

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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25 November 2022

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in Launton Parish Hall on **Thursday 1 December 2022** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer including an update on the Public Rights of Way realignment at Grange Farm

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the meeting held on 10 November previously circulated

7. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

8. Code of Conduct

- a. **Adoption of the revised Code of Conduct** – to consider adopting the Code of Conduct recently adopted by Oxfordshire County Council and Cherwell District Council as the code for members and co-opted members of Launton Parish Council. This will replace the current Code of Conduct
- b. **Monitoring Officer notification** – to note that the Clerk will inform the Monitoring Officer of the adoption

- c. **Register of Members' Interests Forms** – to note that new Register of Members' Interests forms must be completed in line with the new Code of Conduct

9. Governance and Consultations

- a. **Councillor Vacancy** – to consider the vacancy and any applications for co-option
- b. **OCC Consultation – Bicester Road (Launton) Proposed Rail Bridge Pedal Cycle Measures** (respond by 9 December)
- c. **Boundary Commission for England** – to consider the consultation for the review of parliamentary constituencies (closes 5 December)
- d. **Telephone connection for the Clerk** – to consider a separate Parish Council telephone number
- e. **Policy Review**
 - i. **Financial Regulations** – to review the document
 - ii. **Expenses Policy** – to review the Policy
 - iii. **Social Media Policy** - to consider the Policy

10. Finance

- a. **To receive the Finance Report**
- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule and note an invoice paid between meetings

11. Training

- a. **OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC

12. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 22/03333/F and 22/03335/LB**

Proposal:	Demolition of existing rear extensions. Demolition of existing detached barns. Part two storey, part single storey extension to dwellinghouse, alterations to existing ancillary buildings and construction of new carport and swimming pool
Location:	Box Tree Farm, Station Road, OX26 5DX
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/03333/F and https://planningregister.cherwell.gov.uk/Planning/Display/22/03335/LB
 - ii. **Application Number: 22/03368/F**

Proposal:	Removal of existing flat roof and construction of pitched roof to match existing
Location:	34 Blenheim Drive, OX26 5EA
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/03368/F
 - iii. **Application Number: 22/03359/F**

Proposal:	Single storey side & front extension, insulated external render added to existing house, existing garage rendered, new pitched roofs over existing doors and increased dormer cheek insulation and existing roof tiles replaced
Location:	Old Paddock, Bicester Road, OX26 5DP
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/03359/F

iv. Application Number: 22/03427/F and 22/03428/LB

Proposal: Proposed single storey extension with internal & external alterations
Location: Freeman House, 54 West End ,OX26 5DG
URL: <https://planningregister.cherwell.gov.uk/Planning/Display/22/03427/F>
and <https://planningregister.cherwell.gov.uk/Planning/Display/22/03428/LB>

b. To note notices of decision

i. Application Number: 22/02432/F

Proposal: Proposed single storey front and rear extension
Location: 6 Chestnut Close, OX26 5DE
Permission for development subject to conditions (9 November)

c. To note Tree Preservation Order

i. Number: TPO 29/2022

Details: One Oak Tree located on part of land east and adjacent to roundabout at junction of Bicester Road, Launton, and north-east of Skimmingdish Lane, Bicester, Oxon.

13. Parish Hall Project

a. Progress report – to receive a report

14. Village Matters

a. Footpath outside Costcutter – to receive a progress report

b. Traffic – to receive an update

i. Charbridge Lane – to note the new 40mph speed limit

ii. Speedwatch – to receive a progress report

c. The Poplars – to consider a quotation for tidying the ‘scrub’ area between the War Memorial and the Thames Water Unit

15. Medical Practices Relocation – to note the agreement of the relocation of the Alchester Medical Group (Victoria House Surgery and the Langford Medical Practice) and Montgomery House Surgery to the New Bicester Health Hub, Former Rodney House, Private Drive off Graven Hill Road (currently Ambrosden).

16. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

17. Attendance at Meetings and Reports from meetings / courses

a. CDC Parish Liaison Meeting – Thursday 17 November – to receive a report

b. CDC Code of Conduct Training – Wednesday 23 November – to receive a report

18. Reports

a. Chairman’s Report

b. Clerk’s Report

19. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Monday 19 December.

20. Date of next meeting – Thursday 5 January 2023 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012