

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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29 September 2022

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in **Launton Parish Hall** on **Thursday 6 October 2022** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. **Reflection** – to hold a minute's silence in recognition of the Queen's life
2. **To receive apologies for absence**
3. **Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
4. **To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
5. **East West Rail** – to receive a progress report from the EWR Liaison Officer
6. **Reports from District and County Councillors**
7. **Minutes** – to confirm the Minutes of the meeting held on 1 September previously circulated
8. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
9. **Finance**
 - a. **To receive the Finance Report and quarterly Budget Monitoring Report**
 - b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
 - c. **Grants** – to consider any grant applications received
 - i. **North Oxfordshire Citizens' Advice**

- d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

10. Governance and Consultations

- a. **Policy Review**
 - i. **Online Banking Procedure** – to consider the revised procedure
- b. **OCC Traffic Filters Consultation** (closes 13 October)

11. Training

- a. **OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC
- b. **Reports from courses**
 - i. **Roles and Responsibilities** – 28 September – to receive a report from Cllr Webber
 - ii. **SLCC Finance Summit** – to receive a report from the Clerk
 - iii. **SLCC Regional Training Seminar** – to receive a report from the Clerk

12. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 22/02432/F**

Proposal:	Proposed single storey front and rear extension
Location:	6 Chestnut Close, OX26 5DE
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/02432/F
 - ii. **Application Number: 22/02519/F**

Proposal:	Retrospective: Construction of an earthwork bund extension with landscaping.
Location:	The Tythe Barn, Charbridge Lane, OX26 4SR
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/02519/F
- b. **To note notices of decision**
 - i. **Application Number: 22/01831/LB**

Proposal:	Re-pointing of stone walls to front and side elevations of the existing property. Re-point front garden wall
Location:	Box Tree Farm, Station Road, OX26 5DX
Permission for development subject to conditions (21 September)	
 - ii. **Application Number: 22/02258/F**

Proposal:	Variation of conditions 2 (plans), 4 (stone sample panel), 5 (slate sample) and 6 (doors & windows) of 21/02443/F
Location:	Land South West Of South Riding Station Road Launton OX26 5DS
Permission for development subject to conditions (22 September)	
 - iii. **Application Number: 22/02350/F**

Proposal:	External alteration to Building 119, involving replacement of shutter door with glazed door/window
Location:	Building 119, Bicester Heritage, Buckingham Road, OX27 8AL
Permission for development subject to conditions (29 September)	
- c. **Planning Appeal** – to consider representation at the appeal hearing on 11 October
 - i. **Appeal reference: 22/00039/REF**
Planning Inspectorate reference: APP/C3105/W/22/3301485

Application number: 21/04112/OUT
Proposal: Outline application for the erection of up to 65 dwellings, including up to 8 live-work dwellings (use class sui generis), public open space, access, infrastructure and demolition of existing buildings (all matters reserved except principle means of access from Station Road)
Location: OS Parcel 2778 Grange Farm North West Of Station Cottage, Station Road, Launton
URL: <https://planningregister.cherwell.gov.uk/Appeals/Display/22/00039/REF>

13. Parish Hall Project

- a. **Progress report** – to receive a report

14. Village Grass Cutting – to consider a revised quotation for the year 2022 and the two successive years

15. OCC Flood Warden Scheme – to consider taking part in the trial scheme

16. Village Matters

- a. **Sherwood Close: wooden bollards** – to receive quotations for the repair of the bollards bounding the grass area
- b. **Speedwatch project** – to receive a progress report
- c. **Traffic volumes** – to receive a report on the meeting with OCC Highways Officer
- d. **Bus Shelter by The Bull** – to consider the future course of action for the shelter

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

18. Attendance at Meetings

- a. **Community First Oxfordshire AGM** – 17 October
- b. **CDC Local Plan workshop** – 19 October (7pm – 8.30pm)
- c. **Police Rural Resilience Meeting** – 26 October, Chesterton (7pm)
- d. **EWR Stakeholder Meeting** – 27 October (online via Zoom 6pm – 8pm)
- e. **CDC Parish Liaison Meeting** – Thursday 17 November (online via Teams 6pm – 8pm)
- f. **CDC Code of Conduct training** – Wednesday 23 November

19. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

20. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 27 October.

21. Date of next meeting – Thursday 10 November 2022 (NOTE change of date) at 7.30pm, in Launton SCHOOL Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012