March meeting

Communities in Control- Code of recommended practice on local authority publicity- A consultation- **Action Outgoing Clerk** to respond

CDC- Review of Rural Affordable Housing & Exception Sites-  
Questionnaire- **Action Outgoing Clerk** to respond

**Correspondence received for information (folder circulated)**

|                          |                                         |
|--------------------------|-----------------------------------------|
| Oxfordshire Highways     | List of capital maintenance schemes     |
| Stagecoach               | Renumbering of main bus service         |
| OCC                      | Home 2 School Spring 2009 Newsletter    |
| CDC                      | Minutes & Agenda 22 January 2009        |
| OPFA                     | The Playing Field Winter 2008/09        |
| Clerks & Councils Direct | January 2009 Newsletter                 |
| Clerks & Councils Direct | Yearbook ( <b>Return to New Clerk</b> ) |

**11 Reports**

- **Chairman's Report**  
The Chairman extended a warm welcome to the new clerk Mr Keith Dixon. He also proposed a formal vote of thanks for the outgoing clerk.  
Proposed: Councillor Hill                      Seconded: Councillor Foster  
**All in favour                                      Motion carried**
- **Clerk's Report**  
The outgoing clerk confirmed he would give the new clerk whatever support was required.

**12 Date of next meeting - Thursday 5 March 2009**

Launton Parish Hall

The meeting closed at 8.35pm