LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 1 September 2022

Agenda Item:

10. Finance

a. To receive the Finance Report

As at 16 August, the Accounts stood at:

Co-op Current Account	£26,498.56	
Co-op Deposit Account	£22,413.19	
Standing Orders		**Date Cleared**
Clerk's June salary (monthly)	£698.50	1/7/22
Launton Parish Hall storage (quarterly)	£90.00	1/7/22
Launton Lines July (monthly)	£110.00	4/7/22
Clerk's July salary (monthly	£698.50	1/8/22
Launton Lines August (monthly)	£110.00	4/8/22
Income		**Date Received**
Jane Olds SLCC Conference Contribution	£49.00	8/8/22

b. Bank Statements – to acknowledge scrutiny and acceptance of the previously circulated bank statements for July and August

c. Banking – to review the bank mandate and consider an additional signatory following Cllr Michael's resignation

d. Internal Financial Control – to receive a report from the Councillor Responsible for Internal Financial Control

e. External Audit Conclusion – to receive the report and certificate from the External Auditor

f. External Auditor – to consider the option to opt out of the SAAA central external auditor appointment arrangements

g. Invoices for payment – to confirm expenditure made between meetings and consider and approve invoices for payment itemised on the Payment Schedule

Payments authorised by Cllr Webber and cleared on 5 August 2022

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for July grass cutting (invoice no CL457904)	Urban grass cutting	2/12/21 14. a.	£236.00	£283.20

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	OALC for 28 September Roles and Responsibilities Course for Cllr Webber (invoice no W-2186)	Training	7/7/22 10. a.	£110.00	£132.00
Bank Transfer	TL Jenkins Landscaping Ltd for weed spraying and clearance of Station Road, and the alleyways between Sycamore Road, Yew Tree Close and Ancil Avenue (invoice no 3461)	Village upkeep and weed spraying	3/2/22 14.	£630.00	£756.00
Bank Transfer	SLCC for SLCC Conference 2-3 November (invoice no BK206833-1)	Training	9/6/22 10. b.	£499.00	£564.80

Invoices due for payment

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for August grass cutting (invoice number CL458511)	Urban grass cutting	2/12/21 14. a.	£236.00	£238.20
Bank Transfer	SB & EC Thompson – Handmade in Bicester – for noticeboard repair (invoice number HIBQ032)	Noticeboards		£220.00	£220.00
Bank Transfer	Moore for External Audit limited assurance review (invoice number 312982)	Audit		£200.00	£240.00
Bank Transfer	Sign Wizzard for Community Speedwatch signs (invoice number tbc)	Road Safety	9/6/22 13. a.	£174.96	£209.95
Bank Transfer	Glasdon UK Ltd for Sherwood bin for West End and Futuro Bin for outside Costcutter (invoice number tbc)	Dog and litter bins and Asset Replacement Reserve	3/2/22 15.[1] 7/7/22 14. b. ii. [2]	£801.76	£962.11

Debit Card transactions to note:

[1] The Sherwood Bin has increased in price since February from £348.86 to £384.39
[2] Futuro Bin less expensive than quoted in the July Minutes

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
25/8/22	CSW online shop for 2 x M, 2 x L, 2 x XL Community Speedwatch Hi-vis jackets	Road Safety	9/6/22 13. a.	£126.99	£150.39