

LAUNTON PARISH COUNCIL

www.launton-pc.gov.uk

Parish Clerk
Jane Olds

13 Oak Close
Bicester
OX26 3XD
01869 247171
clerk@launton-pc.gov.uk

27 August 2020

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 766 0515 7135 (this is a different code from the April meeting) as permitted in the *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* ("the 2020 Regulations")

Councillors: You are hereby summoned to attend the Annual Meeting of the Parish Council to be held online at <https://us04web.zoom.us/j/76605157135> on **Thursday 3 September 2020 at 7.30pm** for the purpose of transacting the following business.

Members of the Public: Informal public participation will be held from **7pm** to enable viewing of planning applications and discussion on agenda items. Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

- 1. To receive and accept apologies for absence**
- 2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality (please refer to the notes at the end of agenda).
- 3. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.
- 4. Bicester Motion** - to welcome representatives from Bicester Motion and Bicester Aerodrome Company to give an update
- 5. East / West Rail** – to receive a progress report from the EWR Liaison Officer
- 6. Reports from District and County Councillors**
- 7. To confirm the Minutes of the previous meeting held on 6 August 2020, previously circulated**

8. Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

9. Finance

- a. **To receive the Finance Report**
- b. **To acknowledge scrutiny and acceptance of the previously circulated bank statement**
- c. **Invoices for payment** – to consider and approve invoices for payment itemised on the Payment Schedule

10. Governance and Consultations

- a. **Policy Review**
 - i. **Emergency Plan** – to consider revision of the plan
- b. **Cherwell District Council Local Plan Review 2040** (closes 14 September, with Parish Council extension until 28 September) – to consider a response to the consultation
- c. **Changes to the Current Planning System** (closes 1 October with responses to NALC by 17 September) – to consider a response to the MHCLG consultation
- d. **Planning for the Future** (closes 29 October with responses to NALC by 15 October) – to consider a response to the MHCLG / NALC consultation on complete reform of the planning system
- e. **Transparency and competition: a call for evidence on data on land control** (closes 29 October with responses to NALC by 16 October) – to consider the NALC consultation

11. Training – to consider attendance at OALC courses

12. Planning

- a. **Planning applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

No applications have been received.

- b. **To note notices of decision**
 - i. **Application Number: 20/01488/F**
 - Proposal: Erection of a close boarded fence to a maximum height of 2.7m on the Eastern boundary of the property
 - Location: Linden Lea, Blackthorn Road, OX26 5DA
 - Permission for development subject to conditions (24 August)

13. Village Matters

- a. **Parish Hall and Lease**
 - i. **To consider and agree the Agreement to Lease and the final Lease**
 - ii. **Car Park** – to receive a progress report
 - iii. **To receive a general progress report**
- b. **Village Remembrance Commemoration**
 - i. **Poppy Wreath** – to consider a donation to the Royal British Legion for the Remembrance Day poppy wreath
 - ii. **Silent ‘Soldiers’** – to arrange for the figures to be installed

- c. **Village Support Group** – to receive a progress report and note any actions or expenditure necessary
 - d. **Sherwood Close** – to consider a further payment for additional maintenance work
 - e. **Village Gates** – to consider a quotation for the refurbishment of the village ‘white gates’
 - f. **War Memorial** – to receive an update on the maintenance of the memorial
14. **Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
15. **Attendance at Meetings and Reports from meetings / courses**
16. **Reports**
- a. **Chairman’s Report**
 - b. **Clerk’s Report**
17. **Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Thursday 17 September
18. **Date of next meeting** – Thursday 1 October 2020 at 7.30pm online at <https://us02web.zoom.us/j/76605157135> (meeting code: 766-0515-7135) or in Launton Parish Hall if possible

Jane Olds

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012