LAUNTON PARISH COUNCIL

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Finance Report for Parish Council meeting on 7 October

Agenda Item:

8. Finance

a. To receive the Finance Report

As at 16 September, the Accounts stood at:

Co-op Current Account	£28,321.00	
Co-op Deposit Account	£22,405.82	
Standing Orders		**Date Cleared**
Clerk's August salary (monthly)	£529.20	1/9/21
Launton Lines (monthly)	£110.00	6/9/21
Income		**Date Cleared**
Launton WI contribution to Zoom use	£9.00	10/9/21

The remittance for the 2nd tranche of Precept (£11,498.00) has been received but does not appear on the bank statement.

b. Bank Statement – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. Banking – to review and agree the additional account signatories and electronic banking authorisers following Councillor Hawes' resignation

d. Email mailbox – to note the increase in mailbox space for Cllr Turner

e. Fixed Assets – to receive the reports on the inspection of the Fixed Assets

f. Data Projector – to note the purchase of a data projector, the amendment to the purchase of the carry case and to agree to add the items to the Fixed Asset Register

g. Grant Requests – to consider any grant requests received

h. Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Oxfordshire Association of Local Councils for Staff Appraisals Course (12 October) for Cllr Turner (invoice number: W-1835)	Training	5/8/21 10. a.	£50.00	£60.00

Payment Method	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
Bank Transfer	Navitas Design Ltd for increase in mailbox for Cllr Turner (invoice number 29773)	IT Costs		£10.00	£12.00
Bank Transfer	Calber Facilities Management Ltd for September grass cutting (invoice number CL451655)	Urban grass cutting	7/1/21 12. e.	£230.00	£276.00
Bank Transfer	CDC Dog Bin Emptying	Dog bin emptying	1/4/21 9. d.	£1,008.10	£1,209.72

Debit Card transactions to note:

Date Cleared	Payee and reason	Budget	Minute Ref	Net Payment	Payment inc VAT
6/9/21	Amazon for Data Projector	IT Costs	2/9/21 8. e.	£274.17	£329.00
6/9/21	Amazon for Projector Case	IT Costs	2/9/21 8. e.	£34.99	£41.99
7/9/21	Amazon for HDMI Cable	IT Costs	2/9/21 8. e.	£10.67	£12.80