

LAUNTON PARISH COUNCIL

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Parish Clerk
Jane Olds

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30 December 2020

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 766 0515 7135 (this is a different code from the April meeting) as permitted in the *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* ("the 2020 Regulations")

Councillors: You are hereby summoned to attend the Meeting of the Parish Council to be held online at <https://us04web.zoom.us/j/76605157135> on **Thursday 7 January 2021 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1. To receive and accept apologies for absence
2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality
3. To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
4. To facilitate public participation with regard to items on the agenda
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
5. East / West Rail – to receive a progress report from the EWR Liaison Officer
6. Reports from District and County Councillors and Police
7. To confirm the Minutes of the previous meeting held on 3 December 2020, previously circulated

8. **Update on progress from the Minutes** – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
9. **Finance**
 - a. **To receive the Finance Report and the Budget Monitoring Report**
 - b. **To acknowledge scrutiny and acceptance of the previously circulated bank statement**
 - c. **Draft budget** – to consider the draft budget for 2021/22
 - d. **Precept** – to consider and agree the setting of the Precept level for 2021/22
 - e. **Grant applications** – to consider any grant applications received
 - f. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule
10. **Governance and Consultations**
 - a. **Policy Review**
 - i. **Emergency Plan** – to consider revision of the plan
 - ii. **Communication Policy** – to consider the policy
 - b. **Ethical Standards** – to consider the consultation
 - c. **Census** – to further consider appointing a Councillor to be responsible for liaison and promotion of the 2021 Census
11. **Training**
 - a. **OALC Courses** – to consider attendance
12. **Planning**
 - a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting
 - i. **Application Number: 20/03296/F**

Proposal:	First floor extension (over existing ground floor extension)
Location:	Hawthorn Cottage, Bicester Road, OX26 5DP
 - b. **To note notices of decision**
 - i. **Application Number: 20/02824/F**

Proposal:	Demolition of existing front extensions. Construction of new single-storey front extension. New door opening in existing side elevation.
Location:	Crows Nest, 70 West End, OX26 5DG
Permission for development subject to conditions (29 December)	
13. **Village Matters**
 - a. **Parish Hall and Lease**
 - i. **To consider and agree the Agreement to Lease and the final Lease**
 - ii. **To receive a general progress report**
 - b. **S5 Bus Route** – to receive a progress report
 - c. **Noticeboards for the bus shelters** – to consider quotations
 - d. **Speed and traffic monitoring** – to consider quotations for a VAS device
 - e. **Grass and verge cutting** – to consider the contracts and quotations for the village grass cutting and the rural verge cutting
 - f. **Yew Tree Path** – to receive a progress report
 - g. **Trees** – to consider applying to the Woodland Trust for a tree pack to be planted in the village in March 2021
 - h. **Village Support Group** – to receive a progress report and note any actions or expenditure necessary

- 14. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
- 15. Attendance at Meetings and Reports from meetings / courses**
- a. Mulberry Homes**
To receive a report from the meeting
- 16. Reports**
- a. Chairman's Report**
 - b. Clerk's Report**
- 17. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 21 January
- 18. Date of next meeting** – Thursday 4 February 2021 at 7.30pm online at <https://us02web.zoom.us/j/76605157135> (meeting code: 766-0515-7135)

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012