

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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30 June 2022

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in **Launton Parish Hall** on **Thursday 7 July 2022** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the meeting held on 9 June previously circulated

7. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

8. Finance

a. To receive the Finance Report and quarterly Budget Monitoring Report

b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. **Internal Financial Control** – to receive a report from the Councillor Responsible for Internal Financial Control

d. **Minute Guard Book** – to consider the purchase of a new Minute Book

- e. **Local Council Administration, 13th Edition** – to consider the purchase of the new edition
- f. **Grant Requests** – to consider any grant applications received
- g. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

9. Governance

- a. **Fixed Assets** – to agree to allocate responsibilities for inspection of the Fixed Assets
- b. **Policy Review**
 - i. **Recording of Meetings Policy** – to consider the policy
- c. **Code of Conduct** – to note that the new Code of Conduct and Register of Members' Interest forms have been circulated and will be adopted following training

10. Training

- a. **OALC and SLCC** – to consider any further training offered by OALC and SLCC
- b. **Managing Difficult People Course** – to retrospectively agree to the booking

11. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 22/01643/F**

Proposal:	Variation of conditions 10 (access), 11 (revised energy strategy) & 12 (training and employment plan) of 18/01253/F
Location:	Bicester Heritage, Buckingham Road, Bicester, OX27 8AL
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/01643/F
 - ii. **Application Number: 22/01777/F**

Proposal:	Demolition and rebuilding of existing kitchen extension, modernisation of the hall, changes to windows, doors and roof, improvements to energy efficiency and associated works
Location:	Launton Parish Hall, Bicester Road, OX26 5DP
URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/01777/F
- b. **To note notices of decision**

None have been received
- c. **OCC pedestrian crossing consultation** (closes 29 July)

To consider a consultation from OCC regarding a Toucan Crossing at the Charbridge Lane roundabout

https://letstalk.oxfordshire.gov.uk/bicester_a4421charbridge_toucan2022

12. Parish Hall Project

- a. **Progress report** – to receive a report

13. Website – to receive a progress report

14. Village Matters

- a. **Emergency Plan** – to receive an update
- b. **Rubbish Bins**
 - i. **Siting of 'Costcutter' bin** – to consider to apply to Oxfordshire County Council for permission to site a rubbish bin on the highway verge next to the pillar box outside Costcutter
 - ii. **Futuro Bin** – to consider the revised price of the bin

- c. **The Glades: wooden rail fence** – to note that the low fencing around the grass area is deteriorating and to consider the best course of remedial action
- 15. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)
- 16. Attendance at Meetings and Reports from meetings / courses**
 - a. **OALC Managing difficult people course** – 27 June
 - b. **Police Rural Resilience Meeting** – 29 June
- 17. Reports**
 - a. **Chairman's Report**
 - b. **Clerk's Report**
- 18. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 21 July.
- 19. Date of next meeting** – Thursday 4 August 2022 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012