

LAUNTON PARISH COUNCIL

LAUNTON PARISH COUNCIL			Budget 2020/ 2021								
2019 - 2020 Actual Spend		2020 - 2021 Anticipated Spend	2020 - 2021 Budget	2020 - 2021 + / - on actual to year end	2021 - 2022 Budget	Notes					
EXPENDITURE											
Staff Costs											
£	6,046.79	Clerk's salary	£	6,326.10	£	6,500.00	£	173.90	£	6,500.00	Based on SCP 13 with cost of living pay increase
£	-	Working from Home Allowance	£	-	£	312.00	£6 a week				
£	-	Clerk sickness / overtime contingency	£	-	£	200.00	£	200.00	£	100.00	Reduced enough in reserves
£	-	HMRC	£	-	£	-	£	-	£	-	
£	190.24	Mileage Expenses	£	84.29	£	160.00	£	75.71	£	160.00	Maintained
Meetings											
£	-	Meeting Costs	£	-	£	10.00	£	10.00	£	130.00	Heating costs and Zoom Subscription
£	168.00	Parish Hall Hire	£	168.00	£	168.00	£	-	£	168.00	
£	-	APM Expenses	£	-	£	-	£	-	£	50.00	Suggested for drinks and nibbles to encourage new people to come
Highways											
£	300.00	Trees/Landscaping	£	1,455.00	£	800.00	-£	655.00	£	800.00	General tree maintenance with any unspent to be put into the Tree Reserve
£	1,470.00	Urban grass cutting	£	1,470.00	£	2,400.00	£	930.00	£	2,200.00	Calber contract is for 10 cuts a year (£210 per cut) - 1 x April and September, 2 x May, June, July and August, but have budgeted for one in October too
£	-	Verge Cutting	£	-	£	1,200.00	£	1,200.00	£	1,200.00	Quote requested from Richard Wise
£	1,315.60	Dog bin emptying	£	1,510.08	£	1,750.00	£	239.92	£	1,750.00	Now 12 bins
£	-	Road Safety	£	3,270.00	£	5,600.00	£	2,330.00	£	1,000.00	For traffic monitoring devices (if we can't get it from Mulberry) remainder from street furniture reserve
£	-	Noticeboards	£	-	£	800.00	£	800.00	£	500.00	To replace one outside the Bull
£	578.13	Dog and Litter Bins	£	116.97	£	300.00	£	183.03	£	300.00	For replacement programme / reserve
£	-	Bus shelters	£	405.00	£	1,300.00	£	895.00	£	500.00	For repair / refurbishment works; decreased because reasonable amount in reserve
£	-	Bench	£	-	£	300.00	£	300.00	£	300.00	To add to the street furniture replacement programme
£	-	Snow Resilience	£	-	£	150.00	£	150.00	£	100.00	Reduced, but includes £100 for more salt
£	770.00	Village upkeep and weed spraying	£	802.89	£	1,750.00	£	947.11	£	1,500.00	Includes the Refuge maintenance and a contingency for other work
Parish Hall											
£	6,226.00	Parish Hall Project	£	2,850.00	£	6,000.00	£	3,150.00	£	9,000.00	For Architects fees and seeding project funding (this may need reducing)
£	-	Parish Hall Rent	£	-	£	300.00	£	-	£	300.00	Required in terms of the Lease
Insurance and Auditing											
£	460.85	Insurance	£	467.49	£	510.00	£	42.51	£	510.00	Maintained
£	298.74	Audit	£	300.00	£	430.00	£	130.00	£	430.00	Just for internal audit. £200 set aside in Reserves for External Audit + transfer of £150 for 19/20 internal audit

