

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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25 February 2022

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at Launton Parish Hall on **Thursday 3 March 2022** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the meeting held on 3 February, previously circulated

7. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

8. Finance

a. To receive the Finance Report

b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. **Internal Financial Control** – to receive a report from the Councillor responsible for Internal Financial Control

- d. **Grants** – to consider any further grant requests
 - i. **Launton Sports and Social Club** – for Jubilee celebration event
- e. **Clerk Working from Home Allowance** – to consider offering the full allowance of £6 per week for the year 2021/22, to be paid annually, following HMRC regulations
- f. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

9. Governance and Consultations

- a. **Policies**
 - i. **Health and Safety Policy** – to consider adoption of the policy
- b. **OCC Local Transport and Connectivity Plan** – to consider a response to the consultation (5 January – 16 March) <https://letstalk.oxfordshire.gov.uk/ltcp>
- c. **Boundary Commission Consultation** – to consider a response to the consultation on Parliamentary Boundaries (22 February to 4 April) <https://www.bcereviews.org.uk/>

10. Training

- a. **OALC and SLCC** – to consider any further training offered by OALC and SLCC

11. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- i. **Application Number: 22/00398/F**

Proposal:	A double storey side extension by converting existing garage. New window to the front of the property where the garage door currently sits and a new 1st floor bathroom window to the rear of the property. Single storey extension at the rear of the property. Single storey extension to the front of the property to bring the line of the property in line with the current garage and porch. The property will be rendered at the front, side and 1st floor at the rear of the property. The single storey rear extension will remain brick.
Location:	3 Chestnut Close, OX26 5DE
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/00398/F

- b. **To note notices of decision**

- i. **Application Number: 21/03982/F**

Proposal:	Variation of Condition 12 (windows) of 21/02443/F - condition varied to allow full-height top-hung windows to the bathroom and en-suite
Location:	Land South West Of South Riding, Station Road, Launton
Permission for development subject to conditions (1 February)	

- ii. **Application Number: 21/03905/F**

Proposal:	An in-keeping, two storey rear extension (one part above existing ground floor, one part new two storey extension)
Location:	New Cottage, Station Road, OX26 5DS
Permission for development subject to conditions (8 February)	

iii. Application Number: 19/02081/F

Proposal: "2 No. Industrial Buildings with a metal frame structure and metal/timber cladding wall panel construction systems, divided into 8 No. Class B General units of varying sizes with associated car parking and landscaping - Resubmission of 19/00545/F"

Location: Land Adj To Unit E25, Telford Road, Bicester

Permission for development subject to conditions (24 February)

c. Neighbourhood Plan – to receive a request to consider creating a village Neighbourhood Plan

12. Parish Hall Project

a. Progress report – to receive a report

13. Replacement Rubbish Bin – to consider a request to replace the bin outside Costcutter

14. Village Matters

- a. Mulberry Homes** – to receive a progress report
- b. Spring Tidy-up Day** – to agree to make a contribution to the WI for their assistance with the refreshments for the litter pick
- c. Bus Timetable** – to note that the number 17 timetable may change due to roadworks on A41
- d. Queen's Platinum Jubilee** – to consider further how to commemorate the occasion
- e. Village Support Group** – to receive a progress report and note any actions or expenditure necessary

15. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

16. Attendance at Meetings and Reports from meetings / courses

- a. Gigaclear** – to receive a report from the meeting (17 February)
- b. SLCC Practitioners' Conference (15 – 17 February)** – to receive a report
- c. Bicester Police Rural Resilience Group** – to receive a report from the meeting (2 March)
- d. Healthy Bicester** – to receive a report from the stakeholder meeting (9 March)

17. Reports

- a. Chairman's Report**
- b. Clerk's Report**

18. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 24 March

19. Date of next meeting – Thursday 7 April 2022 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012