LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 7 July 2022

Agenda Item:

8. Finance

a. To receive the Finance Report and quarterly Budget Monitoring Report

As at 16 June, the Accounts stood at:

Co-op Current Account	£40,041.80	
Co-op Deposit Account	£22,413.19	
Standing Orders		**Date Cleared**
Clerk's salary (monthly)	£529.20	1/6/22
Launton Lines (monthly)	£110.00	6/6/22
Income		**Date Cleared**
Grass cutting grant	£1,216.28	31/5/22

Due to the amount of expenditure which has incurred VAT in the last three months, an interim VAT reclaim will be submitted shortly.

b. Bank Statement – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. Internal Financial Control – to receive a report from the Councillor Responsible for Internal Financial Control

d. Minute Guard Book – to consider the purchase of a new Minute Book

e. Local Council Administration, 13th Edition – to consider the purchase of the new edition

f. Grant Requests – to consider any grant applications received

g. Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Calber Facilities Management Ltd for June grass cutting (invoice number CL457296)	Urban grass cutting	2/12/21 14. a.	£236.00	£283.20
Bank Transfer	Richard Wise for two rural verge cutting cuts	Rural verge cutting	2/12/21 14. b.	£480.00	£576.00

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	PCMS Design for Parish Hall Design Services	Parish Hall Project	5/8/21 12. a. i.	£7,000.00	£8,400.00
Bank Transfer	David Moore Maintenance Services for Sherwood Maintenance	Village upkeep and weed spraying	6/8/20 18.	£60.00	£60.00
Bank Transfer	Oxfordshire Association of Local Councils for Managing Difficult People course for Cllr Webber	Training		£55.00	£66.00
Bank Transfer	J Olds for admin costs (printing £63.01; laminating £13.10; postage £0.79)	Admin costs	7/4/22 8. g. iii.	£76.90	£76.90
	J Olds for mileage expenses	Mileage expenses	7/4/22 8. g. iii.	£77.94	£77.94
	Total				£154.84

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
13/6/22	Zoom Video Communications Inc for Annual Subscription	Meeting costs	7/4/22 8. d.	£119.90	£143.88
16/6/22	Planning Portal for Parish Hall planning application	Parish Hall Project	9/6/22 12. a.	£143.83	£149.20