

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
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30 December 2021

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at Launton Parish Hall on **Thursday 6 January 2022** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

All Attendees: To protect everyone as much as possible, there will be special arrangements for everyone attending:

- all attendees to take a lateral flow test prior to the meeting if at all possible;
- all attendees to enter through the main doors and use the hand sanitiser;
- windows to be kept open;
- the tables for Councillors will be well spaced with no sharing;
- a table near the main doors will be available to collect meeting papers on entry;
- the public chairs will be spaced out nearest the main door;
- all attendees are requested to wear masks into the building and only take them off once seated or speaking.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Community Speedwatch – to receive a presentation from the Police

6. Reports from District and County Councillors

7. **Minutes** – to confirm the Minutes of the meeting held on 2 December, previously circulated
8. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
9. **Finance**
 - a. **To receive the Finance Report and Budget Monitoring Report**
 - b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
 - c. **Draft Budget** – to consider the draft budget for 2022 / 23
 - d. **Precept** – to consider and agree the setting of the Precept level for 2022 / 23
 - e. **Grant Applications** – to consider any grant applications received
 - f. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule
10. **Governance**
 - a. **Meeting Dates** – to consider and agree the meeting dates for the forthcoming year
 - b. **Staffing Committee** – to agree a date for the committee to meet
 - c. **Scheme of Delegation** – to consider a scheme of delegation to come into effect in the event that the Parish Council is unable to meet
 - d. **Policy Review**
 - i. **Marking the Death of a Senior National Figure** – to consider the revised policy following updated advice from OCC
 - e. **OCC Local Transport and Connectivity Plan** – to note the consultation (5 January – 16 March)
11. **Training**
 - a. **OALC and SLCC** – to consider any further training offered by OALC and SLCC
12. **Planning**
 - a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 21/03915/F**

Proposal:	Change of use of Building 105 Bay 3 from workshop / storage (Use Class B2 / B8) to Class E (to allow for the making, sale and distribution of gin), and associated works.
Location:	Building 105 – 3, Bicester Heritage, Buckingham Road, OX27 8AL
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/03915/F
 - ii. **Application Number: 21/03982/F**

Proposal:	Variation of Condition 12 (windows) of 21/02443/F - condition varied to allow full-height top-hung windows to the bathroom and en-suite
Location:	Land South West Of South Riding, Station Road, Launton
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/03982/F
 - iii. **Application Number: 21/04112/OUT**

Proposal:	Outline application for the erection of up to 68 dwellings (Use Class C3), including up to 8 live-work dwellings, public open space, access, infrastructure and demolition of existing buildings
Location:	OS Parcel 2778, Grange Farm, North West Of Station Cottage Station Road, Launton
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/04112/OUT

b. To note notices of decision

i. Application Number: 21/03375/F

Proposal: Increase width of existing dropped kerb to serve existing paved hardstanding to front of dwelling

Location: 34 Sycamore Road, OX26 5DY

Permission for development subject to conditions (13 December)

ii. Application Number: 21/03556/F

Proposal: RETROSPECTIVE - Works to land at Station Cottage to accommodate the East West Rail scheme incorporating an embankment regrade, construction of a small retaining wall and demolition of a small part of Station Cottage

Location: Station Cottage, Station Road, OX26 5EH

Permission for development subject to conditions (13 December)

c. CDC Community Governance Review – to agree the response to the proposal to adjust the Launton Parish boundaries

13. Parish Hall Project

a. Progress report – to receive a report

14. Weed Spraying – to consider and agree the contract

15. Bus Shelter Cleaning – to consider a quotation

16. Village Matters

a. Mulberry Homes – to receive a progress report

b. Community Infrastructure – to consider any further suggestions for village needs and requirements

c. Traffic issues

i. Community Speedwatch – to consider forming a Community Speedwatch group

d. Queen's Platinum Jubilee – to receive a progress report

e. Spring Village Tidy-up Day – to consider a date, request supplies and ask the WI to provide refreshments

f. Village Support Group – to receive a progress report and note any actions or expenditure necessary

17. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required

18. Attendance at Meetings and Reports from meetings / courses

a. Gigaclear – to consider agreeing to meet with representatives

b. Healthy Bicester – stakeholder meeting – 9 March at John Paul II Centre

19. Reports

a. Chairman's Report

b. Clerk's Report

20. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by Thursday 20 January

21. Date of next meeting – Thursday 3 February 2022 at 7.30pm, in Launton Parish Hall

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012