

LAUNTON PARISH COUNCIL

Notes of the informal advisory meeting held on **Thursday 1 July 2021** at 7.30pm via Zoom

Councillors Present: Mr Ed Sanders, Mrs Lesley Thompson, Mr Simon Turner (Chairman), Mrs Jackie Webber

In attendance: The Clerk, Mrs Jane Olds; Councillor David Hughes (CDC), 5 members of the public; Thaina Sa'id – East West Rail

1. Reports

a. East / West Rail

Thaina Sa'id apologised for the confusion over the site tours. The earlier tours were just intended for local representatives to give feedback to the local community, but it was hoped that in due course members of the public may be able to be admitted – once the health and safety hurdles have been overcome. However, the team would be prepared to come to village events to meet the public.

The construction was still in the 'civils' phase. Work was continuing on the earthworks and structures. The footbridges at Grange Farm and Jarvis Lane are scheduled to be opened in late September / early October; the footpaths to the bridges are still to be completed and the route to the Grange Farm bridge is still to be agreed as the new route is not on the line previously agreed.

The Charbridge Lane works are still on schedule to be completed by 24 December. The installation of the bridge beams has been completed and the main structure is on schedule.

The focus for Station Road is still on the earthworks of the north and south embankments.

As has been publicised previously, the London Road level crossing will be closed between 28 and 31 August.

b. Reports from District and County Councillors

Councillor Hughes reported that the Council had started having in person meetings, but it had been awkward because the officers were not able to join the meetings.

The proposal for the changes in the brown bin / food waste collection had been taken to the CDC Executive Committee for consideration. Further news would be published shortly but it was currently with Officers for further investigation.

2. Finance

a. To receive the Finance Report

As at 23 June, the Accounts stood at:

Co-op Current Account	£34,259.23
Co-op Deposit Account	£22,405.82

Standing Orders

Clerk's May salary (monthly)

£529.20

Date Cleared

1/6/21

Launton Lines (monthly)

£110.00

4/6/21

Income

None

b. Invoices for payment

The following payments were acknowledged. Both orders had been agreed at Parish Council meetings.

Payment Method	Payee and reason	Budget	Amount
Bank Transfer	Calber Facilities Management Ltd for June grass cutting (invoice number CL449722)	Urban grass cutting	£276.00
Bank Transfer	Bates Wells & Braithwaite London LLP Client Account A/C for professional services for advising on the Parish Hall lease and agreement for lease and amending up documents	Parish Hall Project	£729.00
Bank Transfer	Oxfordshire Association of Local Councils for Employing staff with confidence course for Simon Turner (Invoice no: W-1717)	Training	£60.00
Bank Transfer	Oxfordshire Association of Local Councils for Chairmanship course for Ed Sanders (Invoice no: W-1718)	Training	£120.00
Bank Transfer	JMC Olds for admin expenses (printing £42.23, laminating £9.20, postage £3.08, telephone £0.95)	Admin Costs	£55.46
	Mileage expenses	Mileage expenses	£38.61
	Total		£94.07
Bank Transfer	Oxfordshire Association of Local Councils for Experienced Councillor course for Ed Sanders and Lesley Thompson (Invoice no: W-1730)	Training	£120.00

Councillor Thompson would authorise them.

Debit Card transactions to note: agreed to proceed in consultation with the Chairman and Vice Chairman

Date Cleared	Payee and reason	Budget	Amount
12/6/21	Zoom Video Communications Inc for Standard Pro Annual Subscription	Meeting Costs	£143.88

3. Training

a. OALC and SLCC Courses – to note courses

Councillor Turner attended the Employing Staff with Confidence course on 24 June. While it was aimed more at larger Councils it was very interesting and helpful.

The Clerk had booked the Chairmanship Course on 7 and 21 September for Councillor Sanders and, following a release of more places, the Clerk had booked Councillors Sanders and Thompson on to the Experienced Councillor Course on 13 July at a cost of £50.00 each plus VAT.

4. Planning

- a. Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. Application Number: 21/01921/F

Proposal:	Variation of condition 2 (plans) of 18/01345/F - Change condition to reflect amended floor layout for Plot 1 only. The changes to the internal layout has required minor movement of windows. A plant room has been added behind garage to accommodate thermal store, MVHR and additional electrical works for ASHP, solar and underfloor heating, bringing the garage forward approx 1m
Location:	Land South West Of South Riding, Station Road, Launton

There were no comments or objections to the proposal.

5. Oxfordshire Strategic Rail Freight Interchange – to note the proposal

The Councillors noted Councillor Corkin's news about the Strategic Rail Freight Interchange but acknowledged that no consultations about the proposals were currently available.

6. Consultations

- a. Parliamentary Boundary Commission** – to respond to the Boundary Commission's consultation (closes 2 August)

The Councillors welcomed the Commission's new proposal that there would be a Bicester constituency which would include all of Bicester and the surrounding villages rather than splitting it as had been previously proposed.

- b. Oxfordshire County Council Consultation** – to respond to OCC's consultation on their List of Information Requirements for validation of planning and related applications (closes 8 July)

The Councillors had no comments or objections to the consultation.

7. Reports and Discussion on Village Matters

a. Parish Hall and Lease

Councillor Turner reported that the Agreement for Lease had been signed by the Rev'd Peter Wright for the PCC, the Diocesan Board of Trustees (Oxford) Limited, and the Parish Council. Information was awaited on the process for signing the documents serving the 1954 Landlord and Tenant Act notice and declaration.

b. Continuance of the Village Bus Service

At the request of the County Council, this was discussed after the meeting closed.

c. Mulberry Homes

There was no further update.

d. Yew Tree Field

Following the Clerk's reports to the CDC Enforcement Team, particularly about the blocked ditch between Yew Tree and Sycamore and the poor access for the riparian owners of the ditch, a case has now been opened.

e. Village Support Group

The group was still active and people were still helping each other. The Volunteer Car Driver Service needs more drivers.

8. Attendance at Meetings

a. OALC AGM – 5 July

Councillor Thompson and the Clerk would attend.

9. Reports from meetings

a. Parish Liaison Meeting – 16 June

Councillor Turner and the Clerk attended. Councillor Wood gave his usual update. The health team made a presentation, then two villages made presentations about what they had done to help their residents over the year and finally the planning team gave a brief update.

10. Items for future Parish Council Agenda

The Clerk asked for items for the August Agenda by 22 July and 19 August for the September Agenda.

11. Date of Parish Council Meeting – Thursday 5 August 2021 at 7.30pm, in the Parish Hall provided restrictions have been lifted otherwise there will be a further informal meeting online via Zoom at a convenient date

The meeting closed at 8.22pm.