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Subscriptions							
£	402.50	Subscriptions	£ 477.60	£ 500.00	£ 22.40	£ 510.00	For OALC, CFO, SLCC, Open Spaces Soc and CPRE
Charitable Donations							
£	-	S137 Grants	£ -	£ -	£ -	£ -	Now use General Grants with GPC
£	2,834.00	General Grants	£ 3,000.00	£ 3,000.00	£ -	£ 3,000.00	To take account of the grants to the churches £1260 and £210 and Island Pond Wood £384 and also Poppy Wreath plus others
Sundries							
£	-	Advertising	£ -	£ 100.00	£ 100.00	£ 100.00	Contingency
£	-	Bank Charge	£ -	£ -	£ -	£ -	
£	1,320.00	Launton Lines	£ 1,320.00	£ 1,400.00	£ 80.00	£ 1,500.00	Slight increase
£	570.00	Training	£ 350.00	£ 600.00	£ 250.00	£ 600.00	Maintained from last year
£	304.83	Admin Costs	£ 538.11	£ 500.00	-£ 38.11	£ 500.00	Maintained from last year
£	91.89	IT Costs	£ 183.17	£ 150.00	-£ 33.17	£ 300.00	To pay for dropbox and any other IT contingency and to start saving for laptop and printer
£	285.98	Website Hosting and Domain Name	£ 74.99	£ 700.00	£ 625.01	£ 700.00	Still need to update the website
£	220.00	Defibrillator	£ -	£ 100.00	£ 100.00	£ 100.00	To build the Reserve to replace the battery / pads paid June 19
£	35.00	Information Commissioner Fee	£ 35.00	£ 40.00	£ 5.00	£ 40.00	Statutory
£	-	Election Costs	£ -	£ -	£ -	£ 40.00	Election year
£	-	Professional Fees	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	Added to include HR support, tree surgeons, architect, solicitors etc
£	2,379.31	VAT Paid	£ -	£ 1,845.00	£ 1,845.00	£ 1,093.00	An estimate excluding any for the Parish Hall
TOTAL			£ 25,204.69	£ 40,563.00		£ 37,293.00	
INCOME							
£	20,840.00	Precept	£ 22,403.00	£ 22,403.00			
£	636.09	CTRS Grant	£ 318.05	£ 318.05		£ -	
£	1,216.28	Grass Cutting Grant	£ 1,216.28	£ 1,216.00		£ 1,216.00	
£	20.00	Plotters Insurance Contribution	£ 10.00	£ 10.00		£ 10.00	
£	20.00	Admin Costs	£ -	£ -		£ -	
£	2,657.38	VAT Refund	£ 1,029.03	£ 2,000.00		£ 2,000.00	
£	-	Current Account Interest	£ -	£ -		£ -	
£	94.82	Savings Account Interest	£ 78.46	£ 80.00		£ 40.00	
£	25,484.57	TOTAL	£ 25,054.82	£ 26,027.05		£ 3,266.00	Excl Precept

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Reserved Funds					
3 months' running costs		£ 5,200.00		£ 5,200.00	Recommended for good financial management - increased 20 / 21
Sherwood Close maintenance (s106)		£ 5,651.78		£ 5,651.78	
Glades Open Space Maintenance		£ 3,572.00		£ 3,572.00	
Parish Hall Contingency		£ 5,000.00		£ 5,000.00	Set aside for the PCC etc Costs
Asset Replacement fund (initiated 05.01.12)		£ 1,500.00		£ 2,300.00	Fund for benches and noticeboards etc (need to build up again in the future - funds used last year for the 20mph implementation)
Election Expenses		£ 1,600.00		£ 1,600.00	Recommended by CDC as the rough cost for an election
Insurance Excess		£ 300.00		£ 300.00	Recommended in case we need to make a claim
External Audit contingency		£ 200.00		£ 200.00	In case the External Auditors call in the accounts
Clerk sickness / overtime contingency		£ 1,000.00		£ 1,200.00	Added £200 from 20/21
General Contingency Funds		£ 2,000.00		£ 2,000.00	
Defibrillator contingency		£ 180.00		£ 280.00	Unspent last year added to this year's Reserve
Bus shelter contingency		£ 2,500.00		£ 2,750.00	To build up a fund for larger maintenance
Trees contingency		£ 3,500.00		£ 3,000.00	To build up a maintenance fund (some to be spent on Poplars work)
Fete contingency		£ 1,000.00		£ 1,000.00	To cover any losses at the Fete as agreed
TOTAL Reserved Funds		£ 33,203.78		£ 34,053.78	
£ 7.86 S137 Allowance per elector		£ 8.32			S137 21/22 to be announced
1038 No of electors		1064		1047	As at December 2020
£ 8,158.68 Total S137 spend		£ 8,852.48		£ -	
Current account balance at 31 March		£ 24,011.38		£ 22,632.00	Estimated
Savings account balance at 31 March		£ 22,323.95		£ 22,402.41	
Total in Bank Accounts at year end 31 March		£ 46,335.33		£ 45,034.41	
Total left after Reserves are taken into account		£ 13,131.55		£ 10,980.63	
Total in Proposed Budget		£ 40,563.00		£ 37,293.00	
Total Precept required		£ 22,403.00		£ 23,046.37	
Percentage change since last year's precept				2.87%	