

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
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27 January 2022

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at Launton Parish Hall on **Thursday 3 February 2022** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

All Attendees: To protect everyone as much as possible, there will be special arrangements for everyone attending:

- all attendees to take a lateral flow test prior to the meeting if at all possible;
- all attendees to enter through the main doors and use the hand sanitiser;
- windows to be kept open;
- the tables for Councillors will be well spaced with no sharing;
- a table near the main doors will be available to collect any meeting papers already requested;
- the public chairs to be spaced out nearest the main door;
- all attendees are requested to wear masks into the building and only take them off once seated or speaking.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the meeting held on 6 January, previously circulated

7. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
8. **Finance**
 - a. **To receive the Finance Report**
 - b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
 - c. **Internal Financial Control** – to receive a report from the Councillor responsible for Internal Financial Control
 - d. **Grants**
 - i. **St Mary's Church** – to consider the grass cutting grant request further
 - ii. **Friends of Island Pond Wood** – to consider a request for assistance
 - e. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule
9. **Governance and Consultations**
 - a. **Staffing Committee** – to receive a report from the meeting
 - b. **OCC Bicester and Launton Proposed 40 and 50mph Speed Limits** – to consider the consultation (closes 18 February)
 - c. **OCC Local Transport and Connectivity Plan** – to respond to the consultation (closes 16 March)
10. **Training**
 - a. **OALC and SLCC** – to consider any further training offered by OALC and SLCC
11. **Planning**
 - a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 21/04112/OUT**

Proposal:	Outline application for the erection of up to 68 dwellings (Use Class C3), including up to 8 live-work dwellings, public open space, access, infrastructure and demolition of existing buildings
Location:	OS Parcel 2778, Grange Farm, North West Of Station Cottage Station Road, Launton
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/04112/OUT
 - ii. **Application Number: 21/03905/F**

Proposal:	An in-keeping, two storey rear extension (one part above existing ground floor, one part new two storey extension)
Location:	New Cottage, Station Road, OX26 5DS
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/03905/F
 - iii. **Application Number: 22/00079/F**

Proposal:	Removal of conservatory; construction of single storey extension
Location:	15 Chestnut Close, OX26 5DE
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/22/00079/F

iv. Application Number: 22/00069/F and 22/00070/LB

Proposal: Change of Use from Sui Generis to Class E (to allow for office/showroom), and associated works.
Location: Building 136, Petrol Tanker Shed, Bicester Heritage Buckingham Road Bicester
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/22/00069/F> and <https://planningregister.cherwell.gov.uk/Planning/Display/22/00070/LB>

v. Application Number: 22/00092/F

Proposal: Demolish existing dining room, lounge and conservatory to the rear of the house. Build a single story extension to provide a lounge/dining room.
Location: Dellow, Blackthorn Road, OX26 5DA
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/22/00092/F>

vi. Application Number: 22/00111/TPO

Proposal: T1 (Yew) - a mature tree located to the rear of the property, heavily reduced to the rear and south over the neighbouring property, Crown reduce by 1.5m removing up to 2m to reshape, crown raise to 1.8m, crown clean and remove major deadwood. - Subject to TPO 013/1993
Location: 8 Forest Close, OX26 5DD
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/22/00111/TPO>

vii. Application Number: 22/00187/F

Proposal: Proposed container to house woodchip boiler
Location: Manor Farm, Bicester Road, OX26 5DP
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/22/00187/F>

viii. Application Number: 22/00223/F

Proposal: Construction of pair of garages to rear of cottage
Location: Old Coach Cottage, Station Road, OX26 5DX
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/22/00223/F>

b. To note notices of decision

i. Application Number: 21/03427/F

Proposal: Variation of condition 1 (plans) of 19/02419/REM - To change the design of the garage to Plot 53 to an office over garage
Location: OS parcel 4846 South East Of Launton Road Blackthorn Road
Refusal of permission for development (5 January)

ii. Application Number: 21/03915/F

Proposal: Change of use of Building 105 Bay 3 from workshop / storage (Use Class B2 / B8) to Class E (to allow for the making, sale and distribution of gin), and associated works.
Location: Building 105 - 3 Bicester Heritage, Buckingham Road, OX27 8AL
Permission for development subject to conditions (13 January)

12. Parish Hall Project

- a. **Parish Hall Plan Options** – to consider the recommendation from the Parish Hall Working Group following the Consultation exercise
- b. **Progress report** – to receive a report

13. Dog bin emptying – to consider and agree the contract for 2022 / 23

14. Weed Spraying – to consider and agree the contract

15. Replacement Rubbish Bin – to consider a request to replace the bin on West End by Island Pond Wood

16. Village Matters

- a. **Mulberry Homes** – to receive a progress report
- b. **Traffic issues**
 - i. **20's Plenty Application** – to receive an update
 - ii. **Community Speedwatch** – to consider forming a Community Speedwatch group
- c. **The Wall at the Bull boundary** – to note
- d. **Queen's Platinum Jubilee** – to consider further how to commemorate the occasion
- e. **Village Support Group** – to receive a progress report and note any actions or expenditure necessary

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

18. Attendance at Meetings and Reports from meetings / courses

- a. **Gigaclear** – to note the meeting date
- b. **Healthy Bicester** – stakeholder meeting – 9 March at John Paul II Centre

19. Reports

- a. **Chairman's Report**
- b. **Clerk's Report**

20. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 17 February

21. Date of next meeting – Thursday 3 March 2022 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012