

LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 10 November 2022

Agenda Item:

9. Finance

a. To receive the Finance Report

As at 14 October, the Accounts stood at:

Co-op Current Account	£38,733.72
Co-op Deposit Account	£22,413.19

Standing Orders		Date Cleared
Clerk's September salary (monthly)	£698.50	3/10/22
Launton Parish Hall storage (quarterly)	£90.00	3/10/22
Launton Lines (monthly)	£110.00	4/10/22

Income		Date Cleared
Caversfield Parish Council Contribution to SLCC Conference	£150.00	7/10/22

The Training Budget expenditure totals £749.00, but there has been £199 received in contributions from external sources, so the actual spend is £550 leaving £150 available for the rest of the year.

- b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
- c. **Budget Monitoring** – to consider the budget monitoring to the end of September
- d. **Internal Financial Control** – to receive a report from the Councillor Responsible for Internal Financial Control
- e. **Staff Salary** – to note the NALC revised cost of living salary scale for the Clerk for 2022/23 together with the amount backdated to April
- f. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank transfer	Royal British Legion for Poppy Appeal	General Grants	1/9/22 14. h.	£50.00	£50.00
Bank transfer	Oxfordshire Citizen's Advice appeals to Volunteer Connect and the Driving Service	General Grants	6/10/22 9. c. i.	£100.00	£100.00

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank transfer	J Olds for admin costs (printing £46.09; laminating £0.40; postage £4.48)	Admin costs	7/4/22 8. g. iii.	£50.97	£50.97
	J Olds for mileage expenses	Mileage expenses	7/4/22 8. g. iii.	£36.00	£36.00
	Total				£86.97
Bank transfer	Oxfordshire Association of Local Councils for Councillor Fundamentals Course for Cllr Briant (Invoice no: W-2311	Training		£55.00	£66.00
Bank transfer	D J Moore for garden maintenance work in The Glades and Sherwood Close (Invoice no: DM00086)	Village Upkeep and Weed Spraying	5/8/21 12. b.	£90.00	£90.00
Bank transfer	Lexis Nexis for 13 th edition of Local Council Administration (Invoice no: IO985442W)	Admin Costs	7/7/22 8. e.	£138.99	£138.99
Bank transfer	Shaw's for Minute Guard Book (Invoice no: tbc)	Admin Costs	7/7/22 8. d.	£tbc	£tbc
Bank transfer	J Olds for back pay from April to October 2022	Clerk's Salary		£365.00	£365.00

Debit Card transactions to note:

None