



LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk



**Parish Clerk
Jane Olds**

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1 June 2022

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in **Launton Parish Hall** on **Thursday 9 June 2022** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under 'Public Participation'. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

- 1. To receive apologies for absence**
- 2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
- 3. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4. East West Rail** – to receive a progress report from the EWR Liaison Officer
- 5. Reports from District and County Councillors**
- 6. Minutes** – to confirm the Minutes of the meeting held on 5 May and the Minutes of the Staffing Committee Meeting held on 25 May, previously circulated
- 7. Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
- 8. Finance**
 - a. To receive the Finance Report**
 - b. Bank Statements** – to acknowledge scrutiny and acceptance of the previously circulated bank statements

- c. **Salary** – to note the decision of the Staffing Committee regarding the Clerk’s salary and hours
- d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

9. Governance and Consultations

- a. **Internal Auditor**
 - i. To review effectiveness of the Internal Audit
 - ii. To appoint the Internal Auditor for the year 2022 / 2023
- b. **Internal Financial Control**
 - i. To re-consider the policy and checklist following advice from OALC
 - ii. To appoint a Councillor responsible for Internal Financial Control
- c. **Community Governance Review** – to receive a report from the initial consultation
- d. **Green and blue infrastructure in Cherwell** – to consider a consultation (closes 22 June)
<https://cherwell-green-and-blue-infrastructure-strategy-luc.hub.arcgis.com/>
- e. **November meeting date** – to consider changing the date of the November meeting

10. Training

- a. **OALC and SLCC** – to consider any further training offered by OALC and SLCC
- b. **SLCC Conference** – to consider making a contribution to the Clerk’s attendance at the SLCC Conference on 2 and 3 November

11. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 22/01422/F**

Proposal:	Change of Use of Building 145 to mixed use comprised of Class E (offices) and Sui Generis (display of cars)
Location:	Building 145, The Command Works, Bicester Heritage, Old Skimmingdish Lane, OX27 8FZ
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/01422/F
 - ii. **Application Number: 22/01428/F**

Proposal:	Formation of a new access road on land north east of Bicester Road roundabout.
Location:	Part Land East And Adj To Roundabout At Junction Of Bicester Road Launton
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/01428/F
- b. **To note notices of decision**
 - i. **Application Number: 22/00111/TPO**

Proposal:	T1 (Yew) - a mature tree located to the rear of the property, heavily reduced to the rear and south over the neighbouring property, Crown reduce by 1.5m removing up to 2m to reshape, crown raise to 1.8m, crown clean and remove major deadwood. - Subject to TPO 013/1993
Location:	8 Forest Close, OX26 5DD
Consent under tree preservation order(s) subject to conditions (14 March)	
 - ii. **Application Number: 22/00558/F**

Proposal:	Extension of dropped kerb
Location:	32 Sycamore Road, OX26 5DY
Withdrawn (17 May)	

iii. Application Number: 22/00857/F

Proposal: Variation of condition 2 (plans) of 21/00212/F - Condition to be varied to allow for the construction of dormer window as indicated on attached drawings. The dormer window to rear the bedroom would provide additional head height within the room and make the bedroom more practical in providing additional floor area within the bedroom

Location: Crossways, Blackthorn Road, OX26 5DA

Permission for development subject to conditions (19 May)

iv. Application Number: 22/01006/F

Proposal: Installation of new glazed doors to existing opening

Location: Hero Building 82 Hero Bicester Heritage Buckingham Road Bicester OX27 8AL

Permission for development subject to conditions (26 May)

12. Parish Hall Project

- a. **Planning Application** – to consider submitting a planning application to Cherwell District Council
- b. **Progress report** – to receive a report

13. Village Matters

- a. **Speedwatch** – to consider a proposal

14. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

15. Attendance at Meetings and Reports from meetings / courses

- a. **SLCC Canva course** – 17 May
- b. **Oxford Transport Plans discussion** – 7 and 8 June – to receive a report
- c. **CDC Parish Liaison Meeting** – 8 June – to receive a report
- d. **Graven Hill Employment Site** – to arrange a meeting

16. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

17. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 23 June

18. Date of next meeting – Thursday 7 July 2022 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

