

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

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28 October 2021

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held at Launton Parish Hall on **Thursday 4 November 2021** at 7.30pm for the purpose of transacting the business itemised below.

Members of the Public: Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

All Attendees: To protect everyone as much as possible, there will be special arrangements for everyone attending:

- all attendees to take a lateral flow test prior to the meeting if at all possible;
- all attendees to enter through the main doors and use the hand sanitiser;
- windows to be kept open;
- the tables for Councillors will be well spaced with no sharing;
- a table near the main doors will be available to collect meeting papers on entry;
- the public chairs will be spaced out nearest the main door;
- all attendees are requested to wear masks into the building and only take them off once seated or speaking.

AGENDA

1. To receive apologies for absence

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).

3. To facilitate public participation with regard to items on the agenda

Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

4. East West Rail – to receive a progress report from the EWR Liaison Officer

5. Reports from District and County Councillors

6. Minutes – to confirm the Minutes of the meeting held on 7 October, previously circulated

7. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
8. **Finance**
 - a. **To receive the Finance Report**
 - b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
 - c. **Fixed Assets** – to receive further reports on the inspection of the Fixed Assets
 - d. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule
9. **Governance**
 - a. **Councillor Vacancy** – to consider the vacancy and any applications for co-option
 - b. **Working Groups**
 - i. **Communication Strategy Working Group** – to consider Councillor membership
 - ii. **Speed and Traffic Monitoring Working Group** – to consider membership
 - c. **Councillor appointments** – to consider and agree Councillor responsibilities within the Parish Council and external bodies
 - i. **Councillor Responsible for Internal Financial Control**
 - ii. **Fete Committee**
10. **Training**
 - a. **OALC** – to consider any further training offered by OALC
11. **Planning**
 - a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 21/03427/F**

Proposal:	Variation of condition 1 (plans) of 19/02419/REM - To change the design of the garage to Plot 53 to an office over garage
Location:	OS parcel 4846 South East Of Launton Road Blackthorn Road
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/03427/F
 - ii. **Application Number: 21/03375/F**

Proposal:	Increase width of existing dropped kerb to serve existing paved hardstanding to front of dwelling
Location:	34 Sycamore Road, OX26 5DY
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/03375/F
 - iii. **Application Number: 21/03558/OUT**

Proposal:	OUTLINE - Residential development for up to 250 dwellings including affordable housing and ancillary uses including retained Local Wildlife Site, public open space, play areas, localised land remodelling, compensatory flood storage, structural planting and access.
Location:	Land On The North East Side Of Gavray Drive Bicester (in Bicester South And Ambrosden Ward)
CDC URL:	https://planningregister.cherwell.gov.uk/Planning/Display/21/03558/OUT
 - iv. **Application Number: 21/03556/F**

Proposal:	RETROSPECTIVE - Works to land at Station Cottage to accommodate the East West Rail scheme incorporating an embankment regrade,
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construction of a small retaining wall and demolition of a small part of Station Cottage
Location: Station Cottage Station Road Launton Bicester OX26 5EH
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/21/03556/F>

**v. Application Numbers: 21/02551/F and 21/02552/LB
(Re-consultation following receipt of amendments)**

Proposal: Demolition of the existing garage; the conversion, alteration, and repair of the existing barn and the erection of a single storey side extension to the existing barn to form ancillary accommodation relating to the main house - Yew Tree Farmhouse.
Location: Yew Tree House, Station Road, OX26 5DX
CDC URL: <https://planningregister.cherwell.gov.uk/Planning/Display/21/02551/F>
And: <https://planningregister.cherwell.gov.uk/Planning/Display/21/02552/LB>

b. To note notices of decision

i. Application Number: 21/02447/F

Proposal: Proposed side and rear extensions and raising the roof slightly to accommodate bedrooms at 1st floor level
Location: 30 Ancil Avenue, OX26 5DJ
Withdrawal of application (4 October)

ii. Application Number: 21/02808/F and 21/02805/LB

Proposal: Change of use of farmhouse to C1 guest house accommodation
Location: Manor Farm, Bicester Road, OX26 5DP
Permission for development subject to conditions (8 October)

iii. Application Number: 21/02892/F

Proposal: Proposed single storey rear extension and change front patio doors to window
Location: 16 The Glades, OX26 5ED
Permission for development subject to conditions (15 October)

iv. Application Numbers: 21/03080/F and 21/03081/LB

Proposal: Alterations to four existing doors to replace timber tongue and groove with glass, and associated works
Location: Building 130, Bicester Heritage, Buckingham Road, Bicester, OX27 8AL
Permission for development subject to conditions and Listed building consent subject to conditions (22 October)

c. CDC Options Paper Consultation – to consider the response to the consultation
<https://letstalk.cherwell.gov.uk/>

12. Parish Hall Project

a. To receive a general progress report

13. Village Matters

a. Mulberry Homes – to receive a progress report

b. Yew Tree Field – to receive a progress report

c. Bus Stops

i. Road Markings – to consider a suggestion to mark the position of the bus stops on the Bicester Road

- ii. **Bus Shelters** – to consider a suggestion to erect bus shelters at the bus stops on the northern side of Bicester Road
 - d. **Queen’s Platinum Jubilee** – to consider how to commemorate the Jubilee
 - e. **Village Remembrance Commemoration** – to receive a report
 - f. **Village Support Group** – to receive a progress report and note any actions or expenditure necessary
14. **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
15. **Attendance at Meetings and Reports from meetings / courses**
- a. **SLCC Conference** – 13 – 14 October
 - b. **CDC Parish Liaison Meeting** – 10 November
16. **Reports**
- a. **Chairman’s Report**
 - b. **Clerk’s Report**
17. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 18 November
18. **Date of next meeting** – Thursday 2 December 2021 at 7.30pm, in Launton Parish Hall

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012